

A Regular Meeting of the Board of Education of the Heuvelton Central School District was held in the Multi-Media Room on Wednesday, October 26, 2016. The Meeting was called to order by President Andrew Martin at 7:08 p.m.

Members present: Andrew Martin, President, Barbara Knauf, Vice President, Michael Davis, Dennis Durant, Todd Mashaw, Michelle McGaw and Thomas Nichols

Members absent: Mike Davis, Todd Mashaw and Michelle McGaw

Also present: Susan Todd, Superintendent, Shannon Jordan, PreK-6 Principal, Jesse Coburn, PreK-6 Principal, Michael Robinson, Assistant Business Manager and Tessa Herron, District Clerk

Guests: N. Wilson Mashaw, T. LaPiene, S. Johnston, A. Merrill & W. Birchbickler

16-69 Motion #1 Adopt Proposed Agenda To adopt the proposed agenda. Moved: Knauf Seconded: Nichols Four present, four ayes. Carried

16-70 Public Forum No one from the public addressed the Board at this time.

16-71 Motion # 2 Consent agenda To accept the recommendations on the consent agenda for the October 26, 2016 meeting which included:

- To approve the minutes of the September 28, 2016 Regular Meeting of the Board of Education.
- To accept the Financial Reports for the periods ending June 30, July 31, August 31 & September 30, 2016.
- To accept the Budget Transfers for the periods ending June 30, July 31, August 31 & September 30, 2016.
- To accept the Treasurer’s Report for the period ending September 30, 2016.
- To accept the Warrants for the period ending September 30, 2016 as previously approved by the Claims Auditor.
- To approve arranging for the appropriate programs and services for District Students with disabilities as previously approved by the District’s Preschool Committee on Special Education.
- To authorize the Board President to sign the 2016-2017 Lease Agreement between the Heuvelton Central School District and St. Lawrence-Lewis BOCES.
- To accept the following resolution for the Standard Work Day and Reporting:
 - BE IT RESOLVED, that the Heuvelton Central School District hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body.

Title	Name	Registration Number	Standard Work Day (Hrs/day)	Term Begins/ Ends	Participates in Employer’s Time Keeping System (Y/N)	Days/ Month (Based on Record of Activities)
District Clerk	Tessa Herron	41538299	7.50	07/01/2016 - 06/30/2017	Y	
Internal Claims Auditor	Patricia Hebert	41398801	7.50	07/01/2016 - 06/30/2017	N	.80
Substitute Calling Person	Sharon Murdock	36673077	7.50	07/01/2016 - 06/30/2017	N	3.19
Extra-Curricular Treasurer	Tessa Herron	41538299	7.50	07/01/2016 - 06/30/2017	N	.63
Tax Collector	Victoria Thornhill	43156520	7.50	07/01/2016 - 06/30/2017	N	15.33

- Field Trip Notification
 - IMPETUS, Clarkson University, 9/28, 10/5, 11/2, 1/18, 2/1, 3/15, & 4/5/17
 - Juniors & Seniors to OFA, College Fair, 10/4/16
 - 9-12 to OFA, OCP – The Scarlet Letter, 10/4/16
 - PreK to Heuvelton Fire Hall, 10/12/16
 - Whiz Quiz, PBS Studios, Watertown, 10/14/16
 - Grades 6-8 to OFA, NYS Troopers – Internet Safety, 10/25/16
 - Band to Carrier Dome, NYS Field Band Competition, 10/30/16
 - Hands on History – After-school Group, Pickens Hall, 11/1/16
 - Spanish Club to Sackets Harbor Central School, Latin American Arts dance, 11/9/16

Heuvelton, NY 13654

BOCES for this information

- Students are attending Board meetings for Ms. Whalen's Government class. The NHS organized a trick or treat for a cause and will going out in the village on Halloween to gather non-perishable food items to go towards the HCS Backpack program.
- Public Speaking class is doing the morning announcements this year
- BOCES had their Open House last week
- This week we were disappointed we did not get to see the Lonely Heartstrings band at Pickens on Monday afternoon.
- Grades 6-8 went to an assembly at OFA on Internet safety on 10/25
- Soul Street assembly for grades 7-12 on 10/27
- Fall Sports awards next week
- Musical is coming soon

Mr. Robinson discussed with the Board the following:

- Audit was submitted to the state by the 15th
- Exit interview with the State Comptroller went well
- Attending different webinars/training

Mrs. Todd discussed with the Board the following:

- Regent Dinner – Correspondence
- Food Pantry meeting yesterday – they have obtained a grant and are looking at a school district to house a school pantry. The school selected would provide a space for this, have somebody help coordinate it, work into service projects for the students, working in the food pantry or helping with the food pantry. The district has not made a total commitment to this. The district is still in the learning stage. Mr. Coburn is going to reach out to more people on it.

Mr. Martin stated that he is in support of the project but would like to know more logistics of it. Mr. Durant asked how the food would be distributed. Mrs. Todd stated that the district would determine how/when they would do this.

Mrs. Jordan shared that the grant provides finances for the refrigeration, shelving, etc. There is still a lot to learn. Mr. Coburn stated that their goal for the grant was to get a district out of the Jefferson, Lewis or St. Lawrence County districts. The representatives from the different churches who attended the 10/25 meeting were very supportive of this idea.

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| 16-81 | Public Forum | No one from the public addressed the Board at this time. |
| 16-82 | Motion # 7
Convene Executive Session | To approve convening an Executive session at 7:43 p.m. for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation and appoint Susan Todd as Clerk Pro-Tem.
Moved: Durant Seconded: Knauf
Five present, five ayes. Carried |
| 16-83 | Motion # 8
End Executive Session | To approve ending Executive Session at 8:04 p.m.
Moved: Durant Seconded: Knauf
Five present, five ayes. Carried |
| 16-84 | Motion # 9
Adjournment | To approve adjourning the meeting at 8:06 p.m.
Moved: Nichols Seconded: McGaw
Five present, five ayes. Carried |

Respectfully Submitted,

Tessa E. Herron
District Clerk

Respectfully Submitted,

Susan E. Todd
Clerk Pro-Tem