

A Regular Meeting of the Board of Education of the Heuvelton Central School District was held in the Multi-Media Room on Wednesday, December 21, 2016. The Meeting was called to order by President Andrew Martin at 7:00 p.m.

- Members present: Andrew Martin, President, Barbara Knauf, Vice President, Michael Davis, Todd Mashaw, Michelle McGaw and Thomas Nichols
- Members absent: Dennis Durant
- Also present: Susan Todd, Superintendent, Shannon Jordan, PreK-6 Principal, Jesse Coburn, PreK-6 Principal, Michael Robinson, Assistant Business Manager and Tessa Herron, District Clerk
- Guests: B. Cooper, D. Thurman, D. Willard, S. Brenno, F. Besio, E. Kennedy, N. Holden, B. Armstrong, C. Piercey, D. Pinero, B. Fargo, J. Cote, A. Woodard, C. Trathen, M. Sharpe, J. Fischer, S. Osuch, A. Mitchell, M. Desormeaux, N. Wilson-Mashaw and M. Rasmussen
- 16-111 Motion #1  
Adopt Revised Agenda To adopt the revised agenda.  
Moved: Knauf Seconded: Davis  
Five present, five ayes. Carried

**Mr. Nichols entered the meeting at 7:01 p.m.**

- 16-112 Public Forum Mr. Davis shared that he thought it was really nice the Heuvelton Diner had the Kindergarten students in for singing Christmas carols.  
  
Mr. Martin shared that the Christmas concert was excellent. Thank you to Lisa Gardner and Jamie Roscoe for doing a great job.
- 16-113 Motion # 2  
Adopt Consent Agenda To accept the recommendations on the consent agenda for the December 21, 2016 meeting which included:
- To approve the minutes of the November 16, 2016, Regular Meeting of the Board of Education.
  - To approve the minutes of the November 28, 2016, Special Meeting of the Board of Education.
  - To approve the minutes of the December 14, 2016, Special Meeting of the Board of Education.
  - To accept the Financial Reports for the periods ending October 31, 2016 and November 30, 2016.
  - To approve the Budget Transfer Report for the periods ending October 31, 2016 and November 30, 2016.
  - To accept the Treasurer's Report for the periods ending October 31, 2016 and November 30, 2016.
  - To accept the Warrants for the periods ending October 31, 2016 and November 30, 2016, as previously approved by the Claims Auditor.
  - Corrective Action Plan Management Letter – For Information Only
  - To approve arranging for the appropriate programs and services for District Students with disabilities as previously approved by the District's Committee on Special Education and the District's Preschool Committee on Special Education.
  - To approve the request of the St. Lawrence County Snowmobile Association to use the athletic field access road for a snowmobile trail from 12/15/16 to 3/31/17.
- Moved: Davis Seconded: Knauf  
Six present, six ayes. Carried
- 16-114 Motion # 3  
Resignation - Retirement To accept, with regrets, the resignation of Francis Anson as Custodial Worker for the purpose of retirement effective December 17, 2016.  
Moved: Knauf Seconded: Mashaw  
Six present, six ayes. Carried
- 16-115 Motion # 4  
Resignation - Retirement To accept, with regrets, the resignation of Susan Todd as Superintendent for the purpose of retirement effective the end of the 2016-2017 school year with her last day of service June 30, 2017.  
Moved: Nichols Seconded: McGaw  
Six present, six ayes. Carried
- Mr. Davis thanked Mrs. Todd for all that she has done for the school. He stated that she has done some amazing things here that will continue on. Mr. Nichols stated that Mrs. Todd brought the district into the 21<sup>st</sup> century with all the technology.
- 16-116 Motion # 5  
Appointment To appoint Jesse Coburn as Superintendent of the Heuvelton Central School District effective July 1, 2017 under the three year Terms of Employment Agreement between the Heuvelton Central School District and Jesse C. Coburn signed on December 21, 2016.  
Moved: Davis Seconded: Mashaw  
Six present, six ayes. Carried
- 16-117 Motion # 6  
Appointment – Clerk of the Works To appoint Kevin Gamble as Project Representative/Clerk of the Works for the District's Capital Projects: #51-24-04-0-001-010 (HCS Building) and #51-24-04-5-002-007 (Bus Garage) according to the Terms of Employment Agreement for January 1, 2017 through completion of the project.  
Moved: Davis Seconded: Nichols  
Six present, six ayes. Carried

- 16-118 Motion # 7  
Appointments - Coaches To appoint the following individuals for Spring Coaching appointments for the 2016-2017 school year:
- Denise Curry – Girls Modified Lacrosse (Step 4 \$2,433)
  - Becky Donnelly – Girls Varsity Lacrosse (Step 11 - \$4,434)
  - Eliza Pierce – Girls Varsity Softball (Step 6 - \$3,433)
  - David Steele – Boys Varsity Baseball (Step 23 - \$5,436)
  - Andy Rupert – Boys Modified Baseball (Step 6 - \$2,575)
  - Tony Williams – Girls Modified Softball (Step 3 - \$2,433)
- Moved: Davis Seconded: Knauf  
Six present, six ayes. Carried
- 16-119 Motion # 8  
Appointment – Volunteer Coaches To appoint the following individuals as Spring volunteer coaching assistants for the 2016-2017 school year:
- Logan Ladouceur – Varsity Baseball Volunteer Assistant Coach
  - Gus Burns – Girls Lacrosse Volunteer
- Moved: Knauf Seconded: Knauf  
Six present, six ayes. Carried
- 16-120 Motion # 9  
Appointment To approve the following 2016-2017 Extra-Curricular Advisor:
- Mock Trial – Brad LaPoint
- Moved: Nichols Seconded: Knauf  
Six present, six ayes. Carried
- 16-121 Motion # 10  
New Business To approve the request from Hermon-DeKalb to merge with the Heuvelton Central School District in Girls Modified and Varsity Lacrosse.
- Moved: Davis Seconded: Knauf  
Six present, six ayes. Carried
- 16-122 Motion # 11  
New Business To approve the request from David Steele, Athletic Director to merge with Ogdensburg City School District for the following sports:
- Spring 2017: Track (All levels)
  - Boys Lacrosse (All levels)
- Moved: Knauf Seconded: Mashaw  
Six present, six ayes. Carried
- 16-123 Motion # 12  
New Business To approve an overnight trip for the Robotics class to a competition in Binghamton, NY from January 28-29, 2017.
- Moved: Knauf Seconded: McGaw  
Six present, six ayes. Carried
- 16-124 Motion # 13  
New Business To accept the resolution to approve the 2016 Amendment to the Municipal Cooperative Agreement for the St. Lawrence-Lewis Counties School District Employees Medical Plan.
- Moved: Davis Seconded: Mashaw  
Six present, six ayes. Carried
- 16-125 Motion # 14  
Capital Project Bids To award the contracts for the 2015 Capital Project as follows:
- Roofing Work**  
EW Davis Inc.  
1217 Clifford Ave  
Rochester, NY 14621  
Contract Award \$ 962,777
- General Work**  
Black Horse Group LLC.  
800 Starbuck Ave. Suite AB-100  
Watertown, NY 13601  
Contract Award \$ 1,946,722
- Mechanical Work**  
Hyde-Stone Mechanical Contractors  
29 Hatch Road  
Potsdam, NY 13676  
Contract Award \$89,000

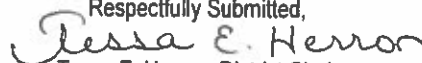
**Plumbing Work**

Burns Brothers, Inc.  
7504 USH-11  
PO Box 607-7504  
Potsdam, NY 13676  
Contract Award \$146,600

**Electric Work**

Watson Electric Inc.  
6 Circle Drive  
Norwood, NY 13668  
Contract Award \$341,638  
Moved: Davis Seconded: Mashaw  
Six present, six ayes. Carried

- 16-126 Items for Discussion
1. Model Schools Conference: June 25-28, 2017 Nashville, TN – Mrs. Todd gave a brief background about the conference and that the district has attended the past two years. Mr. Davis stated that it's been a great investment. Mrs. McGaw stated that she agrees. She stated that she loves to see the teacher's faces when they talk about it. The Board supports sending teachers and administrators to this conference.
  2. New Monitor – Mrs. Todd shared that an extra person would be welcomed to help out with recess. She informed the Board that there is money in the budget. This position would be 4 hrs. a day.
- 16-127 Motion # 15  
New Business
- To approve hiring a school monitor.  
Moved: Davis Seconded: McGaw  
Six present, six ayes. Carried
- 16-128 Information  
Administrative/Board  
Reports
- Mrs. Jordan discussed with the Board the following:
- A lot of energy surrounded by giving.
  - K group did PJ's for Christmas – donating
  - The Christmas concerts were fantastic
  - Sing-a-long K-6 tomorrow morning
  - HTA Backpack program has really ramped up
  - PTA – Reading for Santa was organized – Lights on the River – Movie Night
- Mr. Nichols asked if someone could be posted at the back doors because a lot of people were in and out during the concerts.
- Mr. Coburn discussed with the Board the following:
- End of semester is in sight
  - Advertising electives for the next part of the year
  - Ordering 3-8 ELA/Math tests – Grade 7 will be taking online
  - 2.5 days with all of the teachers in the district going over the project of ARS with TLC – great perspective for the administrators, privileged to see all the work that was happening in the hallways
  - Good to see seniors here- helping out with giving tree
- Mr. Robinson discussed with the Board the following:
- As you have approved the new project we have worked on closing out the previous projects.
  - Working on ACA requirements – each year they phase more and more in
- Mrs. Todd discussed with the Board the following:
- Nothing to report
- 16-129 Public Forum
- No one from the public addressed the Board at this time.
- 16-130 Motion # 16  
Adjournment
- To approve adjourning the meeting at 7:19 p.m.  
Moved: McGaw Seconded: Knauf  
Six present, six ayes. Carried

Respectfully Submitted,  
  
Tessa E. Herron, District Clerk