

Heuvelton, NY 13654

A Regular Meeting of the Board of Education of the Heuvelton Central School District was held in the Multi-Media Room on Wednesday, March 16, 2016. The Meeting was called to order by President Michael Davis at 7:02 p.m.

Members present: Michael Davis, President, Andrew Martin, Vice President, Dennis Durant, Barbara Knauf, and Michelle McGaw

Members absent: Keith Carmany & Thomas Nichols

Also present: Susan Todd, Superintendent, Shannon Jordan, PreK-6 Principal, Jesse Coburn, 7-12 Principal, Michael Robinson, Assistant Business Manager and Tessa Herron, District Clerk

Guests: N. Wilson Mashaw, A. McRoberts, N. LaFaver, B. Harwood, N. Putman, J. Gray, J. Riordan, J. Fischer, M. Moses & A. Williams

- 15-116 Motion #1
Adopt Revised Agenda To adopt the revised agenda.
Moved: Durant Seconded: Martin
Four present, four ayes. Carried
- 15-117 Public Forum Ms. Brenda Harwood, CSEA LRS expressed her thanks to the Board of Education, Mrs. Todd & Mr. Silver. Ms. Harwood stated that she is very happy to say that the union passed the contract tonight. Ms. Harwood also thanked the CSEA President LaFaver and the officers.

Mr. Tony Williams spoke on behalf of the boys & girls youth basketball association. The association had two successful tournaments. He shared that the association is fortunate that they can use the facility at no cost.

Mr. Martin asked that the Board touch base on the Batting cage issue – Mr. Williams shared that the coaches have concerns with the batting cage that is down in the Elementary Gym. It is not properly functioning. Mr. Williams provided the Board with a quote in the range of \$8-\$13,000 with net, installation and motor. Mr. Williams shared that the association would be glad to give \$5,000 towards the purchase of the batting cage. He shared that this is becoming a safety/liability issue. Ms. Cole stated that asks her players not to touch it at this point. Mrs. Todd informed the coaches that the district does have this built into the capital project and unfortunately State Ed is not approving capital projects in a timely manner. Mrs. Todd shared that she also reached out to Senator Ritchie's office. Mr. Martin asked if this is something that can come out of fund balance this year due to the fact that we are talking about liability issues and safety. Ms. Cole stated that she and Mr. Williams are both willing to help in any way that they can. Mr. Williams shared that his hopes are to have this installed and working by summer. Mr. Moses stated that it is an issue with Elementary students now as they like to run their hands on it every day with the new net it would be suspended in the air.

Ms. McGaw entered the meeting at 7:11 p.m.

- 15-118 Motion #2
Approve Consent
Agenda To accept the recommendations on the consent agenda for the March 16, 2016 meeting which included:
- To approve the minutes of the January 27, 2016, Regular Meeting of the Board of Education.
 - To accept the Financial Reports for the period ending January 31, 2016 and February 29, 2016.
 - To authorize the Superintendent to sign the list of Budget Transfers for the periods ending January 31, 2016 and February 29, 2016.
 - To accept the Treasurer's Report for the period ending January 31, 2016 and February 29, 2016.
 - To accept the Warrants for the period ending January 31, 2016 and February 29, 2016, as previously approved by the Claims Auditor.
 - To approve arranging for the appropriate programs and services for District Students with disabilities as previously approved by the District's Committee on Special Education and the District's Preschool Committee on Special Education.
 - To award the 2016-2017 Ultra-low Sulfur Diesel Fuel Bid to Adirondack Energy at the fixed price of \$1.8452 per gallon.
 - To award the 2016-2017 Gasoline Fuel Bid to Superior Plus.
 - To approve the request from Lisbon Central School to merge with the Heuvelton Central School District in Girls Lacrosse – all levels.

Moved: Martin Seconded: McGaw
Five present, five ayes. Carried

- 15-119 Motion #3
Personnel - Leave To approve a family medical leave of absence for Eliza Pierce, 7/8 Mathematics Teacher beginning on February 11, 2016 and ending on approximately May 9, 2016. Mrs. Pierce will be using benefit time. Once her benefit time is exhausted any time after that will be unpaid.
Moved: Martin Seconded: Knauf
Five present, five ayes. Carried

- 15-120 Motion #4
Personnel - Leave To approve a medical leave of absence for Allen Minckler, Elementary Physical Education Teacher beginning on March 17, 2016. Mr. Minckler will be using benefit time. Once his benefit time is exhausted any time after that will be unpaid.
Moved: Martin Seconded: Knauf
Five present, five ayes. Carried
- 15-121 Motion #5
Personnel - Appointment To appoint Kevin McArdle as a Full-Time Bus Driver at a prorated salary of \$8,815 effective March 17, 2016. (CSEA 2009-2010 salary schedule for AM/PM Regular Run)
Moved: Durant Seconded: Knauf
Five present, five ayes. Carried
- 15-122 Motion # 6
Personnel - Appointment To approve the following individuals as Spring 2016 Coaches with the omission of Golf Coach as there is no team:
 - 1 Denise Curry – Girls Mod. Lacrosse (Step3 \$2,362)
 2. Becky Kelley–Girls Varsity Lacrosse (Step 10-\$4,027)
 3. Josie Cole- Girls Varsity Softball (Step 5-\$3,056)
 4. David Steele- Boys Varsity Baseball (Step 22-\$5,278)
 5. Andy Rupert- Boys Modified Baseball (Step 5 –\$2,500)
 6. Tony Williams-Girls Modified Softball (Step 2-\$2,222)
Moved: Martin Seconded: Knauf
Five present, five ayes. Carried
- 15-123 Motion # 7
Personnel - Appointment To approve the following individuals as Spring 2016 Volunteer Assistant Coaches:
 1. Logan Ladouceur - Varsity Baseball Volunteer Assistant Coach
 2. Eliza Pierce – Modified/Varsity Softball Volunteer Assistant Coach
 3. David Putman- Varsity Baseball Volunteer Assistant Coach (P.E. Student teaching requirement)
 4. Gus Burns – Volunteer Girls Lacrosse Volunteer
 5. Chris Showers – Girls Modified Softball
 6. Jamie Ladouceur- Girls Modified Softball
Moved: Durant Seconded: Martin
Five present, five ayes. Carried
- 15-124 Motion # 8
Personnel To appoint David Steele as substitute administrator at the per diem rate of \$175 per day for a maximum of 12 days during the 2015-2016 school year.
Moved: McGaw Seconded: Knauf
Five present, five ayes. Carried
- 15-125 Motion # 9
Personnel – Long Term Sub. To grant Matthew Moses a temporary leave from his duties as Teaching Assistant and appoint him as a Long-Term substitute as Elementary Physical Education Instructor at a daily per diem rate of 1/200th of Step 1 Schedule A-1 \$37,843 until the long-term substitute position is no longer necessary at which time Mr. Moses will return to his duties as a Teaching Assistant at his Teaching Assistant salary rate for 2015-2016.
Moved: Martin Seconded: Knauf
Five present, five ayes. Carried
- 15-126 Motion # 10
Personnel – Long Term Sub. To approve the appointment of Chelsea Connors as a Long Term substitute replacement for Eliza Pierce based on 1/200th of Step 1, Schedule A-1 \$37,843 per diem of the current negotiated agreement between the Heuvelton Teachers' Association and the District beginning on February 22, 2016.
Moved: Martin Seconded: Knauf
Five present, five ayes. Carried
- 15-127 Budget
Discussion/Review Mr. Todd informed the Board that in the budget proposed there is a \$334,879 shortfall. This budget does include a reduction of a full time secretary, it does include a change from a .8 BOCES counselor to a district counselor (the district can use the community schools aid to pay for this). Mrs. Todd shared that she heard that it is looking to be an on time budget from the state. She should receive state aid runs approximately around April 1st. Mrs. Todd stated that she has talked with some staff about possibly absorbing extra duties and the staff was willing to help out with this. Mrs. Todd stated that for example the School Psychologist would be CSE Chairperson which would result in a \$15,000 savings, two high school teachers have been approached about teaching a FCS program one period a day. Administration has assured these teachers that the district will give them all the help they need. Mrs. Todd shared that she and Mr. Robinson have been reviewing the BOCES programs.
- Mr. Martin asked about about the big jump in cost for unallocated insurance. Mr. Robinson explained that this includes building insurance and student insurance. Mr. Robinson stated that rates have gone up.
- Mr. Robinson shared that this proposal does include the purchase of one bus.
- Mr. Martin asked about the phone service and Mr. Robinson explained the switch to BOCES covering the phone system. Mr. Robinson stated that this should level out.

Mrs. Todd presented the Board with the history of voting for the past ten years percentage wise. Mr. Robinson shared that health insurance is going up 5% and that this doesn't show the full 5% that only the premium pieces factors into this. Mr. Davis asked if the district has any bonds ending and Mr. Robinson stated no.

Mrs. Todd asked if the Board was comfortable going ahead with hiring a district counselor. Mrs. Todd stated that she would like to be proactive and get advertising for an anticipated opening. Everyone present was in support of this.

15-128 Motion #11
New Business

To ratify the July 1, 2011 – June 30, 2018 CSEA contract.
Moved: Durant Seconded: Martin
Five present, five ayes. Carried

15-129 Motion #12
New Business

To nominate Michael Davis as a candidate for election for a seat on the St. Lawrence-Lewis Counties BOCES Board.
Moved: Martin Seconded: Knauf
Five present, five ayes. Carried

15-130 Motion #13
New Business

To approve the 2016-2017 St. Lawrence-Lewis Counties School calendar.
Moved: Knauf Seconded: McGaw
Five present, five ayes. Carried

15-131 Information
Administrative/Board
Reports

PreK-6 - Mrs. Jordan reported on:

- The Elementary has been celebrating the Lady Bulldogs win. Mrs. Mashaw's Kindergarten class has adopted the team and partnered up with the players. Mr. Coburn along with Dave Steele organized a full pep rally.
- Read Across America week to celebrate Dr. Suess was held February 29 – March 4th.
- Mike Veny came and did an interactive drum performance.

7-12 – Mr. Coburn reported on:

- Students took mid-year regents.
- Mock Trial just had their first trial and they won their objection. They have another trial coming up in early April.
- Couple of HS teachers went with Mrs. Jordan to a workshop titled Grading Smarter Not Harder last week. Members of the SDMC have been reading a book by the presenter.
- Gateways to Careers for our Seniors right after break.
- March 31st is Open House
- Global Play Day for students in 7-12 to get kids engaged in games without using power will take place on March 31st.
- Maggie Whalen's group that is doing fundraising for their trip to Europe can charter a bus to take them to Montreal for their flights but it would be an extra expense. Any thoughts & guidance? Mr. Martin expressed his support of sending a school bus to take this group of students. Every Board member present is in support of sending a bus with no cost.
- Mr. Martin shared that our district is the second highest for GPA in Section X for our girls basketball team.

Business Office Report – Mr. Robinson reported that he recently attended a Fiscal Navigation for Superintendents workshop. He stated that there was a lot of good information presented. The District's Audit RFP has been sent out.

Mr. Davis, Mr. Martin, Mr. Durant and Mrs. Todd reported on the Stakeholder Group meeting that took place on February 3, 2016. Mr. Martin stated that for him it was an eye opener as far as statistics for the village and what is out there for the community. Mr. Durant shared that Mr. Zimmerman came with a lot of useful information. As a school board our direction is a little more refined but if it got the motion going and the juices flowing in the community it's accomplishing something that is positive. Board members felt the community should deal with the marketing side of it. Mrs. Todd stated that the group had put down a tentative date for another meeting on March 30th. At this time Mrs. Todd thinks that maybe this is something more that the community takes off with and moves forward with it. Mr. Durant shared that unfortunately the community doesn't have a formal economic development committee in the community. Mrs. Todd stated that she is on the steering committee for the North Country Symposium and the symposium date for this year is coming up in April. Dr. Debra Markley is going to be the presenter for this upcoming symposium. Mrs. Todd stated that she thinks this would be beneficial for members to attend this from that stakeholder group. Mr. Davis stated that the symposium is very informative and a lot of networking can happen there. Mr. Martin stated that he would like to see this flyer/information sent to the stakeholder meeting. It was decided that a meeting was not necessary for March 30th that possibly a meeting can be held after people attend the NC Symposium. Mrs. Todd stated that she will send an email out to everyone.

Mrs. Todd spoke about the recommended policy revisions from Erie 1 BOCES Policy services. Erie 1 BOCES does a nice job of compiling the policies that are required/recommended. The recommended policy 4241 Property Tax Exemption for Veterans the Board does not have to be adopted. Mrs. Todd suggested that the Board read the article and come back as an informed board and decide how to proceed. Mrs. Todd stated that if there are any policies that Board members would like to see Mrs. Herron can scan them and put them in the portal. Mrs. Todd informed the Board that she will put them on the next regular BOE meeting agenda for the first reading.

Mrs. Todd asked the Board what the feeling is on moving forward on the batting cages. The Board shared their support in moving forward with the purchase of this with the \$5,000 deposit from the association. Mr. Martin stated that it makes sense to have Mr. Williams & Ms. Cole involved with this.

- 15-132 Correspondence BOCES Annual Meeting Memo
- 15-133 Public Forum Mrs. Fischer shared that down the hall Mrs. Jackson has done a neat glass display case for retro technology.
- 15-134 Motion #14
Convene Executive Session To approve convening an Executive Session at 8:17 p.m. for the purpose of discussing collective negotiations pursuant to article 14 of the Civil Service Law and the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
Moved: Martin Seconded: Knauf
Five present, five ayes. Carried

Respectfully Submitted,



Tessa E. Herron
District Clerk

- 15-135 Motion #15
End Executive Session To approve ending Executive Session at 8:54 p.m.
Moved: Durant Seconded: Carmany
Five present, five ayes. Carried
- 15-136 Motion #16
HTA MOA Service Incentive To approve the MOA between the HTA and Heuvelton CSD regarding the Service Incentive 403(b) non-elective Employer Contribution Service award for the 2015-2016 school year.
Moved: Martin Seconded: McGaw
Five present, five ayes. Carried
- 15-137 Motion #17
Adjournment To approve adjourning the meeting at 8:57 p.m.
Moved: Durant Seconded: Carmany
Five present, five ayes. Carried

Respectfully Submitted,



Susan E. Todd
Clerk Pro-Tem