

A Regular Meeting of the Board of Education of the Heuvelton Central School District was held in the Multi-Media Room on Wednesday, May 25, 2016. The Meeting was called to order by President Michael Davis at 7:02 p.m.

Members present: Michael Davis, President, Andrew Martin, Vice President, Dennis Durant, Barbara Knauf, Michelle McGaw and Thomas Nichols

Members absent: Keith Carmany

Also present: Susan Todd, Superintendent, Michael Robinson, Assistant Business Manager and Tessa Herron, District Clerk

Guests: J. Fischer, T. Mashaw, A. Calkins, N. Putman, A. Mitchell, S. Trathen, E. LaBella, C. McAllister, J. McAllister, and N. Wilson Mashaw

- 15-158 Motion #1  
Adopt Revised Agenda To adopt the proposed agenda.  
Moved: Nichols Seconded: Martin  
Five present, five ayes. Carried
- 15-159 Public Forum  
Mike Davis introduced and welcomed Todd Mashaw to the Board.  
  
No one from the public addressed the Board at this time.
- 15-160 Motion # 2  
Approve consent agenda To accept the recommendations on the consent agenda for the May 25, 2016 meeting which included:
- To approve arranging for the appropriate programs and services for District Students with disabilities as previously approved by the District's Committee on Special Education and the District's Preschool Committee on Special Education.
  - To approve a resolution exempting students in grades Seven through Twelve from the daily instructional requirement during June 14 – June 22, 2016 since their class schedule will be disrupted by the Regents examination schedule and since Middle/High School staff is needed to properly administer Regents examinations (as allowed by Commissioner's Regulation 175.2).
  - To approve the following schedule for the last week of school for Prekindergarten through Sixth Grade:
    - Students:
      - Monday, June 20<sup>th</sup> (Full Day): 6<sup>th</sup> Grade Bulldog Day: K-5<sup>th</sup> Rain Date
      - Tuesday, June 21<sup>st</sup> (Half Day) – Early dismissal for K-6 grade at 11:15 a.m.
      - Wednesday, June 22<sup>nd</sup> – NO SCHOOL
      - Thursday, June 23<sup>rd</sup> – NO SCHOOL
      - Friday, June 24<sup>th</sup> – NO SCHOOL/Graduation
    - Staff:
      - June 14<sup>th</sup> -23<sup>rd</sup> – Full days
  - To approve the Fall 2016 ENCORE Production of "The Music Man."
  - To approve the minutes of the April 18, 2016, Regular Meeting of the Board of Education.
  - To approve the minutes of the May 17, 2016, Budget Vote/Board Member Election.
  - To accept the Treasurer's Report for the period ending April 30, 2016.
  - To accept the Warrants for the period ending April 30, 2016 as previously approved by the Claims Auditor.
  - To authorize the Superintendent to sign the list of Budget Transfers for the period April 30, 2016.
  - To accept the Financial Reports for the period ending April 30, 2016.
- Motioned: Nichols Seconded: Knauf  
Five present, five ayes. Carried

**Michelle McGaw entered the meeting at 7:05 p.m.**

- 15-161 Special Presentation  
Mr. John Wameck from Tri-County Energy Consortium gave a presentation regarding the Solar Power agreement opportunity for school districts. After a question and answer period, the Board decided to wait to discuss whether or not to join the consortium later in the meeting.
- 15-162 Motion # 3  
Tenure To approve the following tenure appointments:
  - Erin LaBella in the Elementary tenure area effective July 1, 2016
  - Crystal McAllister in the Elementary tenure area effective July 1, 2016
 Moved: Nichols Seconded: Martin  
Six present, six ayes. Carried
- 15-163 Motion # 4  
Resignation To accept, with regrets, the resignation of John Liquori as an Elementary Teacher effective June 30, 2016.  
Moved: Martin Seconded: Durant  
Six present, six ayes. Carried

- 15-164 Motion # 5  
Personnel To approve continuing to have a 50/50 share agreement for a Technology teacher with Lisbon Central School for the 2016-2017 school year.  
Moved: Martin Seconded: Durant  
Six present, six ayes. Carried
- 15-165 Motion # 6  
Summer Help To approve hiring 3 part time summer maintenance help and 1 summer stock attendant at the rate of \$10.50 per hour.  
Moved: Martin Seconded: Knauf  
Six present, six ayes. Carried
- 15-166 Motion # 7  
Appointment To conditionally appoint, pending New York State Education Department Clearance for Employment, Austin Weakfall for a three year probationary period in the academic tenure area of 7-12 Social Studies effective July 1, 2016 through June 30, 2019 at a salary of \$49,647 based on Step 9, Masters of the current HTA negotiated agreement.  
Moved: Martin Seconded: Knauf  
Six present, six ayes. Carried
- Mr. Weakfall thanked the Board and shared his appreciation for giving him this opportunity to return to Heuvelton Central School. He stated he is looking forward to starting next year.
- 15-167 Motion # 8  
Appointment To conditionally appoint, pending New York State Education Department Clearance for Employment, Arika Wulf for a four year probationary period in the academic tenure area of School Counselor effective July 1, 2016 through June 30, 2020 at a salary of \$46,857 based on Step 7, Masters of the current HTA negotiated agreement.  
Moved: Durant Seconded: Knauf  
Six present, six ayes. Carried
- 15-168 Motion # 9  
Appointment To appoint the following individuals for Fall Coaching appointments for the 2016-2017 school year:
- Athletic Director: David Steele \$8,750
  - Boys Varsity Soccer: David Steele (22<sup>nd</sup> year - \$5,278)
  - Girls Varsity Soccer: Gus Burns (21<sup>st</sup> Year - \$5,278)
  - Boys Modified Soccer: Bruce Durant (10<sup>th</sup> year - \$2,916)
  - Girls Modified Soccer: Becky Kelly (11<sup>th</sup> year - \$ 2,778)
- Moved: Martin Seconded: Nichols  
Six present, six ayes. Carried
- 15-169 Motion #10  
Personnel To appoint Jennifer Thompson as School Monitor at an hourly rate of \$11.49 effective May 26, 2016.  
Moved: Knauf Seconded: McGaw  
Six present, six ayes. Carried
- 15-170 Motion #11  
New Business To approve a resolution permitting pupils in grades no lower than seventh to compete on any senior high school team, or permit senior high pupils to compete on any teams in grades no lower than seventh, provided the pupils are placed at levels of competition appropriate to their physiological maturity, physical fitness and skills in relationship to other pupils on those teams in accordance with standards established by the Commissioner. – Commissioner's Regulation Section 135.4 (c) (7) (ii) (a) (4)  
Moved: Martin Seconded: Durant  
Six present, six ayes. Carried
- Mr. Martin asked if the district was still going to form the committee to go over academics, maturity, etc. Mrs. Todd informed him that yes this will remain in place. Mr. Nichols asked who decides at what age and level students play at. Mr. Nichols shared his concern that some players are bigger and older than other schools teams. Mrs. Todd stated that each school decides this. Mr. Durant stated that Heuvelton can't vote on what other schools do. Mr. Nichols shared that he feels Mrs. Todd can carry the Board's concerns to the commissioner and SED.
- 15-171 Motion #12  
Policies To approve the first reading of the following policy and regulation additions and amendments to existing district policies/regulations:
- #1260 – Submission of Questions and Propositions at the Annual Meeting and Election and Special District Meetings
  - #1320 – Nomination and Election of Board Officers
  - #1330 – Appointments and Designations by the Board of Education
  - #1332 – Duties of the School District Treasurer
  - #1335 – Appointment and Duties of the Claims Auditor
  - #1337 – Duties of the School Attorney
  - #1338 – Duties of the School Physician
  - #1410 – Policy
  - #1510 – Regular Board Meetings

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- #1720 – Minutes
- #2110 – Orienting and Training of Board Members
- #3110 – School Sponsored Media
- #3170 – School District Standards and Guidelines for Web Page Publishing
- #3260 – Use of Service Animals
- #3280 – Use of School Facilities, Materials & Equipment
- #3410 – Code of Conduct on School Property
- #3420 – Non-Discrimination and Anti-Harassment in the School District
- #4310 – Superintendent of Schools
- #5110 – Budget Planning & Development
- #5111 – School District Budget Hearing
- #5130 – Budget Adoption
- #5150 – Contingency Budget
- #5220 – District Investments
- #5230 – Acceptance of Gifts, Grants and Bequests to the School District
- #5410 – Purchasing: Competitive Bidding and Offering
- #5411 – Procurement of Goods and Services
- #5412 – Alternative Formats for Instructional Materials
- #5510 – Accounting of Funds
- #5511 – Maintenance of Fund Balance
- #5570 – Financial Accountability
- #5572 – Audit Committee
- #5630 – Facilities: Inspection, Operation and Maintenance
- #5632 – Pest Management and Pesticide Use
- #5640 – Smoking/Tobacco Use
- #5650 – Energy Conservation and Recycling in the Schools
- #5660 – School Food Service Program (Lunch and Breakfast)
- #5673 – Information Security Breach and Notification
- #5710 – Transportation Program
- #5750 – School Bus Safety Program
- #6111 – Testing Misconduct and Mandatory Reporting Requirements
- #6120 – Equal Employment Opportunity
- #6121 – Sexual Harassment of District Personnel
- #6122 – Employee Grievances
- #6130 – Evaluation of Personnel
- #6170 – Safety of Students (Fingerprinting Clearance of New Hires)
- #6220 – Temporary Personnel
- #6420 – Employee Personnel Records and Release of Information
- #6460 – Jury Duty
- #6470 – Staff Use of Computerized Information Resources
- #6471 – Use of Email in the School District
- #6510 – Health Insurance
- #6551 – Family and Medical Leave Act
- #6572 – Employment of Retired Persons
- #7110 – Comprehensive Student Attendance Policy
- #7130 – Entitlement to Attend-Age and Residency
- #7170 – Equal Educational Opportunities
- #7210 – Student Evaluation, Promotion and Retention
- #7222 – Diploma and/or Credential Options for Students with Disabilities
- #7240 – Student Records: Access and Challenge
- #7242 – Student Directory Information
- #7245 – Student Data Breaches
- #7313 – Suspension of Students
- #7314 – Student Use of Computerized Information Resources(acceptable Use Policy)
- #7316 – Student Use of Personal Technology
- #7320 – Alcohol, Tobacco Drugs and Other Substances (Students)
- #7330 – Searches and Interrogations of Students
- #7360 – Weapons in School and the Gun-Free Schools Act
- #7420 – Sports and the Athletic Program
- #7450 – Fund Raising by Students
- #7460 – Constitutionally Protected Prayer in the Public Schools

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- #7510 – School Health Services
- #7511 – Immunization of Students
- #7512 – Student Physicals
- #7513 – Administration of Medication
- #7530 – Child Abuse/Maltreatment
- #7531 – Sexual Harassment of Students
- #7552 – Bullying in the Schools
- #7533 – Hazing of Students
- #7534 – Dignity for All Students
- #7540 – Suicide
- #7550 – Supervision of Students
- #7560 – Notification of Sex Offenders
- #7610 – Special Education: District Plan
- #7614 – Preschool Special Education Program
- #7616 – Declassification of Students with Disabilities
- #7618 – Use of Time Out Rooms
- #7630 – Appointment and Training of CSE
- #7632 – Appointment and Training of CPSE
- #7640 – Student Individualized Education Program(IEP)
- #7641 – Transition Services
- #7642 – Extended School Year (July/August) Services and/or Programs
- #7660 – Parent Involvement for Children with Disabilities
- #7670 – Due Process Complaints: Selection and Board Appointment of Impartial Hearing Officers
- #8110 – Curriculum Development, Resources and Evaluation
- #8212 – Fire Drills and Bus Emergency Drills
- #8220 – Occupational Education/Career Development
- #8243 – Civility, Citizenship and Character Education/Interpersonal Violence Prevention Education
- #8244 – Animals in the School (Instructional Purposes)
- #8271 – Internet Safety/Internet Content Filtering Policy
- #8280 – Instruction for English Language Learners or Students with Limited English Proficiency
- #8450 – Home Tutoring (Homebound Instruction)

Moved: Martin    Seconded: Nichols

Six present, six ayes. Carried

15-172    Motion #13  
Mergers

To approve the request from David Steele, Athletic Director to merge with Ogdensburg City School District for the following sports:

- > Fall 2016: Cross Country (All levels)  
Swimming (All levels)  
Football (All levels)  
Volleyball (All levels)
- > Winter 2016-17: Wrestling (All levels)  
Indoor Track (All levels)  
Boys Hockey (Varsity)

Moved: Nichols    Seconded: Knauf

Six present, six ayes. Carried

Mrs. McGaw asked about the district moving forward with all levels for Volleyball. The Board was in support of it being approved at all levels.

15-173    Motion #14  
Merger

To approve the request from David Steele, Athletic Director to merge with Canton Central School District for the following sports:

- > Winter 2016-17: Boys & Girls Hockey (Varsity)

Moved: Nichols    Seconded: Martin

Six present, six ayes. Carried

15-174    Motion # 15  
External Audit Proposal

To accept the proposal for external audit services from Furgison & Co., CPA PC for the fiscal years ending June 30, 2016 through June 30, 2020.

Moved: Durant    Seconded: Knauf

Six present, six ayes. Carried

- 15-175 Motion #16 Reorganization Meeting Date To approve the date of July 14, 2016 for the annual Board of Education Reorganizational Meeting. Moved: Nichols Seconded: Martin Six present, six ayes. Carried
- 15-176 Motion #17 Donation To accept the donation from the Heuvelton Alumni Association for \$350.00 for the Best IDEA awards – Math & Movement. Moved: Durant Seconded: Knauf Six present, six ayes. Carried
- Mr. Davis thanked the Heuvelton Alumni Association for all that they do for the district.
- 15-177 Motion #18 Budget Cuts To approve eliminating for the 2016-2017 school year one full time Keyboard Specialist and one full time Teaching Assistant. Moved: Durant Seconded: Knauf Six present, three ayes, three nays. Motion not carried.
- 15-178 Information/Board Reports Mrs. Jordan was not in attendance. Mr. Coburn was not in attendance. Mr. Coburn provided a report that Mrs. Todd shared with the Board.
- Recent events:**
- Grade 7 students attended Living History Days in Ogdensburg on May 20. The event was coordinated by Mrs. Madlin, grade 7-8 Social Studies teacher and Ogdensburg Historian.
  - On May 12 six Heuvelton students were inducted into the National Technical Honor Society at the Northwest Technical Center. Inductees included: Frankie Jo Besio - Criminal Justice, Brayden Cougler - Welding, Victoria Scott - Graphic Communications, Marcia Sharpe - Health Careers, Devin Thurman - Welding, and Ethan Tyo - Innovations in Science.
  - The St. Lawrence County Traffic Safety Program sponsored a visit and presentation to students in grades 9-12 by Mrs. Marianne Angellilo on May 19. She highlighted the tremendous potential of each individual student, within the context of having lost a son to a drunk driving accident on his prom night.
  - Our prom was held this past Friday, with much fanfare and good times had by students. Beyond the great decorations and refreshments, our exchange student, Patty P., was named Prom Queen! Many thanks to Mr. Stevenson and Mr. Lapoint for their efforts in supporting the Junior Class this past weekend, and the entire year.
  - The Seaway Valley Screaming Eagles 4H Aerospace Club travelled to Washington D.C. and Virginia to compete in the National Finals of the Team America Rocketry Challenge. The team qualified for the Championship round and finished 22 in the country. Team members include Matthew Cameron, Carter Pierce, Tanner LaPiene, Ben Jacobs, Josh Trathen, and Michael Pray, and the team is coached by high school Science teacher Mr. Robert Kennedy. A slideshow is available for review at this link: [https://docs.google.com/a/heuvelton.k12.ny.us/presentation/d/157acR5NvzaVfFQuZyR24TP4PQ13TgFWk5\\_QDQAeKWQE/edit?usp=sharing](https://docs.google.com/a/heuvelton.k12.ny.us/presentation/d/157acR5NvzaVfFQuZyR24TP4PQ13TgFWk5_QDQAeKWQE/edit?usp=sharing)
- Looking ahead:**
- The NYS Grade 8 Science test (both the written test and lab practical) are coming up in early June
  - Regents review has begun in several classes and the final day of classes is looming
  - Mrs. Sweeney and Mr. Coburn are making progress on the master schedule. It is expected that blocking of ELA and Social Studies at grade 7 will occur, which hasn't happened in recent memory. Additionally, extra periods/labs will be scheduled for CC Algebra and Algebra 2.
  - The National Junior Honor Society induction is scheduled for 9:30 a.m. on June 2 in the auditorium. All are invited.
  - The Spring Grades 7-12 Concert is June 8 at 7:30 p.m.
  - BOCES Northwest Tech (NWT) will hold their annual Recognition Ceremony at the OFA auditorium on June 9 at 9 a.m.
  - The Senior Recognition Dinner is scheduled for Sunday, June 5 at Clarkson. Carter Pierce and Courtney Young are the honorees from Heuvelton Central School.
- Mr. Robinson discussed with the Board the following:
- Audit – Furgison & Co was the only company to respond to the district's RFP. All Board members should be receiving an email from them regarding the fraud questionnaire.
- Mrs. Todd discussed with the Board the following:
- The NC Symposium was held on April 25<sup>th</sup>. Barb Knauf, Mike Davis and Susan attended.
- The Board discussed the following:
- Solar Power Agreement with Tri-County Cooperative. Several Board Members were concerned with signing off on a 20 year commitment. The Board decided not to join the Tri-County Energy Consortium.
- 15-179 Public Forum Sara Trathen asked about what district Heuvelton would go with first for the Hockey merger. She stated the reason being one school has their Board meeting in the beginning of June and the other school is at the end. Mr. Davis stated that it would depend on who approves it.

15-180 Motion #19 To approve convening an Executive Session at 8:33 p.m. and appoint Susan Todd as Clerk Pro-Tem.  
 Convene Executive Session Motioned: Knauf Seconded: Durant  
 Session Six present, six ayes. Carried

Respectfully Submitted,



Tessa E. Herron  
District Clerk

15-181 Motion #20 To approve ending Executive Session at 9:30 p.m.  
 End Executive Session Moved: Martin Seconded: Knauf  
 Six present, six ayes. Carried

15-182 Motion #21 To approve the Administrative/Middle Management Terms of Employment for:  
 Terms of Employment  
 > Jesse Coburn, 7-12 Principal, 2016-2017  
 > Shannon Jordan, PreK-6 Principal, 2016-2017  
 > Tessa Herron, Confidential Secretary to the Superintendent/District Clerk. 2016-2019  
 > Bill Rupp, Head of Transportation, 2016-2019  
 > Chris Cole, Head of Buildings & Grounds, 2016-2019  
 Moved: Knauf Seconded: Durant  
 Six present, six ayes. Carried

15-183 Motion #22 To approve adjourning the meeting at 9:35 p.m.  
 Adjournment Moved: Knauf Seconded: Durant  
 Six present, six ayes. Carried

Respectfully Submitted,



Susan E. Todd  
Clerk Pro-Tem