

A Regular Meeting of the Board of Education of the Heuvelton Central School District was held in the Multi-Media Room on Wednesday, June 22, 2016. The Meeting was called to order by President Michael Davis at 7:01 p.m.

Members present: Michael Davis, President, Andrew Martin, Vice President, Keith Carmany, Dennis Durant, Barbara Knauf, Michelle McGaw and Thomas Nichols

Members absent: None

Also present: Susan Todd, Superintendent, Jesse Coburn, 7-12 Principal, Shannon Jordan, PreK-6 Principal, Michael Robinson, Assistant Business Manager and Tessa Herron, District Clerk

Guests: A. Calkins, N. Wilson Mashaw, E. LaBella, M. Fennessy, D. Steele, N. Putman, A. McRoberts, R. Lawrence, J. Gray and S. Johnston

- 15-184 Motion #1
Adopt Revised Agenda To adopt the revised agenda.
Moved: Martin Seconded: Carmany
Seven present, seven ayes. Carried
- 15-185 Public Forum No one from the public addressed the Board at this time.
- 15-186 Motion # 2
Approve consent agenda To accept the recommendations on the consent agenda for the June 22, 2016 meeting which included:
- To approve arranging for the appropriate programs and services for District Students with disabilities as previously approved by the District's Committee on Special Education and the District's Preschool Committee on Special Education.
 - To accept the March 18, 206 Fire Inspection Report.
 - To accept the donation from Community Bank, NA in the amount of \$50 for the Math & Movement Family Fun Night.
 - To approve the minutes of the May 25, 2016, Regular Meeting of the Board of Education.
 - To accept the Treasurer's Report for the period ending May 31, 2016.
 - To accept the Warrants for the period ending May 31, 2016 as previously approved by the Claims Auditor.
 - To authorize the Superintendent to sign the list of Budget Transfers for the period May 31, 2016.
 - To accept the Financial Reports for the period ending May 31, 2016.
- Motioned: Durant Seconded: Martin
Seven present, seven ayes. Carried
- 15-187 Special Presentation Angela Calkins presented on the Backpack program. Ms. Calkins explained that this program came to fruition about a year ago. This program sends backpacks with nutritious foods home with families. Mr. Martin asked what the cost was at the beginning of this program. Ms. Calkins stated that the program started in February and that \$500 worth of food was donated.
- Bob Kennedy, Melissa Fennessy, Nancy Mashaw & Erin LaBella presented on behalf of the TLC Team. Mr. Martin asked if the team finds a weaker link in this process, how the team is going to help another teacher along. The team stated that there needs to be training for implementation. Mr. Durant stated that he saw in the video clip shared how they were demonstrating strategies, does this play into those strategies and how they are taught to faculty? Mrs. Putman shared how currently teachers are sharing across the departments and are using IRA journals.
- Mrs. Todd thanked everyone for their commitment to this group. She thanked the Board for their support in sending this group to the Model schools conference which helped spark the idea of creating the TLC team.
- 15-188 Motion # 3
Resignation To accept, with regrets, the resignation of Amanda Cossette as Vocal Music Teacher effective June 30, 2016.
Moved: Martin Seconded: Carmany
Seven present, seven ayes. Carried
- 15-189 Motion # 4
Appointment To conditionally appoint, pending New York State Education Department Clearance for Employment, Kristy Simmons for a four year probationary period in the academic tenure area of Elementary Education effective July 1, 2016 through June 30, 2020 at a salary of \$42,865 based on Step 4, Masters of the current HTA negotiated agreement.
Moved: Martin Seconded: Knauf
Seven present, seven ayes. Carried
- 15-190 Motion # 5
Summer Help To approve hiring the following individuals for part-time summer maintenance help at the rate of \$10.50 per hour:
- Matthew Guardino
 - Emilie Ross (Summer Stock Attendant)
 - Gabby Johnson
 - Jack Palmer
 - Stacy Thayer
- Moved: Nichols Seconded: Martin
Seven present, seven ayes. Carried

- 15-191 Items for discussion Mrs. Todd stated that the district has had some students recently move into the district and they are students that would need a Teaching Assistant. There is money budgeted for this in the Title 1 grant. The Board supports keeping the Teaching Assistant position.
- Mrs. Todd shared that Mr. Steele came to her with a concern that quite a number of boys want to sign up for football next year. Mrs. Todd stated that the last time Mr. Steele checked the majority of the players interested were at varsity level. For Varsity level students the cost is \$600 per student. Mr. Martin asked if the district would have enough players to continue to field our soccer team if these students interested went to football. Mr. Steele stated that yes the district would have a very young team but enough to field a team. Mrs. Todd suggested a possible meeting to be held with OFA's Superintendent, Board president, herself and the HCS Board President to discuss the rising costs of mergers.
- Mr. Nichols shared that he would like to suggest the district look into a football merger with Canton. Mrs. Knauf voiced concern of it not being fair to the current HCS football players to change schools at this time.
- It was decided that Mrs. Todd would contact the OFA Superintendent and ask for a cost breakdown for each student that Heuvelton sends to play in an OFA program and to find out why OFA presently charges the rates they do for sports mergers.
- Mrs. Todd shared with the Board a parent Request for transportation to Little River Community School in Canton for their child.
- 15-192 Motion # 6
Parent Transportation Request To deny the parent request for transportation to Little River Community School in Canton for their child.
Moved: Nichols Seconded: Knauf
Seven present, seven ayes. Carried
- 15-193 Motion # 7
Budget Cuts To approve eliminating for the 2016-2017 school year one full time Keyboard Specialist.
Moved: Knauf Seconded: McGaw
Seven present, six ayes, one nay. Carried
- 15-194 Motion # 8
Policies/Procedures To approve the second reading of the following policy and regulation additions and amendments to existing district policies/regulations:
- #1260 – Submission of Questions and Propositions at the Annual Meeting and Election and Special District Meetings
 - #1320 – Nomination and Election of Board Officers
 - #1330 – Appointments and Designations by the Board of Education
 - #1332 – Duties of the School District Treasurer
 - #1335 – Appointment and Duties of the Claims Auditor
 - #1337 – Duties of the School Attorney
 - #1338 – Duties of the School Physician
 - #1410 – Policy
 - #1510 – Regular Board Meetings
 - #1720 – Minutes
 - #2110 – Orienting and Training of Board Members
 - #3110 – School Sponsored Media
 - #3170 – School District Standards and Guidelines for Web Page Publishing
 - #3260 – Use of Service Animals
 - #3280 – Use of School Facilities, Materials & Equipment
 - #3410 – Code of Conduct on School Property
 - #3420 – Non-Discrimination and Anti-Harassment in the School District
 - #4310 – Superintendent of Schools
 - #5110 – Budget Planning & Development
 - #5111 – School District Budget Hearing
 - #5130 – Budget Adoption
 - #5150 – Contingency Budget
 - #5220 – District Investments
 - #5230 – Acceptance of Gifts, Grants and Bequests to the School District
 - #5410 – Purchasing: Competitive Bidding and Offering
 - #5411 – Procurement of Goods and Services
 - #5412 – Alternative Formats for Instructional Materials
 - #5510 – Accounting of Funds
 - #5511 – Maintenance of Fund Balance
 - #5570 – Financial Accountability

Heuvelton, NY 13654

- #5572 – Audit Committee
- #5630 – Facilities: Inspection, Operation and Maintenance
- #5632 – Pest Management and Pesticide Use
- #5640 – Smoking/Tobacco Use
- #5650 – Energy Conservation and Recycling in the Schools
- #5660 – School Food Service Program (Lunch and Breakfast)
- #5673 – Information Security Breach and Notification
- #5710 – Transportation Program
- #5750 – School Bus Safety Program
- #6111 – Testing Misconduct and Mandatory Reporting Requirements
- #6120 – Equal Employment Opportunity
- #6121 – Sexual Harassment of District Personnel
- #6122 – Employee Grievances
- #6130 – Evaluation of Personnel
- #6170 – Safety of Students (Fingerprinting Clearance of New Hires)
- #6220 – Temporary Personnel
- #6420 – Employee Personnel Records and Release of Information
- #6460 – Jury Duty
- #6470 – Staff Use of Computerized Information Resources
- #6471 – Use of Email in the School District
- #6510 – Health Insurance
- #6551 – Family and Medical Leave Act
- #6572 – Employment of Retired Persons
- #7110 – Comprehensive Student Attendance Policy
- #7130 – Entitlement to Attend-Age and Residency
- #7170 – Equal Educational Opportunities
- #7210 – Student Evaluation, Promotion and Retention
- #7222 – Diploma and/or Credential Options for Students with Disabilities
- #7240 – Student Records: Access and Challenge
- #7242 – Student Directory Information
- #7245 – Student Data Breaches
- #7313 – Suspension of Students
- #7314 – Student Use of Computerized Information Resources(acceptable Use Policy)
- #7316 – Student Use of Personal Technology
- #7320 – Alcohol, Tobacco Drugs and Other Substances (Students)
- #7330 – Searches and Interrogations of Students
- #7360 – Weapons in School and the Gun-Free Schools Act
- #7420 – Sports and the Athletic Program
- #7450 – Fund Raising by Students
- #7460 – Constitutionally Protected Prayer in the Public Schools
- #7510 – School Health Services
- #7511 – Immunization of Students
- #7512 – Student Physicals
- #7513 – Administration of Medication
- #7530 – Child Abuse/Maltreatment
- #7531 – Sexual Harassment of Students
- #7552 – Bullying in the Schools
- #7533 – Hazing of Students
- #7534 – Dignity for All Students
- #7540 – Suicide
- #7550 – Supervision of Students
- #7560 – Notification of Sex Offenders
- #7610 – Special Education: District Plan
- #7614 – Preschool Special Education Program
- #7616 – Declassification of Students with Disabilities
- #7618 – Use of Time Out Rooms
- #7630 – Appointment and Training of CSE
- #7632 – Appointment and Training of CPSE
- #7640 – Student Individualized Education Program(IEP)
- #7641 – Transition Services
- #7642 – Extended School Year (July/August) Services and/or Programs

Heuvelton, NY 13654

- #7660 – Parent Involvement for Children with Disabilities
- #7670 – Due Process Complaints: Selection and Board Appointment of Impartial Hearing Officers
- #8110 – Curriculum Development, Resources and Evaluation
- #8212 – Fire Drills and Bus Emergency Drills
- #8220 – Occupational Education/Career Development
- #8243 – Civility, Citizenship and Character Education/Interpersonal Violence Prevention Education
- #8244 – Animals in the School (Instructional Purposes)
- #8271 – Internet Safety/Internet Content Filtering Policy
- #8280 – Instruction for English Language Learners or Students with Limited English Proficiency
- #8450 – Home Tutoring (Homebound Instruction)

Moved: Martin Seconded: Durant
 Seven present, seven ayes. Carried

15-195 Information/Board
 Reports

Mrs. Jordan discussed with the Board the following:

- Math & Movement Symposium was held – Mrs. Lawrence helped to obtain this great opportunity for our school.
- Mrs. Calkins along with Trina Fredricks worked really hard to look at student data all year.
- First computerized field test was completed and Mr. Liquori took the lead on that.
- A lot of fun field trips
- Moving up day yesterday
- Bulldog days were as always so much fun

Mr. Coburn discussed with the Board the following:

- Regents have come & gone
- 7/8 Awards ceremony was held yesterday
- Senior Recognition Dinner was held on June 5th
- Spring sports awards ceremony is tomorrow night
- Next Monday is the Europe trip – London, Paris, Rome & Florence

Mr. Robinson discussed with the Board the following:

- Mrs. Todd received a call that an auditor for the State Comptroller will be in the district in the next week.

Mrs. Todd discussed with the Board the following:

- Today was a very busy day – The HS Gym was full of people for the Poverty Simulation workshop. SLLBOCES was awarded 5 McKinney-Vento grants for a total amount of \$200,000 for all 18 districts. HCS is the first district to complete the Poverty Workshop.
- Reminder – Reorganization meeting on July 14th.

Mr. Nichols shared his concern that with the loss of our Chorus teacher he is also worried about the decrease in Marching Band. The Marching Band is very small. Mr. Nichols stated that he feels we are losing our programs if the district isn't careful because the numbers are dropping. He stated that he feels the district needs to look into this. Mr. Nichols shared that he has heard concerns that students feel they are being put in a position where they have to choose between attending a music/voice lesson or miss a core class. If the district doesn't identify the problem it's going to continue to go in this direction and the district may lose the program. Mrs. Todd stated it is her understanding that the scheduled times for Chorus and Band lessons rotate so students don't miss the same class period consistently. Mrs. McGaw shared that she has heard that some teachers make students feel guilty for leaving class for lessons and that she would hate to see the program dwindle. Mr. Steele shared that he has two students that play instruments and they hate to miss core classes for lessons and it seems to be the same class they are missing. Mrs. Todd said she would review the lesson schedules.

Mr. Davis thanked everyone for a fantastic year. He shared that he feels the district is heading into a great direction. He thanked Mr. Keith Carmany for all that he did while serving as a Board Member and said that it was a pleasure to have Mr. Carmany on the Board for the past five years. The Board presented Mr. Carmany with a thank you card and gift from the Board members and the Superintendent.

15-196 Public Forum

No one from the public addressed the Board at this time.

15-197 Motion # 9
 Convene Executive
 Session

To approve convening an Executive Session at 9:10 p.m. and appoint Susan Todd as Clerk Pro-Tem.
 Motioned: Martin Seconded: Carmany
 Seven present, seven ayes. Carried

Respectfully Submitted,

Tessa E. Herron
 District Clerk

- 15-198 Motion # 10
End Executive Session
To approve ending Executive Session at 9:40 p.m.
Moved: Nichols Seconded: Martin
Seven present, seven ayes. Carried
- 15-199 Motion # 11
Adjournment
To approve adjourning the meeting at 9:42 p.m.
Moved: Durant Seconded: Knauf
Seven present, seven ayes. Carried

Respectfully Submitted,

Susan E. Todd
Clerk Pro-Tem