

Heuvelton, NY 13654

A Regular Meeting of the Board of Education of the Heuvelton Central School District was held in the Multi-Media Room on Wednesday, August 27, 2014. The Meeting was called to order by Vice President Andrew Martin at 6:30 p.m.

Members present: Andrew Martin, Vice President, Darcy Backus, Dennis Durant, Michelle McGaw and Thomas Nichols

Members absent: Keith Carmany and Michael Davis

Also present: Susan Todd, Superintendent, Jesse Coburn, 7-12 Principal, Shannon Jordan, PreK-6 Principal, Michael Robinson, Assistant Business Manager and Tessa Herron, District Clerk

Guests: S. Johnston, N. Wilson Mashaw and A. Calkins

- 14-22 Motion #1 To adopt the revised agenda.
Adopt revised agenda Moved: Backus Seconded: McGaw
Four present, four ayes. Carried
- 14-23 Public Forum No one from the public addressed the Board at this time.
- 14-24 Motion #2 To accept the recommendations on the consent agenda for the August 27, 2014 meeting which included:
Approve consent agenda
- To approve the minutes for the June 25, 2014 Regular Meeting of the Board of Education.
 - To approve the minutes for the July 2, 2014 Reorganization Meeting of the Board of Education.
 - To approve the minutes for the July 8, 2014 Special Meeting of the Board of Education.
 - To accept the Treasurer's Report for the period ending June 30, 2014.
 - To accept the Warrants for the period ending June 30, 2014, as previously approved by the Claims Auditor.
 - To accept the Treasurer's Report for the period ending July 31, 2014.
 - To accept the Warrants for the period ending July 31, 2014, as previously approved by the Claims Auditor.
 - To approve the Claims Auditor report for the period January 1, 2014 – June 30, 2014.
 - 2014-2015 School Tax Equalization Rates. (For Information Only)
 - To approve the 2014-2015 Tax Warrant in the amount of \$3,145,865. (That includes \$20,000 for the Public Library)
 - To approve the list for St. Lawrence County Pre-School Special Education Program Approved Evaluators and Service Providers for 2014-2015 as per the attached list.
 - To approve the 2014 fall production of ENCORE: "Once upon a Mattress"
 - To approve arranging for the appropriate programs and services for District Students with disabilities as previously approved by the District's Committee on Special Education and the District's Preschool Committee on Special Education.
- Moved: Backus Seconded: Durant
Four present, four ayes. Carried
- 14-25 Information Mrs. Todd introduced the new teachers to the Board of Education.
- Crystal McAllister – Elementary 4th Grade – was unable to attend due to being ill
 - John Liquori – Elementary 5th Grade
- 14-26 Motion # 3 To accept the resignation of Camilla Bill as 4 hour Food Service Worker contingent upon Board approval of Bus/Cafeteria
Personnel Monitor position effective August 28, 2014.
Moved: Backus Seconded: McGaw
Four present, four ayes. Carried
- 14-27 Motion # 4 To rescind the appointment of Stephanie LaShomb as a Long Term substitute replacement for Janine Sullivan based on
Personnel 1/200th of Step 1, BA \$36,898 per diem of the current negotiated agreement between the Heuvelton Teachers' Association and the District beginning on approximately September 19, 2014 as she accepted a full time teaching position.
Moved: McGaw Seconded: Backus
Four present, four ayes. Carried
- 14-28 Motion # 5 To accept the resignation of Matthew McLearn, JV Boys Basketball Coach for the 2014-2015 school year.
Personnel Moved: McGaw Seconded: Backus
Four present, four ayes. Carried
- 14-29 Motion # 6 To approve a thirteen week leave of absence for Tessa Herron, Superintendent's Secretary/District Clerk beginning
Personnel approximately on October 6, 2014. (Mrs. Herron will be using benefit time. Once her benefit time is exhausted any time after that will be unpaid.)
Moved: McGaw Seconded: Backus
Four present, four ayes. Carried

- 14-30 Motion # 7
Personnel To approve a one month unpaid leave of absence for Dave Basford, Bus Driver beginning on September 2, 2014 through September 30, 2014.
Moved: Durant Seconded: McGaw
Four present, four ayes. Carried
- 14-31 Motion # 8
Personnel To appoint Camilla Bill as Bus/Cafeteria Monitor at an hourly rate of \$9.35 effective August 28, 2014.
Moved: Durant Seconded: McGaw
Four present, four ayes. Carried
- 14-32 Motion # 9
Personnel To approve the appointment of Sally-Jo Laubscher as a Long Term substitute replacement for Confidential Secretary to the Superintendent effective for the current secretary's leave of absence at the rate of \$12.50 per hour.
Moved: McGaw Seconded: Durant
Four present, four ayes. Carried
- 14-33 Motion # 10
Personnel To appoint Stacy Thayer as a 4-hour Food Service Worker at a salary of \$6,560 beginning on September 1, 2014. (CSEA 2010-2011 salary schedule for 4-hour Food Service Worker)
Moved: McGaw Seconded: Backus
Four present, four ayes. Carried
- 14-34 Motion # 11
Personnel To approve the appointment of Kristy Simmons as a Long Term substitute replacement for Janine Sullivan based on 1/200th of Step 1, BA \$36,898 per diem of the current negotiated agreement between the Heuvelton Teachers' Association and the District beginning on approximately September 19, 2014.
Moved: McGaw Seconded: Backus
Four present, four ayes. Carried
- 14-35 Motion # 12
Personnel To appoint Maggie Whalen as the Student Council Extra-Classroom Activity advisor for the 2014-2015 school year.
Moved: Durant Seconded: Backus
Four present, four ayes. Carried
- 14-36 Motion # 13
New Business To approve the Title 1 Schoolwide/Professional Development Plan for the Heuvelton Central School District for 2014-2016.
Moved: Durant Seconded: McGaw
Four present, four ayes. Carried
- 14-37 Motion # 14
New Business To accept the amended changes dated as of March 14, 2014 to the New York Cooperative Liquid Assets Securities System Municipal Cooperation Agreement as amended and restated as of April 23, 2012.
1) The NYCLASS Investment Policy better conforms to New York State General Municipal Law.
2) The Governing Board is empowered with the ability to further amend the Investment Policy without further amendment to the cooperative, but while still maintaining appropriate notice to Participants.
3) Allows for the potential creation of other investment options as market conditions change or improve over time.
Moved: Durant Seconded: Backus
Four present, four ayes. Carried
- 14-38 Motion # 15
New Business To approve the first reading and waive the second reading of the following policies:
#3411: Prohibition of Weapons on School Grounds
#7360: Weapons in School and the Gun-Free Schools Act
Moved: Durant Seconded: Backus
Four present, four ayes. Carried
- 14-39 Motion # 16
New Business To accept, with regrets the resignation of Darcy Backus as School Board Member effective August 27, 2014.
Moved: Durant Seconded: McGaw
Four present, four ayes. Carried
- 14-40 Information/Discussion Discussion of procedures to fill a school Board vacancy: NYSSBA School Law Book page 28.
 - appoint a qualified person to fill the vacancy to serve until the next regular school district election
 - hold a special district election
It was decided that an announcement would be put in the Ogdensburg Journal and Watertown Daily Times papers notifying the public of a Board vacancy and ask that interested candidates submit a letter of interest and resume.
- 14-41 Information
Administrative/Board Reports Mrs. Jordan discussed with the Board the following:
 - The building has been busy with elementary teachers coming in and getting their classrooms ready
 - Orientation for Kindergarten was held tonight
 - PreK orientation took place on Monday, August 25th

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- Compliment the teachers on all of the professional development that was attended over the summer

r. Nichols entered the meeting at 6:44 p.m.

Mr. Coburn discussed with the Board the following:

- Impressive with everything that is happening over summer, Math camp – Tech camp, PLC, Constructivist Conference
- Physical aspects of the building are great, Brad LaPoint's room will be finished this Friday
- Mrs. Todd wanted to commend Chris Cole on the phenomenal job he has done to get things ready. Mr. Nichols would like to follow up on that the Heuvelton maintenance crew does a great job. Mr. Nichols stated that he can't thank them enough for their hard work and their long hours. They take a lot of pride in this building.

Mrs. Todd discussed with the Board the following:

- Form for Superintendent's Evaluation: Present form vs. newly recommended rubric by NYSCOSS
 - Mr. Nichols shared that he feels that evaluations cause more hard feelings than good when employees are coming to the end of their employment
 - Mr. Durant shared that he feels the new rubric is consistent across industry and education.
 - Mr. Martin would like to revisit the evaluation process for Mrs. Todd and sit down as a whole team and discuss the feeling and come back with what direction the Board would go in as a whole.
 It was decided that the new evaluation form would be used.
- Building Condition survey is due. Mike Ebertz has visited the district this week and has walked around with Chris Cole and is looking at things that could go for another capital project. Mr. Martin would like to look over the punchlist of items prior to the October BOE meeting.

- 14-42 Motion # 17
Superintendent's
Evaluation
- To approve the use of the newly recommended rubric by NYSCOSS for the purpose of evaluating the Superintendent.
Moved: Durant Seconded: Backus
Five present, five ayes. Carried
- Mr. Robinson discussed with the Board the following:
- His Office been very busy with the recent audit. They were in the building for 9 days. The results will come officially from Shari Furgison around the November Board meeting. Mrs. Furgison has shared that everything is in order and looks good. Mr. Robinson stated that he is in the process of preparing the financial statement to go with this audit.
- 14-43 Public Forum
- No one from the public addressed the Board at this time.
- 14-44 Information
Correspondence
- Mrs. Todd received a letter from Senator Ritchie regarding the Heuvelton Central School Band account receiving \$4,000 and Sharon Murdock received \$500 as she was nominated for being someone who makes a difference in the lives of students. Mr. Nichols stated that a Thank you note be sent to Senator Ritchie for the money that the district received.
- 14-45 Motion # 18
Adjournment
- To convene an Executive Session at 7:17 p.m. for the purpose of discussing employment of a particular individual and for the purpose of discussing collective negotiations pursuant to article 14 of the Civil Service Law and appoint Susan Todd as Clerk Pro-Tem.
Moved: McGaw Seconded: Durant
Five present, five ayes. Carried
- 14-46 Motion # 19
End Executive Session
- To approve ending Executive Session at 7:55 p.m.
Moved: McGaw Seconded: Durant
Five present, five ayes. Carried
- 14-47 Motion # 20
Adjournment
- To approve adjourning the meeting at 7:58 p.m.
Moved: Nichols Seconded: Durant
Five present, five ayes. Carried

Respectfully Submitted



Tessa E. Herron
District Clerk

Respectfully Submitted



Susan E. Todd
Clerk Pro-Tem