

A Regular Meeting of the Board of Education of the Heuvelton Central School District was held in the Multi-Media Room on Wednesday, September 28, 2016. The Meeting was called to order by President Andrew Martin at 7:00 p.m.

Members present: Andrew Martin, President, Barbara Knauf, Vice President, Michael Davis, Dennis Durant, Todd Mashaw, Michelle McGaw and Thomas Nichols

Members absent:

Also present: Susan Todd, Superintendent, Shannon Jordan, PreK-6 Principal, Jesse Coburn, PreK-6 Principal, Michael Robinson, Assistant Business Manager and Tessa Herron, District Clerk

Guests: N. Wilson Mashaw, A. Calkins, M. Whalen, B. Whalen, M. Cameron, K. Palmer, S. Thornhill, D. Willard, S. Sargent, C. Robert, C. Trathen and J. Fischer

- 16-57 Motion #1
Adopt Revised Agenda To adopt the revised agenda.
Moved: Davis Seconded: Knauf
Seven present, seven ayes. Carried
- 16-58 Motion # 2
Consent agenda To accept the recommendations on the consent agenda for the September 28, 2016 meeting which included:
- To approve the minutes of the August 24, 2016 Regular Meeting of the Board of Education.
 - To approve the minutes of the September 14, 2016 Special Meeting of the Board of Education.
 - To accept the Treasurer's Report for the periods ending August 31, 2016.
 - To accept the Warrants for the periods ending August 31, 2016 as previously approved by the Claims Auditor.
 - To approve arranging for the appropriate programs and services for District Students with disabilities as previously approved by the District's Preschool Committee on Special Education.
 - To accept the recommendations for the following Tax Roll Corrections: Parcel ID # 403089 100.004-1-8.1
 - To accept the following purchased donations from the Class of 2016:
 - DJ Equipment
 - Hotdog Machine and papers
 - To approve the 2016-2017 Heuvelton Central School District Professional Development Plan.
 - To approve the 2016-2017 Building Level Emergency Response Plan.
- Motioned: Nichols Seconded: Knauf
Seven present, seven ayes. Carried
- 16-59 Public Forum Mr. Scott Sargent thanked the Board of Education, Administration and teachers for all that was provided for his daughter while a student in the district. He stated that his daughter was lucky to have had the programs, teachers and experiences she had while attending Heuvelton Central School.
- Mr. Davis stated that he is always proud to hear how many parents want to move into our district and have their children attend Heuvelton Central School.
- 16-60 Presentation Maggie Whalen, Colin Trathen, Frankie Jo Besio, Sydney Thornhill, Katie Palmer, Matthew Cameron and Dakota Willard presented on their Europe trip they went on at the end of June 2016. They thanked the Board of Education and Administration for supporting this.
- 16-61 Motion # 3
EF Tours Trip 2018 To approve supporting an EF Tours trip in June 2018 to Germany, Italy and Switzerland.
Moved: Nichols Seconded: Knauf
Seven present, seven ayes. Carried

Mr. Martin left the meeting at 7:37 p.m.

- 16-62 Motion # 4
Appointment To conditionally appoint, pending New York State Education Department Clearance for Employment, Amber Martin for a four year probationary period in the academic tenure area of Teaching Assistant effective October 29, 2016 through October 29, 2020 at a prorated salary of \$20,440 based on the current CSEA negotiated agreement.
Moved: Durant Seconded: Nichols

Discussion:

Mr. Davis stated that he felt that the Board has been very mindful of transparency in regards to hiring personnel. He expressed a concern regarding the perception of the Board president's wife getting this job and that there might be blowback from it. Mr. Davis asked if the Board should hold off on approving this until October's Board meeting.

Mrs. Todd shared that her concern is that the candidate has to notify her employer and she has to give them 30 days. Mrs. Todd informed the Board that 7 people applied, only 3 were certified, of the 3 after checking references, 2 were better fits for the district. The committee was comprised of a teacher, parent representative & Mrs. Jordan.

Mrs. Knauf stated that the process was followed properly and that the best candidate was recommended. Mr. Davis stated that he is concerned of the community perception. Mr. Durant stated that he understood where Mr. Davis is

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coming from however he feels that the proper procedure was taken to hire this individual so he doesn't feel there should be an issue. Mr. Davis stated that the Board has to be confident with their vote. Mr. Durant stated that Mrs. Jordan handled this and the Board is also voting on their confidence in Mrs. Jordan.

Six present, six ayes. Carried

Mr. Martin entered the meeting at 7:48 p.m.

- 16-63 Motion # 5 Appointment To approve the following 2016-2017 Extra-Curricular Class Advisors:
- Class of 2017 – Brad LaPoint & Austin Weakfall
 - Class of 2018 – Jamie Bush & Kellie Giorgi
 - Class of 2019 – Ashley Putney
 - Musical/Play – Jamie Roscoe & Lisa Gardner, Co-Advisors
- Moved: Davis Seconded: Mashaw
Seven present, seven ayes. Carried
- 16-64 Motion # 6 Terms of Employment To approve the amendments to the Terms of Employment for:
- Jesse Coburn, 7-12 Principal
 - Shannon Jordan, PreK-6 Principal
- Moved: Nichols Seconded: Knauf
Seven present, seven ayes. Carried
- 16-65 Information Administrative/Board Reports Mrs. Jordan discussed with the Board the following:
- September is all about settling in, adjusting to new routines for teachers and students
 - The Tardy Bros. juggling act gave an assembly on character building on September 15th
 - Yearly Amish school visits have been conducted
 - IRA – how to reach our readers particularly grades 3-6 – adopted a philosophy/assessment look at reading at grade level
- Mr. Coburn discussed with the Board the following:
- Tomorrow is the 18th day of the school year so we're already 10% through
 - TLC picked up where they left off. There has been one K-12 faculty meeting all ready with the TLC working with the teachers.
 - Schedules are in good shape for students
 - Awards ceremony took place on September 9th - great accomplishments and scores
 - Always working on getting more technology in the building
 - Looked at a mockup of the yearbook
 - Next week – college fair
 - First staff day next Friday
- Mr. Robinson discussed with the Board the following:
- Still working on the audit with Furgison & Co. – due to the state by Oct. 15th
- Mr. Davis reminded Mr. Martin that he would be replacing him on the Audit committee.
- Mrs. Todd discussed with the Board the following:
- The safety committee met a week ago. The focus was on the Early Dismissal Evacuation Drill that will be on Oct. 6th. A letter has been sent home to all parents. Parents will be reminded the day before via One Call Now.
 - She attended the NYSCOSS conference. Mr. Coburn attended as well. She felt it was the best that she has been to. Some great speakers, it was well planned.
- 16-66 Communications Thank you card from Ms. Whalen, Mr. Coburn and the students who went on the Europe Trip.
- 16-67 Public Forum No one from the public addressed the Board at this time.
- 16-68 Motion # 7 Adjournment To approve adjourning the meeting at 8:02 p.m.
Moved: Durant Seconded: Nichols
Seven present, seven ayes. Carried

Respectfully Submitted,

Tessa E. Herron
District Clerk