

Heuvelton, NY 13654

A Regular Meeting of the Board of Education of the Heuvelton Central School District was held in the Multi-Media Room on Wednesday, November 19, 2014. The Meeting was called to order by President Michael Davis at 6:38 p.m.

**Members present:** President Michael Davis, Barbara Knauf, Vice President Andrew Martin, Michelle McGaw and Thomas Nichols (arrived at 7:13 p.m.)

**Members absent:** Keith Carmany and Dennis Durant

**Also present:** Superintendent Susan Todd, 7-12 Principal Jesse Coburn, PreK-6 Principal Shannon Jordan, Business Manager Michael Robinson, and Temporary District Clerk Sally-Jo Laubscher

**Guests:** Angela Calkins and Nancy Wilson Mashaw

- 14-87 Oath of Office The oath of office was administered to new Board Member, Barbara Knauf, by Sally-Jo Laubscher, District Clerk.
- 14-88 Motion #1  
Adopt Revised Agenda To adopt the revised agenda.  
Moved: Martin Seconded: McGaw  
Four present, four ayes. Carried
- 14-89 Public Forum No one from the public wished to address the Board at this time.
- 14-90 Special Presentation Michael Ebertz & Stephen Staveski of SEI Design and Mike Christy of Tisdell Associates presented the Board with a visual presentation on HCS Capital Project Planning Phase V, Building Condition Survey results and a draft for the Proposed New Capital Improvement Project.
- 14-91 Motion #2  
Approve Consent Agenda To accept the recommendations on the consent agenda for the November 19, 2014 meeting which included:
- To approve the proposed 2015-2016 Budget Calendar
  - To approve arranging for the appropriate programs and services for District Students with disabilities as previously approved by the District's Committee on Special Education and the District's Preschool Committee on Special Education.
  - To approve the request of the St. Lawrence County Snowmobile Association to use the athletic field access road for a snowmobile trail from December 15, 2014 to March 31, 2015
  - To approve the minutes of the October 22, 2014 Regular Meeting of the Board of Education.
  - To accept the Financial Reports for the period ending October 31, 2014
  - To approve the Budget Transfers for October, 2014
  - To accept the Treasurer's Report for the period ending October 31, 2014
  - To accept the Warrants for the period ending October 31, 2014
  - To approve and sign the list of 2014-2015 Unpaid School Taxes for transmittal to the St. Lawrence County Real Property Tax Service for reimbursement for the District and subsequent collection by the County.
- Moved: Martin Seconded: Knauf  
Four present, four ayes. Carried
- 14-92 Motion #3  
Personnel To accept the resignation of Cassandra Fobare as Modified Softball Coach effective November 19, 2014, with regret.  
Moved: Martin Seconded: Nichols  
Five present, five ayes. Carried
- 14-93 Motion #4  
New Business To approve the first reading of Policy #5312: Use of the District Credit Card  
Moved: Martin Seconded: McGaw  
Five present, five ayes. Carried  
A brief discussion was held regarding adding language to include possible penalties for misuse of the District Credit Card.
- 14-94 Motion#5  
New Business To accept the following donations for the HCS Chrome Book Project.
- \$600 – Corning Incorporated – Check #0004108851
  - \$150 – Cindi Putman – Check #1145
  - \$150 – Cindi Putman – Check #1147
- Mr. Coburn explained the Project to the Board, how funds were being matched by Corning and utilized by HCS.  
Moved: McGaw Seconded: Martin  
Five present, five ayes. Carried
- 14-95 Motion #6  
New Business To approve the highest bids received for the following equipment declared surplus on October 22, 2014.
- Bus #86 – 1999 International - \$775 to Kirby's Garage, Ogdensburg
  - Bus #89 – 2000 International - \$775 to Kirby's Garage, Ogdensburg
  - Bus #90 – 2000 International - \$775 to Kirby's Garage, Ogdensburg
  - Bus #91 – 2000 International - \$775 to Kirby's Garage, Ogdensburg
  - Bus #92 – 2000 International - \$775 to Kirby's Garage, Ogdensburg

Moved: Nichols Seconded: McGaw  
Five present, five ayes. Carried

- 14-96 Motion #7  
New Business To approve the request from David Steel to merge with Ogdensburg City School District for the following sports:
- Spring 2015: Track (All Levels)
  - Spring 2015: Boys Lacrosse (All Levels)
  - Spring 2015: Golf
- Moved: Nichols Seconded: Martin  
Five present, five ayes. Carried
- 14-97 Motion #8  
New Business Recommend the Board approve an early release of Students K-12 on December 19, 2014, at 11:15 a.m. for the purpose of adding a half-day for in-house Staff Development.  
Moved: Martin Seconded: McGaw  
Five present, five ayes. Carried
- 14-98 Old Business There was no old business to address at this time.
- 14-99 Information/  
Administrative Reports Mrs. Jordan reported that the recent PUPS Program (*Parents United Partners for Schools*) Night was a huge success. She explained the goals of the program and how participants were selected. She thanked staff members who assisted in the success of this event.
- Mrs. Jordan reminded Board Members of the upcoming Parent/Teacher Conferences as well as new report card changes.
- Mrs. Jordan noted that NY State Troopers will be visiting HCS Friday morning to speak to students in Grades 3-6 regarding Internet and Child Safety.
- 14-100 Information/  
Administrative Reports Mr. Coburn reported on the Art Club's recent trip to Ottawa Art Gallery, Grades 7 & 8 Trip to Lisbon Central School Auditorium for a "First in Flight" Presentation and the recent ENCORE Production, "Once Upon a Mattress". He thanked everyone involved in the success of the Production and noted the amazing talent we have at Heuvelton Central School. He extended special gratitude to Mr. & Mrs. Lutters and members of the Orchestra for the time dedicated to this event.
- Mr. Coburn reported that the Soccer Team had a great season and that the Awards Ceremony had been held.
- Mr. Coburn reported that selected faculty would soon be involved with a VAP (Virtual Advance Placement) Grant and explained briefly what that entailed. He stated that it would include such subjects as AP Spanish, AP Statistics, AP Music Theory and AP Biology.
- Mr. Coburn commented on Staff Day, the upcoming National Honor Society Induction, Winter Concerts, and a GOOGLE Conference in Montreal. He also noted that a project is being tested which will allow parental access to School Tool where parents will be able to check their child's/children's grades and progress in their classes. This project will be tested by teachers who currently have students at HCS.
- 14-101 Information/  
Administrative Reports Mr. Robinson reported that budget time was approaching. He mentioned that the initial 2015-2016 projection rates for the NY State Teachers Retirement System and Employees Retirement were coming in from the State. He also reported on Unpaid School Taxes. (The District's Collection Rate for School Taxes was 85.4%). Previously, the rate was between 81% - 83%. In addition, Mr. Robinson stated that he had worked with the District's Financial Advisor, Bernard P. Donegan, Inc., in order to publish the School's Continuing Disclosure Statement. He stated that this Disclosure Statement discusses the School's credit rating, financial information and the economic environment of the local communities.
- 14-102 Information/  
Administrative Reports Mrs. Todd discussed the following items with the Board:
- SMART School Bond Act
  - BOE Retreat and Goal Setting
  - Mrs. Todd reminded Board Members of the SLLCSBA Annual Regent Dawson Dinner/Meeting on December 1<sup>st</sup> and asked which members would be attending. She mentioned that Regent Dawson would be coming to HCS to tour the school and visit with students.
  - Mrs. Todd stated that there will be a Special Meeting of the BOE on Monday, December 15, 2014 for the purpose of electing a member of the BOCES Board. She asked Board members, since their regular meeting is scheduled for December 17<sup>th</sup>, if they would prefer to hold both meetings on December 15<sup>th</sup>.
- 14-103 Motion #9  
Meeting Change To change the Regular December Meeting of the BOE from December 17, 2014 to December 15, 2014 to follow the Special Meeting Agenda.  
Moved: Martin Seconded: McGaw  
Five present, five ayes. Carried

Heuvelton, NY 13654

Mrs. Todd presented the Board with information about the cost of transporting students who participate in sports mergers to OFA. There was a brief discussion of a parent's request for the District to provide this transportation. The Board agreed that it was not economically feasible to grant this request. Mrs. Todd will notify the parent of the Board's decision.

Mrs. Todd shared that the Morristown CSD has appointed an Interim Superintendent (Dr. John Slattery) and asked if the Board would like for her to reach out to him to see if the Morristown BOE is interested in resuming discussion regarding the Regional High School/Tuition Study that was completed in June, 2013. The Board directed Mrs. Todd to contact Dr. Slattery and explain that the Heuvelton Board is interested in continuing discussions on this issue.

Mrs. McGaw asked about Board Goals. Mrs. Todd responded by reading the goals developed by the Board for 2013-2014. The Board decided to use these goals for 2014-2015.

14-104 Public Forum

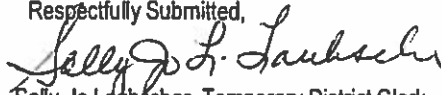
No one from the public wished to address the Board at this time.

14-105 Motion #10  
Executive Session

To convene an Executive Session at 7:54 p.m. for the purpose of discussing collective negotiations pursuant to article 14 of the Civil Service Law.

Moved: Martin Seconded: Nichols  
Five present, five ayes. Carried

Respectfully Submitted,



Sally-Jo Laubscher, Temporary District Clerk

To appoint Susan Todd as Clerk Pro-Tem for the Executive Session.

Moved: McGaw Seconded: Martin  
Four Present, four ayes. Carried

To approve ending Executive Session at 8:12 p.m.

Moved: McGaw Seconded: Martin  
Four present, four ayes. Carried

To approve adjourning the meeting at 8:14 p.m.

Moved: Knauf Seconded: McGaw  
Four present, four ayes. Carried

Respectfully Submitted



Susan E. Todd  
Clerk Pro-Tem