

Heuvelton, NY 13654

A Regular Meeting of the Board of Education of the Heuvelton Central School District was held in the Multi-Media Room on Monday, December 15, 2014. The Meeting was called to order by President Michael Davis at 6:38 p.m.

Members present: President Michael Davis, Barbara Knauf, Dennis Durant, Michelle McGaw, Thomas Nichols (6:36 pm), Vice President Andrew Martin (6:41 pm) and Keith Carmany (6:56 pm).

Members absent: None

Also present: Superintendent Susan Todd, 7-12 Principal Jesse Coburn, PreK-6 Principal Shannon Jordan, Business Manager Michael Robinson, and Temporary District Clerk Sally-Jo Laubscher

Guests: Sonja M. Johnston

- 14-106 Motion #1
Adopt Revised Agenda To adopt the revised agenda.
Moved: McGaw Seconded: Knauf
Four present, four ayes. Carried
- 14-107 Public Forum No one from the public wished to address the Board at this time.
- Mrs. Todd acknowledged and expressed her gratitude to Sally-Jo Laubscher for her service to Heuvelton Central School during Mrs. Herron's leave of absence. Board members also conveyed their appreciation to Mrs. Laubscher.
- 14-108 Motion #2
Approve Consent Agenda To accept the recommendations on the consent agenda for the December 15, 2014 meeting which included:
- To approve the minutes of the November 19, 2014 Regular Meeting of the Board of Education.
 - To accept the Financial Reports for the period ending November 30, 2014
 - To approve the Budget Transfers for November, 2014
 - To accept the Treasurer's Report for the period ending November 30, 2014
 - To accept the Warrants for the period ending November 30, 2014
 - To approve arranging for the appropriate programs and services for District Students with disabilities as previously approved by the District's Committee on Special Education and the District's Preschool Committee on Special Education.
- Moved: McGaw Seconded: Knauf
Four present, four ayes. Carried
- 14-109 Special Presentation Stephen Staveski of SEI Design and Chuck Bastian and Jason Schwartz of Bernard Donegan, Inc. Mr. Staveski reviewed the proposed \$6,243,634 Capital Project. He summarized the project and reviewed the timeline. Mr. Martin asked about strategies for keeping the public informed. SEI Design will develop an informational flyer, visit the District for a community presentation, and set up project display boards in the main lobby. In addition to these strategies, Mrs. Todd suggested the use of social media, newspapers, informational meetings with staff members, the District Newsletter, etc.
- Mr. Chuck Bastian shared information regarding the estimated impact of the proposed project. The estimated Building Aid Ratio is 94.4%.
- 14-110 Motion #3
Personnel To approve a medical leave of absence during the 2014-2015 school year for Sarah Hopper, French/Spanish Teacher beginning May 27, 2015 to June 22, 2015. Mrs. Hopper will be using benefit time. Once her benefit time is exhausted, any time after that will be unpaid.
Moved: Martin Seconded: McGaw
Seven present, seven ayes. Carried
- 14-111 Motion #4
New Business To cast vote for Andrea Webb as candidate in the annual election of the St. Lawrence-Lewis Board of Cooperative Educational Services Board of Education.
Moved: Davis Seconded: Carmany
Seven present, five ayes, two nays. Carried
- 14-112 Motion #5
New Business To approve the request from Hermon-DeKalb Central School and Lisbon Central School to merge with Heuvelton Central School for Girls Lacrosse at all levels offered.
Moved: Martin Seconded: Durant
Seven present, seven ayes. Carried
- 14-113 Motion #6
New Business To approve the second reading of Policy #5312 (Use of the District Credit Card) and adopt this policy with the added language of "and may be subject to discipline up to and including dismissal from employment" added to the last paragraph.
Moved: Martin Seconded: Nichols
Seven present, seven ayes. Carried

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- 14-114 Motion #7
New Business To adopt the Resolution pursuant to the New York State Environmental Quality Review Act to establish the Heuvelton Central School District as the SEQRA Improvement Project at the School Building. (Phase V)
Moved: Martin Seconded: Durant
Seven present, seven ayes. Carried
- 14-115 Information/
Administrative Reports Mrs. Jordan reported on the Robotics Program at Clarkson, the GOOGLE Conference recently attended by herself and members of the faculty, Mr. Liquori's Classes participation in GOOGLE Hangout, and Holiday Concerts. She also reported on the recent "Refuse to Hate" Assembly and the positive impact it had on the HCS Elementary Students.
- 14-116 Information/
Administrative Reports Mr. Coburn also commented on the GOOGLE Conference. He reported that, along with he and Mrs. Jordan, there were 19 Faculty Members who attended. Mrs. Todd and Mr. Davis thanked the faculty for their attendance and participation in this conference.
- Mr. Coburn spoke on opportunities for college credits. He stated that the College Board had approved HCS offering Advanced Biology, which will soon be added to other AP Courses already being offered at HCS.
- Mr. Coburn reported that the parent portal in School Tool is preparing to open. He invited Board Members with children attending Heuvelton Central School to participate. Faculty members with children at HCS will also be invited to test the portal.
- Mr. Coburn reported on holiday concerts, National Honor Society Induction, An A Capella Group from SUNY Potsdam who will be visiting HCS to work with selected chorus members. They will also be offering two performances while they are here.
- 14-117 Information/
Administrative Reports Mr. Robinson spoke on the Senior Citizen Exemption Level. There was discussion regarding the possible level increase for 2015-2016. The deadline for making any change in the level is February 1, 2015.
- 14-118 Information/
Administrative Reports Mrs. Todd reported on the recent visit to HCS by Regent Dawson. She shared activities and classrooms that Mr. Dawson had visited while here and stated that he was exceptionally impressed with the District, especially with our music program.
- Mr. Nichols voiced a concern about the number of high school students who drop out of band or chorus. He requested that the administration team investigate this and consider solutions, if this is an issue.
- Mrs. Todd presented results of a recent Climate Survey taken by 272 students in Grades 5-12 (87% response rate). With the use of the Smart Board, she displayed and pointed out the significant decrease from the survey conducted in 2012 in the number of students who feel they have experienced harassment, bullying or cyber-bullying. Mrs. Todd attributes some of the reductions to DASA (Dignity for all Students Act) training. There were also significant percentage increases in the number of adults who took reports of harassment and/or bullying seriously.
- The Survey can be found on the District's website. Mrs. Todd is also using the January Newsletter to inform parents of the survey results.
- 14-119 Old Business There was no old business to address at this time.
- Mr. Caramany asked if Mr. Adams, Food Service Manager, is "Serve Safe Certified". Mrs. Todd said she would ask and report back to the Board.
- Mr. Nichols asked about smoothie sales and stated he would like a week-by-week report of the numbers of smoothies offered and sold.
- 14-120 Adjournment To adjourn the meeting.
Moved: Durant Seconded: Caramany
Seven present, seven ayes. Carried

Respectfully Submitted,



Sally-Jo Laubscher
Sally-Jo Laubscher, Temporary District Clerk