

Heuvelton, NY 13654

A Regular Meeting of the Board of Education of the Heuvelton Central School District was held in the Multi-Media Room on Wednesday, December 16, 2015. The Meeting was called to order by President Michael Davis at 7:00 p.m.

Members present: Michael Davis, President, Andrew Martin, Vice President, Keith Carmany, Dennis Durant, Barbara Knauf, Michelle McGaw and Thomas Nichols

Members absent: None

Also present: Susan Todd, Superintendent, Jesse Coburn, 7-12 Principal, Shannon Jordan, PreK-6 Principal, Michael Robinson, Assistant Business Manager and Tessa Herron, District Clerk

Guests: J. Trathen, E. Hamilton, N. Wilson Mashaw, C. Robert, S. Johnston, J. Gray, A. Mitchell, J. Fischer and M. Rasmussen

- 15-83 Motion #1
Adopt Revised Agenda To adopt the revised agenda.
Moved: Nichols Seconded: Carmany
Seven present, seven ayes. Carried
- 15-84 Public Forum No one from the public addressed the BOE at this time.
- 15-85 Motion #2
Approve Consent Agenda To accept the recommendations on the consent agenda for the December 16, 2015 meeting which included:
- To approve the minutes of the November 18, 2015, Regular Meeting of the Board of Education.
 - To accept the Financial Reports for the period ending November 30, 2015.
 - To authorize the Superintendent to sign the list of Budget Transfers for the periods ending November 30, 2015.
 - To accept the Treasurer's Report for the period ending November 30, 2015.
 - To accept the Warrants for the period ending November 30, 2015, as previously approved by the Claims Auditor.
 - To approve arranging for the appropriate programs and services for District Students with disabilities as previously approved by the District's Committee on Special Education and the District's Preschool Committee on Special Education.
- Also Mr. Martin requested an Executive Session be added to the agenda.
Moved: Martin Seconded: Nichols
Seven present, seven ayes. Carried
- 15-86 Motion #3
New Business - Surplus To approve declaring the following equipment from the Maintenance department surplus and give the Superintendent authority to advertise for bids:
- 1999 Chevy 3500 Regular Cab 4WD Truck, 73,308 miles with Boss 9'2" V-Plow and Snow ex Mini Pro 575 ice melt spreader
- Moved: Martin Seconded: Knauf
Seven present, seven ayes. Carried
- 15-87 Motion #4
New Business - ACA Be it RESOLVED, the Heuvelton Central School District establishes the Standard Measurement, Standard Administrative, and Standard Stability Periods for current ongoing variable hour and/or seasonal employees as required by the ACA Shared Responsibility for Employers (Section 4980H) as follows:
- Standard Measurement Period: July 1st to June 30th
- Standard Administrative Period: July 1st to September 30th
- Standard Stability Period: October 1st to September 30th
- Be it RESOLVED, further, the Heuvelton Central School District establishes the Initial Measurement, Administrative, and Stability Periods for newly hired variable hour and/or seasonal employees as required by the ACA Shared Responsibility for Employers as follows:
- Initial Measurement Period: Initial 12 months of employment commencing on the date of hire.
- Initial Administrative Period: A period of 90 days beginning immediately after the Initial Measurement Period
- Initial Stability Period: A period of 12 months beginning immediately after the Initial Administrative period
- Be it RESOLVED, further, that the Heuvelton Central School District Superintendent or Business Official is hereby directed to develop the procedures and/or policies and to take such action as necessary to comply with the ACA Shared Responsibility for Employers as summarized above in accordance with School District Policy, Federal Laws and Regulations, State Laws and Regulations, and the applicable provisions pertinent to collective bargaining agreements.
- Moved: Martin Seconded: Knauf
Seven present, seven ayes. Carried

15-88 Motion #5
New Business - SSIP

To pre-approve a Smart Schools Investment Plan pilot purchase of the following items:

Item	Quantity	Cost	Total	Notes
chromebooks	110	\$300	\$33,000	
chromecasts	10	\$30	\$300	
heart rate monitors, pack of 6	1 pack of 6	\$969+ shipping	\$1,134	
flat screens & mounts	2	\$2000	\$2,000	
Clear Touch panels	2	4640	\$9,280	size 70"
Fixed mobile stand	2	515	\$1,030	
		Subtotal	\$46,744	
Contingency	10%		\$4,674	
		TOTAL	\$51,418	

Moved: Carmany Seconded: McGaw
Seven present, seven ayes. Carried

15-89 Motion #6
New Business – SSIP regulations

To adopt the following regulations for the Smart Schools Investment Plan Equipment Loan:

- Notice will be provided to all nonpublic district schools of their rights to be lent classroom technology by Heuvelton Central School District. Written notice will be mailed no later than December 20, 2015.
- The deadline for such requests will be January 15 for the 2015-16 school year, and no later than August 1st for each of the subsequent school years.
- Such notice will include the following specific notices.
- A parent or guardian of a child not attending a particular nonpublic school prior to January first or June first of the school year, as applicable, may submit a written request for Smart Schools classroom technology within thirty days after such child is enrolled in such nonpublic school.
- A request made later than the times otherwise provided shall not be denied where a reasonable explanation is given for the delay in making the request.
- Children whose tuition is paid for under Article 89 of the Education Law are deemed to be receiving equitable services by virtue of the tuition payment, so no additional loans are necessary under the Smart Schools Bond Act.
- In the event that we receive classroom technology requests, they will be determined by multiplying enrollment of the nonpublic school by our district classroom technology budget. The district technology allocation is \$40,000/ 552 pupils, or \$72.46/pupil. Per pupil hardware aid is \$24.20. Per pupil software aid is \$14.98. The district classroom technology budget equals the sum of per pupil software aid, per pupil hardware aid, and a per pupil technology allocation. District classroom technology budget is \$72.46 + \$24.20 + \$14.98 = \$111.64 /pupil.

Moved: Nichols Seconded: Carmany
Seven present, seven ayes. Carried

15-90 Motion # 7
New Business – Increase Budget

To approve increasing our General fund budget by \$33,000 to account for the money that was secured and received by the District through Senator Patty Ritchie.

Moved: Nichols Seconded: Carmany
Seven present, seven ayes. Carried

15-91 Motion # 8
New Business – Sports Merger

To approve the request from Hermon-DeKalb to merge with the Heuvelton Central School District in Girls Varsity Lacrosse.

Moved: Carmany Seconded: Durant
Seven present, seven ayes. Carried

Mr. Martin brought up having a discussion with OFA regarding their merger fee schedule. Mrs. Todd stated that their district and their School Board are not up for negotiating the merger fee schedule.

15-92 Motion # 9
New Business - Donation

To accept the following donation:

- Corning, Inc. - \$220 for Chromebook program

Moved: Martin Seconded: Durant
Seven present, seven ayes. Carried

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Item for Discussion

1. Board of Education Goal # 3: Initiate a task force of stakeholders in relation to real estate opportunities to include but not limited:

- Town of Oswegatchie
- St. Lawrence County Planning Board
- Village of Heuvelton
- St. Lawrence County Housing Council
- Board of Realtors
- DANC
- Elected officials

A. Invitation letter to stakeholders

The Board shared that the letter Mrs. Todd drafted to the stakeholders was fine to send out.

2. Mrs. Todd discussed the BOCES Instructional and Support Services for 2016-2017 and suggestions of how the district should move forward with these positions:

- COSER 319.010 Counseling – General 0.6
- COSER 319.030 Counseling – Disabled 0.2
- COSER 322.010 Family & Consumer Science Teacher 0.5

3. Mrs. Todd discussed the Model Schools Conference: June 26-29, 2016 Orlando, Florida

A. Total Title I Grant (\$383,940) and total Title II Grant (\$63,332). The 2016-2017 Title Grant includes \$13,610 budgeted for the Model Schools Conference.

B. Estimated cost per person 3 nights = \$1,287, 4 nights = \$1,433 (Includes: Registration, hotel and airfare costs.)

The Board was in support of this conference. Mr. Nichols shared that he would like to see training like this continue.

PreK-6 – Mrs. Jordan reported on:

- The Elementary wing has been festive.
- K-3 concert was held on Dec. 7th and 4-6 was held just this week on Dec. 14th
- The Elementary has had some giving opportunities such as the P.J's for Christmas organized by Janine Sullivan. raised \$557.67
- The K-6 will be having a Christmas sing-a-long on Dec. 22nd at 9:30. Everyone is invited to attend. Amanda Cossette is organizing this.
- Kindergarten will be caroling on Monday, Dec. 21st at 12:30 around the village\
- Recognize Diane Aldous and thank her for the 33 years of service to the district. Diane is retiring at the end of the month.

Mrs. Todd shared that there will be a luncheon at 12:45 on Tuesday, December 22nd to honor our two retirees Diane Aldous and Norma Venette-McKeever. The Board is invited to attend.

7-12 – Mr. Coburn reported on:

- Since the last BOE meeting we have had parent teacher conferences.
- Progress reports for the next marking period went out. The district is not mailing the progress reports home it's encouraged that parents use the online portal.
- Concerts have come & gone.
- Ms. Whalen took seniors down to help the Lewandowski's with the Giving Tree.
- A fair amount of time has been spent researching the SSIP.
- There will be another opportunity for a small # of our students to be able to take the Old Integrated Algebra regents.
- Ogdensburg Language department approached our district regarding an 8 day trip to France to take place in the Spring of 2017 and they were wondering if we could include Heuvelton students. It would approximately be \$2,500 per student. Mrs. Todd explained with everything that has happened recently in France with the terrorist attack she is uncomfortable with this trip. The Board members agreed and directed Mr. Coburn to explain to OFA that Heuvelton was not interested at this time.

Business Office Report – Mr. Robinson reported that a lot of work has been taking place with the Affordable Care Act. Mr. Robinson is in the process of putting together an external audit RFP. Starting budget discussions.

Superintendent/Board Report –

- Capital Project Update: Mr. Martin, Mr. Davis and Mrs. Todd met with Bill Grant, Clerk of the Works. Mr. Grant provided the submittal regarding the color of wood and it was not the color that was used in the auditorium. Mrs.

15-93 Information
Administrative/Board
Reports

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Todd shared that there will be another project meeting on Monday, Dec. 21st. Mr. Nichols stated that the district should not be responsible for the cost to correct the issue since the district did not order that particular color.

- Parent Survey – 87 responses – great results. Most categories received 85% with agree/strongly agree.
- Michelle McGaw stated in looking over the survey she was concerned with the lower numbers regarding satisfaction with the Guidance Department.

To approve not moving forward with the International Group trip with OFA in Spring 2017.
Moved: Durant Seconded: Martin
Seven present, seven ayes. Carried

15-94 Public Forum

Mrs. Fischer asked when the Board calls for an executive session does the Board come out and have a vote after that. Mr. Davis stated that yes the Board ends Executive Session and will vote if necessary after that.

15-95 Motion #10
Convene Executive Session

Mr. Davis shared that he was pleased to be involved with the Reading with Santa program this year. It was well attended. He thanked the PTA.

To approve convening an Executive Session at 8:10 p.m. for the purpose of discussing employment of a particular individual.
Moved: Durant Seconded: Carmany
Seven present, seven ayes. Carried

Respectfully Submitted,



Tessa E. Herron
District Clerk

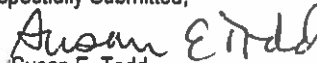
15-96 Motion #11
End Executive Session

To approve ending Executive Session at 8:25 p.m.
Moved: Knauf Seconded: Durant
Seven present, seven ayes. Carried

15-97 Motion #12
Adjournment

To approve adjourning the meeting at 8:30 p.m.
Moved: Davis Seconded: Knauf
Seven present, seven ayes. Carried

Respectfully Submitted,



Susan E. Todd
Clerk Pro-Tem