

UPSTATE FAMILY HEALTH CARE

4 Mill Road

Heuvelton, NY 13654

Ph. 315-344-6463 Fax 315-344-6473



Nancy Merkley, FNP-C

Martha Cole, FNP-C

Dr. Kelly Scott

May 10, 2012

Heuvelton Central School Board of Education:

Please consider this a request to continue providing medical services for the Heuvelton Central School District for the 2012-2013 school year

The annual stipend would remain \$8840.00, divided into 12 monthly payments. My collaborating physician will continue to be Dr. Prasad Yitta.

Respectfully,

Nancy Merkley FNP-C

Nancy Merkley, FNP-C

CC: Rene Cole, Coop. Business Office

**HEUVELTON CENTRAL SCHOOL
COMMITTEE ON PRESCHOOL SPECIAL EDUCATION
2012-2013**

Approved by BOE

Date: _____

Parent of the preschool child

Regular education teacher of the student
(Whenever the student is or may be in regular
education environment)

**The Child's teacher as defined by Federal
Regulations**

Special education teacher of the student (or if
appropriate a special education provider of the
student)

**The Child's special education
teacher/provider as defined by Federal
Regulations**

A representative of the school district who is
qualified to provide or supervise special
education and who is knowledgeable about the
general curriculum and the availability of
preschool special education programs and
services and other resources of the school district
and the municipality. The representative of the
school district shall serve as the chairperson of
the committee.

Cynthia Belleau

A person who can interpret the instructional
implications of evaluation results

Evaluation Team

An additional parent member of a student with a
disability residing in the school district, or a
neighboring school district and whose child is
enrolled in a pre-school or elementary level
education program

Lori Kelley & Jane Bogardus

Other persons having knowledge or special
expertise regarding the student, including related
service personnel as appropriate (as the school
district or the parent(s) designate

For a child in transition from early intervention
programs and services, the appropriate
professional designated by the agency that has
been charged with the responsibility for the
preschool child.

A representative of the municipality of the
preschool child's residence provided that the
attendance of the appointee of the municipality
shall not be required for a quorum.

**HEUVELTON CENTRAL SCHOOL
COMMITTEE ON SPECIAL EDUCATION
2012-2013**

Approve by BOE

Date: _____

Parent or persons in parental relationship to student

Regular education teacher of the student
(Whenever the student is or may be in regular education environment)

The Child's teacher as defined by Federal Regulations

Special education teacher of the student (or if appropriate a special education provider of the student)

The Child's special education teacher/provider as defined by Federal Regulations

School Psychologist

Stephanie Gilbert

A representative of the district who is qualified to provide, administer, or supervise special education and who is knowledgeable of the general curriculum and the availability of the resources of the district

**Cynthia Belleau, Michael Warden,
Stephanie Gilbert**

A person who can interpret the instructional implications of evaluation results

School Physician
(if specifically requested in writing by the parent or by a member of the school at least 72 hours prior to the meeting)

Dr. Prasad Yitta

An additional parent member of a student with a disability residing in the school district, or a neighboring school district (provided that such parent is not a required member if the parents of the student request that the additional parent not participate in the meeting)

Lori Kelley & Jane Bogardus

Other persons having knowledge or special expertise regarding the student, including related service personnel as appropriate (as the school district or the parent(s) designate

The student, when appropriate

**HEUVELTON CENTRAL SCHOOL
SUB-COMMITTEE ON SPECIAL EDUCATION
2012-2013**

Approve by BOE

Date: _____

Parent of the student

Regular education teacher of the student
(Whenever the student is or may be in regular
education environment)

**The Child's teacher as defined by Federal
Regulations**

Special education teacher of the student (or if
appropriate a special education provider of the
student)

**The Child's special education
teacher/provider as defined by Federal
Regulations**

A representative of the district who is qualified
to provide, administer, or supervise special
education and who is knowledgeable of the
general curriculum and the availability of the
resources of the district

**Cynthia Belleau, Michael Warden,
Stephanie Gilbert**

School Psychologist
(Whenever a new psychological evaluation is
reviewed or a change to a program option with a
more intensive staff/student ratio)

Stephanie Gilbert

A person who can interpret the instructional
implications of evaluation results

Other persons having knowledge or special
expertise regarding the student, including related
service personnel as appropriate (as the school
district or the parent(s) designate)

The student, when appropriate

Heuvelton Central School District

Box 375, 87 Washington Street

Heuvelton, New York 13654

Phone (315) 344-2414

Fax (315) 344-2349

www.heuvelton.schoolfusion.us

Towns of Oswegatchie, DePeyster, Macomb, DeKalb, Lisbon, and Canton

Board of Education:

Andrew Martin
President

Dr. John Zeh
Vice President

Keith Carmany

Michael Davis

Dennis Durant

Richard Moore

Thomas Nichols

Administration:

Susan E. Todd
Superintendent
stodd@heuvelton.k12.ny.us

Michael W. Warden
MS/High School
Principal
mwarden@heuvelton.k12.ny.us

Cynthia L. Belleau,
Elementary Principal
CSE Chairperson
cbelleau@heuvelton.k12.ny.us

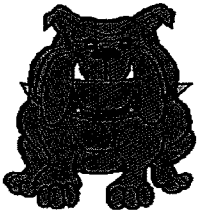
Michael Robinson
Asst. Business Manager
mrobinson@sllbooces.org

HEUVELTON CENTRAL SCHOOL DISTRICT COMMITTEE ON SPECIAL EDUCATION 2012-2013

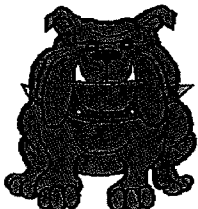
Surrogate Parent:

1.) Carrie Montroy

Respectful



Responsible



Safe

Approved by BOE

Date: _____

SILVER & COLLINS

ATTORNEYS AND COUNSELORS AT LAW

ANDREW W. SILVER
JOHN K. COLLINS

REPLY TO CANTON OFFICE

April 9, 2012

Ms. Susan E. Todd, Superintendent
Heuvelton Central School District
87 Washington Street
PO Box 375
Heuvelton, New York 13654

Re: Attorney services

Dear Ms. Todd:

Please let this letter serve as confirmation that I would welcome the opportunity to continue to represent the Heuvelton Central School District for the upcoming 2012-2013 school year, under the same terms as the previous years. My services will be billed at the previous rate of \$125.00 per hour. In addition, my firm will require an annual retainer of \$1,000.00, payable in July 2012. I am once again pleased to be able to offer rates and a retainer unchanged from last year.

Please call should you have any questions.

Very truly yours,

SILVER & COLLINS

By: 
Andrew W. Silver

AWS:esw

CANTON

44 COURT STREET
CANTON, NY 13617
(315) 386-8506
(315) 386-8507 (FAX)

POTSDAM

4 ELM STREET
POTSDAM, NY 13676
(315) 265-2264
(315) 265-2611 (FAX)

OGDENSBURG

201 STATE STREET, SUITE 101
OGDENSBURG, NY 13669
(315) 393-1630
(315) 393-9675 (FAX)

MORRISTOWN

316 MAIN STREET
PO BOX 218
MORRISTOWN, NY 13664
(315) 375-8836
(315) 375-4021 (FAX)

HEUVELTON CENTRAL SCHOOL

Board of Education

**Schedule
2012-2013**

Mr. Keith Carmany

Mr. Michael Davis

Mr. Dennis Durant

Mr. Andrew Martin

Mr. Richard Moore

Mr. Thomas Nichols

Dr. John Zeh

Tessa Herron, District Clerk

M e e t i n g s

Wednesday, August 8, 2012 @ 5:00 p.m. – Special Meeting/BOE Retreat

Wednesday, August 22, 2012 @ 7:30 p.m. – Regular Meeting

Wednesday, September 26, 2012 @ 7:30 p.m. – Regular Meeting

Wednesday, October 24, 2012 @ 7:30 p.m. – Regular Meeting

Wednesday, November 28, 2012 @ 7:30 p.m. – Regular Meeting

Wednesday, December 19, 2012 @ 7:30 p.m. – Regular Meeting

Wednesday, January 23, 2013 @ 7:30 p.m. – Regular Meeting

Wednesday, February 27, 2013 @ 7:30 p.m. – Regular Meeting

Wednesday, March 13, 2013 @ 7:30 p.m. – Special Budget Meeting

Wednesday, March 27, 2013 @ 7:30 p.m. – Regular Meeting

Monday, April 22, 2013 @ 7:30 p.m. – Regular Meeting/Vote on BOCES Budget

Wednesday, May 1, 2013 @ 7:30 p.m. – Special Budget Meeting

Wednesday, May 22, 2013 @ 7:30 p.m. – Regular Meeting

Wednesday, June 26, 2013 @ 7:30 p.m. – Regular Meeting



**St. Lawrence-Lewis
BOCES**

*Building Futures *
Creating Meaningful Lives*

Board of Cooperative Educational Services

**Thomas R. Burns
District Superintendent
Executive Officer**

Cooperative Purchasing

Special Education Building
20104 NYS RT 3
Watertown, NY 13601
(315) 785-9141
(800) 954-1929
e-mail: cooppur@slboces.org

**Donald R. Haller
Cooperative Purchasing Agent**

**St. Lawrence/Lewis BOCES
Cooperative Purchasing Agreement**

All school districts participating in the St. Lawrence/Lewis BOCES Cooperative Purchasing program through annual board resolution, agree to the following:

- 1.) To bid jointly any or all commodities on the attached list together with a number of public school districts comprising Clinton-Essex, Franklin-Essex, Jefferson-Lewis and St. Lawrence-Lewis BOCES in New York State.
- 2.) The school district will participate with other schools in the BOCES listed above in the joint bidding of any or all commodities on the attached list as authorized by General Municipal Law, Section 119-0.
- 3.) The school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting results to the boards of education and making recommendations thereon.
- 4.) The Board of Education of the school district agrees to appoint the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees to represent it in all matters related above.
- 5.) The Board of Education of the school district authorizes the above mentioned to represent it in all matters leading up to the entering into a contract for the purchase of any and /or all commodities on the attached list.
- 6.) The Board of Education agrees to assume its equitable share of the costs of cooperative bidding.
- 7.) The Board of Education agrees:
 - a.) To abide by majority decisions of the participating districts on quality standards;
 - b.) That unless all bids are rejected, it will award contracts according to the recommendations of the St. Lawrence/Lewis BOCES Cooperative Purchasing Agent and related committees.
 - c.) That after the award of contract(s) it will conduct all negotiations with the successful bidder(s).

Heuvelton, NY 13654

A Regular Meeting of the Board of Education of the Heuvelton Central School District was held in the Multi-Media Room on Wednesday evening, June 20, 2012. The Meeting was called to order by Vice President John Zeh at 7:33 p.m.

Members present: Dr. John Zeh, Vice President, Keith Carmany, Michael Davis, Richard Moore and Thomas Nichols

Members absent: Andrew Martin and Dennis Durant

Also present: Susan Todd, Superintendent; Michael Warden, MS/HS Principal, Cynthia Belleau, Elementary Principal/CSE Chairperson, Tessa Herron, District Clerk and Michael Robinson, Assistant Business Manager

Guests: S. Murdock & D. Hale

- 11-189 Motion #1
Adopt revised agenda
To adopt the revised agenda.
Moved: Nichols Seconded: Davis
Five present, five ayes. Carried
- 11-190 Public Forum
No one from the public addressed the board at this time.
- 11-191 Motion # 2
Approve Consent agenda
To accept the recommendations on the consent agenda for the June 20, 2012 meeting which included:
- To approve the minutes of the May 23, 2012, Regular Meeting of the Board of Education.
 - To authorize the Superintendent to sign the list of Budget Transfers for the period ending May 31, 2012.
 - To accept the Financial Reports for the period ending May 31, 2012.
 - To accept the Treasurer's Reports for the period ending May 31, 2012.
 - To accept the Warrants for the period ending May 31, 2012, as previously approved by the Claims Auditor.
 - To approve closing out the Tax Certiorari Reserve.
 - To approve re-establishing the Tax Certiorari Reserve up to \$500,000.
 - To approve transfers to the following reserves:
 - Retirement Contribution Reserve - add up to \$250,000
 - To approve arranging for the appropriate programs and services for District Students with disabilities as previously approved by the District's Committee on Special Education and the District's Preschool Committee on Special Education.
- Moved: Davis Seconded: Carmany
Five present, five ayes. Carried
- 11-192 Motion # 3
Personnel
To accept, with regrets, the resignation of Lisa Gardner as Vocal Music Teacher effective July 1, 2012.
Moved: Nichols Seconded: Davis
Five present, five ayes. Carried
- 11-193 Motion # 4
Personnel
To approve the following 2012-2013 School Year Athletic Salaries and Fall 2012 Coaching Appointments:
- David Steele, Athletic Director - \$7,500 David Steele (19th year), Boys Varsity Soccer - \$4,575
 - Gus Burns (17th year), Girls Varsity Soccer - \$4,334 Bruce Durant (6th year), Boys Modified Soccer - \$2,167
 - Becky Kelley (7th year), Girls Modified Soccer - \$2,287
- Moved: Davis Seconded: Carmany
Five present, five ayes. Carried
- 11-194 Motion # 5
Personnel
To approve the following 2012 Summer Marching Band Volunteers:
- Tom Nichols
 - Jennifer Hynes
 - Arryn Baker
 - Kari McCormick
- Moved: Davis Seconded: Carmany
Five present, five ayes. Carried
- 11-195 Motion # 6
Appointment
To conditionally appoint, pending New York State Education Department Clearance for Employment, Brad LaPoint for a three year probationary period in the academic tenure area of 7-12 Science effective July 1, 2012 through June 30, 2015 at a salary of \$44,990 based on Step 5, Schedule B-4 MA+60 of the current HTA negotiated agreement.
Moved: Davis Seconded: Carmany
Five present, five ayes. Carried
- 11-196 Motion # 7
Appointments
To conditionally appoint, pending New York State Education Department Clearance for Employment, Eric Lutters for a three year probationary period in the academic tenure area of K-12 Music effective July 1, 2012 through June 30, 2015 at a salary of \$35,170 based on Step 1, Schedule A-1 BS of the current HTA negotiated agreement and to conditionally appoint, pending New York State Education Department Clearance for Employment, Kari Lutters for a three year probationary period in the academic tenure area of K-12 Music effective July 1, 2012 through June 30, 2015 at a salary of \$36,321 based on Step 2, Schedule A-1 BS of the current HTA negotiated agreement.
Moved: Nichols Seconded: Davis
Five present, five ayes. Carried

Heuvelton, NY 13654

- 11-197 Motion # 8
Superintendent's
Contract
- To approve approve the terms of employment outlined in the Superintendent's 2012-2017 contract with the Heuvelton Central School District.
Moved: Davis Seconded: Carmany
Five present, five ayes. Carried
- 11-198 Motion # 9
New Business
- To approve the first reading of the Required Policies and Regulations with recommended additions/amendments/deletions by Erie 1 BOCES Policy Services for:
- Policy 1330, Appointments and Designations by the Board of Education
 - Policy 1336, Duties of Extraclassroom Activity Fund Central and Faculty Auditor
 - Policy 2110, Orienting and Training Board Members
 - Policy 3160, Charter Schools
 - Policy 3310, Public Access to Records
 - Policy 3410, Code of Conduct on School Property
 - Policy 3420, Non-Discrimination and Anti-Harassment in the School District
 - Policy 5110, Budget Planning and Development
 - Policy 5410, Purchasing
 - Policy 5510, Accounting of Funds
 - Policy 5511, Reserve Funds
 - Policy 5520, Extraclassroom Activity Fund
 - Policy 5632, Pest Management and Pesticide Use
 - Policy 5670, Records Management
 - Policy 5674, Employee Personal Identifying Information
 - Policy 5751, Idling School Buses on School Grounds
 - Policy 5761, Drug & Alcohol Testing for School Bus Drivers
 - Policy 6110, Code of Ethics for Board Members and All District Personnel
 - Policy 6120, Equal Employment Opportunity
 - Policy 6121, Sexual Harassment (District Personnel)
 - Policy 6170, Safety of Students (Fingerprinting Clearance of New Hires)
 - Policy 6210, Certified Personnel
 - Policy 6212, Certification and Qualifications
 - Policy 6213.1, Disciplining Tenured Teach or Certified Personnel
 - Policy 6471, Use of Email in School Districts
 - Policy 6510, Health Insurance
 - Policy 6550, Leaves of Absence
 - Policy 6551, Family and Medical Leave Act (FMLA)
 - Policy 6570, Determination of Employment Status: Employee or Independent Contractor
 - Policy 6571, Professional Services Providers
 - Policy 6572, Employment of Retired Persons
 - Policy 7130, Entitlement to Attend - Age & Residency
 - Policy 7132, Education for Homeless Children and Youth
 - Policy 7212, Response to Intervention (RTI) Process
 - Policy 7222, Credential Options for Students with Disabilities
 - Policy 7240, Student Records: Access and Challenge
 - Policy 7242, Student Directory Information
 - Policy 7330, Searches & Interrogations of Students
 - Policy 7360, Weapons in the School
 - Policy 7514, Student Health Records
 - Policy 7521, Students with Life-Threatening Health Conditions
 - Policy 7531, Sexual Harassment of Students
 - Policy 7532, Bullying: Peer Abuse in the Schools
 - Policy 7534, Dignity for All Students Act
 - Policy 7611, Children with Disabilities
 - Policy 7620, Students with Disabilities Participating in School District Programs
 - Policy 7621, Section 504 of the Rehabilitation Act of 1973
 - Policy 7660, Parent Involvement for Children with Disabilities
 - Policy 7670, Impartial Due Process Hearings/Selection of Impartial Hearing Officers
 - Policy 8240, Instructional Programs: Driver Education, Gifted & Talented, Physical Education
 - Policy 8243, Civility, Citizenship and Character Education/Interpersonal Violence Prevention Education
 - Policy 8244, Animals in the School (Instructional Purposes)
 - Policy 8271, Childrens Internet Protection Act (CIPA)
 - Regulation 3110R; 3110F and 3110F.1, Media Access: Student Interviews... and related Release forms
 - Regulation 3150F, Application for Volunteers
 - Regulation 3230R, Complaints Concerning School Personnel
 - Regulation 3310R; 3310P and 3310F, Public Access to Records
 - Regulation 3420R; 3420P; 3420F; 3420F.1 and 3420F.2, Non-Discrimination and Anti-Harassment in the School District

Heuvelton, NY 13654

- Regulation 5410R.2, Procurement Guidelines
- Regulation 5511R, Reserve Funds
- Regulation 5520R, Safeguarding, Accounting and Auditing of Extraclassroom Activity Funds
- Regulation 5570R, Revenue and Cash
- Regulation 5620P, Placing Purchases into Inventory System
- Regulation 5650R, Energy Conservation in the Schools
- Regulation 5670R, Records Management
- Regulation 5673R, Employee Personal Id. Info.
- Regulation 5680R.2, Hazard Communication Program
- Regulation 5682R, Pest Management and Pesticide Usage
- Regulation 5690F, Universal Precautions Inservice Attendance Record
- Regulation 5731R, Idling School Buses on School Grounds
- Regulation 6170R and 6170R.1, Safety of Students
- Regulation 6216R, Professional Certification
- Regulation 6471R, Acceptable Email Usage--Guidelines and Etiquette
- Regulation 6551R, Family and Medical Leave Act (FMLA)
- Regulation 6560R, Determination of Employment Status: Employee or Independent
- Regulation 6561R, Professional Services Providers
- Regulation 6562R, Employment of Retired Persons
- Regulation 7130R.1, Residency Guidelines
- Regulation 7132R, Education of Homeless Children and Youth
- Regulation 7222R, Credential Options for Students with Disabilities
- Regulation 7240R, Access to Student Records
- Regulation 7314R and 7314F.1, Student Acceptable Use Guidelines; Parent/Guardian Consent
- Regulation 7420R and 7420R.3, Selection/Classification Process for Interscholastic Athletics; and Athletic Health
- Regulation 7511R, Immunization Guidelines
- Regulation 7512R and 7512F, Health Screening Guidelines; Health Cert./ Appraisal Form
- Regulation 7513F, Parent/Physician Authorization for Administering Medication
- Regulation 7514R, Student Health Records
- Regulation 7520F, Accident/Health Emergency Report
- Regulation 7521P; 7521F; 7521F.1; 7521F.2; and 7521F.3, Life Threatening Health Conds.; Notice to Parents; Anaphylaxis Protocol; Field Trip Checklist; Parent Ltr.
- Regulation 7532R.1, Cyberbullying Behavior in the Schools
- Regulation 7615R, Least Restrictive
- Regulation 7640R, Guidelines for Referral -- Comm. on Special Education
- Regulation 7680R, Independent Educational Evaluation
- Regulation 8250F, Animal Dissection -- Letter to Parents
- Regulation 8271R, Children's Internet Safety/Internet Content Filtering Guidelines
- Regulation 8320R, Instructional Materials Selection Criteria
- Regulation 8350R.2 and 8350R.4, Guidelines for Reproducing Copyrighted Material; Multimedia Material
- Regulation 8430R, Independent Study
- Regulation 8470R.2, Chart: Public Schools Responsibility re: Provision of Services (Non-Public Schools and Home Instructed)

Items recommended to delete:

- Policy 2130, Board Member Training
- Policy 3231, Complaints and Grievances by Employees
- Policy 3232, Complaints and Grievances by Students
- Regulation 3230R.1; 3230P; and 3230F, Anti-Discrimination Complaint Guidelines, Procedure & Form
- Regulation 3231R, Employee Discrimination Grievance Guidelines
- Regulation 3232R, Student Discrimination Grievance Guidelines
- Regulation 7513F.1, Daily Medication Log

Moved: Davis Seconded: Nichols

Five present, five ayes. Carried

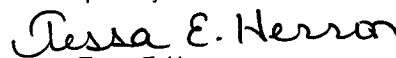
- | | | |
|--------|--------------------------------|--|
| 11-199 | Motion # 10 Code of Conduct | To approve the amendments to the Heuvelton Central School Code of Conduct for 2012-2013. (ie. Dignity for All Students) Moved: Nichols Seconded: Carmany Five present, five ayes. Carried |
| 11-200 | Motion # 11 AIS/RTI Plan | To approve the AIS/RTI Intervention Plan K-12 for 2012-2014. Moved: Davis Seconded: Moore Five present, five ayes. Carried |

Heuvelton, NY 13654

- 11-201 Motion # 12
Marching Band Merger
To approve the merger request from Hammond CSD for the Heuvelton CSD to provide the opportunity for Hammond Band students to join the Heuvelton Central School summer marching band program.
Moved: Nichols Seconded: Carmany
Five present, five ayes. Carried
- Mr. Nichols asked if Mrs. Todd would ask the Superintendent of Hammond if the students are interested in playing instruments or the color guard.
- 11-202 Information
Administrative/Board
Reports
Mr. Warden discussed with the Board the following:
- This is a busy time of the year for his office. Graduation is Friday, June 22nd. Please let Patti Hebert know if you will be attending.
 - The last Regents/RCT exam is tomorrow.
 - 7/8 Grade Awards ceremony is tomorrow.
 - 5/6 Grade Awards ceremony was last week.
- Mrs. Belleau discussed with the Board the following:
- K-4 Awards ceremony was held on June 14th. PTA gave out "Who I am Makes a Difference Award" 67 Students became STAR Members. This program will be called DREAMS next year.
 - Bulldog day was a success on June 18th.
 - Pre-K Graduation was held on June 20th. There was 26 graduates.
- Mrs. Todd discussed with the Board the following:
- Discussed the interview process that took place for the Earth Science, Instrumental and Vocal music positions. The district received a lot of positive feedback about the process that is in place. Thanked Mrs. Herron for her involvement in the process.
 - SLO training on June 18th - this is part of the new regulation for APPR. This will be addressed at the end of the year faculty meeting tomorrow.
- Mr. Davis and Mr. Moore discussed with the Board the following:
- BOE Training Feedback and meeting with the Commissioner. There is a DVD available from Mr. Burns on the Commissioner's Speech
- Mr. Nichols raised some concerns that were brought to his attention. A student expressed a concern about receiving partial lunches towards the end of the lunch periods. The cafeteria should be making sure there are options available. Mrs. Todd informed him that she would look into this. Mr. Nichols also expressed his concern with the timing of the NYS Tests. Is this something that districts can address to the Commissioner about backing the test dates up to June from April? Mrs. Todd explained the timeframe is the way it is due to scoring.
- 11-203 Public Forum
Mrs. Hale stated that with the new APPR regulations that are taking effect it was nice to hear a Board member understand about the time constraints that are being put on teachers. She explained that if you are not the child's teacher from the previous year the scores could be misleading as you haven't had that student for the full year.
- 11-204 Motion # 13
Convene Executive
Session
To approve convening an Executive Session for the purpose of discussing collective negotiations pursuant to article 14 of the Civil Service Law and the purpose of discussing employment of a particular individual and appoint Susan Todd as Clerk Pro-Tem.
Moved: Davis Seconded: Carmany
Five present, five ayes. Carried

Executive Session convened at 8:19 p.m.

Respectfully Submitted

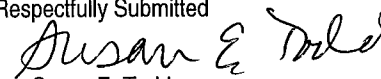
Tessa E. Herron
District Clerk

- 11-205 Motion # 14
End Executive Session
To approve ending Executive Session at 9:12 p.m.
Moved: Davis Seconded: Moore
Five present, five ayes. Carried

Executive Session ended at 9:12 p.m.

- 11-206 Motion # 15
Adjournment
To approve adjourning the meeting at 9:15 p.m.
Moved: Davis Seconded: Carmany
Five present, five ayes. Carried

Respectfully Submitted

Susan E. Todd
Clerk Pro-Tem



CANTON CENTRAL SCHOOL DISTRICT

99 State Street
Canton, NY 13617

William A. Gregory
Superintendent of Schools
(315) 386-8561 (telephone)
(315) 379-1247 (facsimile)
wgregory@ccsdk12.org

June 12, 2012

Mrs. Susan E. Todd, Superintendent
Heuvelton Central School
P.O. Box 375
Heuvelton, NY 13654

Dear Mrs. Todd:

I am writing to you on behalf of Canton Central School Board of Education member Victor Rycroft, who is a candidate to serve on the St. Lawrence-Lewis BOCES Board of Education. I respectfully request that you and the Heuvelton Central School District Board of Education support Victor in the July 2, 2012, special election of a BOCES component board member.

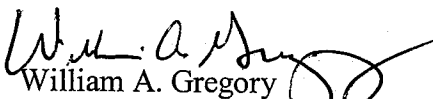
Victor is a lifelong resident of the North Country who retired from a very successful career in law enforcement with the New York State Police. He has been a member of the Canton school board for the past seven years, the last five as vice-president.

Throughout his tenure, Victor has been instrumental in helping to guide the Board and me through the myriad of tough fiscal and administrative issues facing the District. As a member of our Facilities Committee, he committed untold amounts of time and energy in planning and garnering support for a major capital project, which as you are aware, was approved by a huge majority of our voters. That commitment continues as he is now fully immersed in the oversight of the project's implementation. Victor is also a member of our Technology Committee where, as in all things, his contributions are insightful and substantive. Indicative of his desire to continually hone his skills as a Board member and officer, he is a recipient of the Developmental Achievement Award from the New York State School Boards Association for successful participation in NYSSBA training sessions and events.

I believe that the BOCES Board would benefit immensely from a fresh perspective. Having a keen interest in BOCES functions and having attended a number of BOCES board meetings, Victor is the ideal candidate to provide that perspective. I assure you that he will do so in a measured, analytical, reflective, responsive, and responsible way. Accordingly, I strongly recommend Victor for your consideration and ask that you to allow him the opportunity to serve as an advocate for all of us.

Please contact me at 386-8561, extension 202, if you wish to discuss Victor's candidacy further.

Sincerely,


William A. Gregory
Superintendent of Schools

Enclosure: Biographical Sketch of Nominee Victor Rycroft
cc: Mr. Thomas R. Burns, District Superintendent, St. Lawrence-Lewis Counties BOCES

Commitment to Excellence

BOCES NOMINATION FORM

Be it resolved, that the Board of Education of the Canton Central School District hereby nominates **Victor Rycroft** of Canton, New York, to fill a vacant seat on the St. Lawrence-Lewis Counties BOCES Board.

BIOGRAPHICAL SKETCH OF NOMINEE

Name: Victor Rycroft

Address: 45 Morley-Potsdam Road, Canton, New York 13617

Education:

- 1959 graduate of Hugh C. Williams High School (Canton Central School District);
- 1967 graduate of the New York State Police Academy; and
- 1972 graduate of SUNY Canton
- 1999 – completed New York State Gaming Regulatory Training

Educational Experience (Board Service, etc.):

- 2005 – Appointed to serve an eleven month term on the Canton Central School District Board of Education
- 2006 – Elected to serve a three year term on the Canton Central School District Board of Education
- 2006 – Attended New York State School Board Association Fiscal Management Training courses
- 2007 to-date – Served as a member of the Canton Central School District Board of Education Audit Committee, which is now a Committee as a whole, as well as the Facilities Committee and Information Technology Committee
- 2007/2008 School Year – Served as Vice President of the Board of Education
- 2008/2009 School Year – Served as Vice President of the Board of Education
- 2009 – Re-elected to serve a three year term on the Canton Central School District Board of Education, which will expire on June 30, 2012
- 2009/2010 School Year – Served as Vice President of the Board of Education
- July, 2009 – Attended NYSSBA Board Officers Academy
- December, 2009 – Presented with a Developmental Achievement Citation from the New York State School Boards Association
- 2010/2011 School Year – Served as Vice President of the Board of Education
- 2011/2012 School Year – Serving as Vice President of the Board of Education
- 2012 – Re-elected to serve a three year term on the Canton Central School District Board of Education, which will expire on June 30, 2015

Work Experience:

- Twenty-five year member of the New York State Police;
- Former manager of the equipment rental center at a local True Value Hardware Store;
- Former Special Investigator in the St. Lawrence County District Attorney's Office; and
- Retired Supervising Gaming Operations Inspector for the New York State Racing & Wagering Board

Miscellaneous Information:

- Former member of the Seaway Valley Crime Stoppers Board
- Associate Member of the Edward C. Seymour VFW Post 1231 of Canton
- Member of the Association of Former New York State Troopers
- Former member of the Canton Lions Club

Please return this Nomination form (In duplicate) by Monday, June 4, 2012 - 2:00 p.m. to:
Susan Collins-Rickett, Clerk of the BOCES
Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
PO Box 231, 40 W. Main Street
Canton, NY 13617

PLEASE FAX TO 315-379-0241 - RETURN HARD COPY TO ABOVE ADDRESS

PARISHVILLE - HOPKINTON CENTRAL SCHOOL

PARISHVILLE, NEW YORK 13672

(315) 265 - 4642

(315) 268 - 1309 FAX

Superintendent of Schools

Darin P. Saiff

High School Principal

Michael P. Fellion

Program Coordinator

Brooke L. Reid

May 30, 2012

Mrs. Susan Todd
Superintendent of Schools
Heuvelton Central School
P. O. Box 375
Heuvelton, NY 13654

Dear Susan:

The Parishville-Hopkinton Central School Board of Education unanimously nominated Mr. James Young as a candidate for election to the St. Lawrence-Lewis Counties BOCES Board of Education at their regular Board of Education meeting held on May 21, 2012.

Jim has been an active member of the Parishville-Hopkinton Board of Education, serving from 1980 to present. During Jim's tenure as a member of the Parishville-Hopkinton Central School Board, he has demonstrated his dedication to education, his knowledge of business, and his leadership abilities. He has served on Board sub-committees including the Board Audit Committee, annual Board goals development, negotiations (teaching and non-instructional), hiring, and has taken an active role in the last three Capital Projects undertaken by the District. In addition, Jim has attended many of the annual events organized through the St. Lawrence-Lewis Counties BOCES Board including the NYSSBA Area 6 Dinner Meeting, the dinner meeting with Regent Dawson, the Legislative Breakfast, and the BOCES Annual Meeting. Jim has also attended several New York State School Board Association and AASA Conventions. Jim's vast knowledge of business and construction as well as his leadership skills and dedication to education, make him an extremely valuable and highly respected member of our Board of Education.

Jim received his Bachelor of Science Degree in Industrial Arts and Science from SUNY Oswego and completed graduate coursework at SUNY Potsdam. He began his teaching career in 1963, and retired from Canton Central School in January of 2002, with 37½ years of teaching experience. Since his retirement, Jim has remained active in the classroom by volunteering to work with our Industrial Arts teacher in the CAD lab. Jim also owns and operates a construction business. He and his wife, Sally, a retired Cafeteria Manager, enjoy traveling and spending time with family.

Mr. Young understands the many challenges facing public education today and is committed to providing a balanced educational program that best serves the needs of all students within the eighteen component school districts comprising the St. Lawrence-Lewis BOCES so that they will become productive, self-reliant young adults who will have the knowledge and skills necessary to succeed in this rapidly-changing world. We ask your Board's support of our nomination to elect Jim Young to fill a vacant seat on the St. Lawrence-Lewis Counties BOCES Board.

Sincerely,



Darin P. Saiff
Superintendent of Schools

Enclosure

BOCES NOMINATION FORM

Be it resolved, that the Board of Education of the Parishville-Hopkinton Central School District hereby nominates James E. Young of Parishville, New York, to fill a vacant seat on the St. Lawrence-Lewis Counties BOCES Board.

Biographical Sketch of Nominee

Name: James E. Young

Address: 1782 State Highway 72, Parishville, New York 13672

Education: Bachelor of Science Degree in Industrial Arts and Science from SUNY Oswego
Graduate Studies at SUNY Potsdam

Educational Experience (Board Service, etc.): Member of the Parishville-Hopkinton Central School Board of Education since 1980. Past President of the St. Lawrence County School Boards Association.

Work Experience: Jim began his teaching career at Lowville Academy in 1963. He accepted a position at Brockport Central School in 1965 and in 1967 he returned to Parishville and taught at Canton Central School until he retired in January, 2002. Jim still remains active in the classroom, volunteering to work with the Industrial Arts Instructor in the CAD lab at Parishville-Hopkinton Central School. In addition, Jim owns and operates a construction business.

Miscellaneous Information: Jim also served on the Variance Board for the Town of Parishville for four years, serving as President for two.

Please return this Nomination form (In duplicate) by Monday, June 4, 2012 - 2:00 p.m. to:
Susan Collins-Rickett, Clerk of the BOCES
Board of Cooperative Educational Services
Sole Supervisory District
St. Lawrence-Lewis Counties
PO Box 231, 40 W. Main Street
Canton, NY 13617

PLEASE FAX TO 315-379-0241 - RETURN HARD COPY TO ABOVE ADDRESS

HEUVELTON CENTRAL SCHOOL DISTRICT
Heuvelton, New York 13654

ANNUAL NEWS RELEASE -- PUBLIC ANNOUNCEMENT

Heuvelton Central School District today announced a free and reduced price meal policy for Heuvelton area school children.

Local school officials have adopted the following family eligibility criteria to assist them in determining eligibility.

2012-2013 INCOME ELIGIBILITY GUIDELINES
FOR FREE AND REDUCED PRICE MEALS
(Effective until further notice)

FREE ELIGIBILITY SCALE

Free Lunch, Breakfast, Milk

REDUCED ELIGIBILITY SCALE

Reduced Price Lunch, Breakfast

| Household Size | Annual | Monthly | Twice per Month | Every Two Weeks | Weekly | Household Size | Annual | Monthly | Twice per Month | Every Two Weeks | Weekly |
|-----------------------|-----------|----------|-----------------|-----------------|--------|-----------------------|-----------|----------|-----------------|-----------------|----------|
| 1 | \$ 14,521 | \$ 1,211 | \$ 606 | \$ 559 | \$ 280 | 1 | \$ 20,665 | \$ 1,723 | \$ 862 | \$ 795 | \$ 398 |
| 2 | \$ 19,669 | \$ 1,640 | \$ 820 | \$ 757 | \$ 379 | 2 | \$ 27,991 | \$ 2,333 | \$ 1,167 | \$ 1,077 | \$ 539 |
| 3 | \$ 24,817 | \$ 2,069 | \$ 1,035 | \$ 955 | \$ 478 | 3 | \$ 35,317 | \$ 2,944 | \$ 1,472 | \$ 1,359 | \$ 680 |
| 4 | \$ 29,965 | \$ 2,498 | \$ 1,249 | \$ 1,153 | \$ 577 | 4 | \$ 42,643 | \$ 3,554 | \$ 1,777 | \$ 1,641 | \$ 821 |
| 5 | \$ 35,113 | \$ 2,927 | \$ 1,464 | \$ 1,351 | \$ 676 | 5 | \$ 49,969 | \$ 4,165 | \$ 2,083 | \$ 1,922 | \$ 961 |
| 6 | \$ 40,261 | \$ 3,356 | \$ 1,678 | \$ 1,549 | \$ 775 | 6 | \$ 57,295 | \$ 4,775 | \$ 2,388 | \$ 2,204 | \$ 1,102 |
| 7 | \$ 45,409 | \$ 3,785 | \$ 1,893 | \$ 1,747 | \$ 874 | 7 | \$ 64,621 | \$ 5,386 | \$ 2,693 | \$ 2,486 | \$ 1,243 |
| 8 | \$ 50,557 | \$ 4,214 | \$ 2,107 | \$ 1,945 | \$ 973 | 8 | \$ 71,947 | \$ 5,996 | \$ 2,998 | \$ 2,768 | \$ 1,384 |
| Each Add'l person add | \$ 5,148 | \$ 429 | \$ 215 | \$ 198 | \$ 99 | Each Add'l person add | \$ 7,326 | \$ 611 | \$ 306 | \$ 282 | \$ 141 |

Food Stamp/TANF/FDPIR Households: Households which currently include children who receive Food Stamps or Aid to Dependent Children (ADC), Temporary Assistance to Needy Families (TANF), or the Food Distribution Program on Indian Reservations (FDPIR) must complete an application listing the child's name, a food stamp, TANF, or FDPIR number, and the signature of an adult household member or provide a Direct Certification letter from the NYS Office of Temporary and Disability Assistance. Children in the household with the same case number may be included on the same application. Separate applications are required for children in the same household with different case numbers. If the family does not list a food stamp, TANF, or FDPIR number for all children for whom they are applying, then the application must contain all the information as required for "other households" as described below.

Other Households: Households with incomes the same or below the amount of money listed above for their family size may be eligible for and are urged to apply for free and/or reduced price meals. They may do so by filling in the application forms sent home with a letter to parents. Additional copies are available in the principal's office at school. Applications may be submitted any time during the school year to the Cafeteria Manager.

The information provided on the application will be confidential and will be used for determining eligibility. The names and eligibility status of participants may also be used for the allocation of funds to federal education programs such as Title I and National Assessment of Educational Progress (NAEP), State health or State education programs, provided the State agency or local education agency administers the programs, and for federal, State or local means-tested nutrition programs with eligibility

standards comparable to the NSLP. Eligibility information may also be released to programs authorized under the National School Lunch Act (NSLA) or the Child Nutrition Act (CNA). The release of information to any program or entity not specifically authorized by the NSLA will require a written consent statement from the parent or guardian.

The school district does, however have the right to verify at any time during the school year the information on the application. If a parent does not give the school this information, the child/children will no longer be able to receive free or reduced price meals.

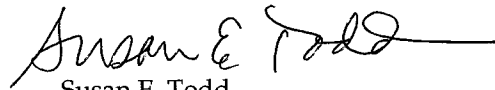
Foster children may also be eligible for these benefits. An application for a foster child must contain the child's name, the child's personal use income and an adult signature.

Under the provisions of the policy, the designated official will review applications and determine eligibility. If a parent is dissatisfied with the ruling of the designated official, he/she may make a request either orally or in writing for a hearing to appeal the decision. To Mrs. Susan Todd, District Treasurer, whose address is 87 Washington Street, Heuvelton, N.Y. 13654, has been designated as the Hearing Official. Hearing procedures are outlined in the policy. However, prior to initiating the hearing procedure, the parent or School Food Authority may request a conference to provide an opportunity for the parent and official to discuss the situation, present information, and obtain an explanation of the data submitted in the application or the decisions rendered. The request for a conference shall not in any way prejudice or diminish the right to a fair hearing.

Only complete applications can be approved. This includes complete and accurate information regarding: the Food Stamp, TANF, or FDPIR number; the names of all household members; the social security number of the person who signs the form or an indication that the adult does not have one; and the amount and source of income received by each household member. In addition, the parent or guardian must sign the application form, certifying the information is true and correct.

In the operation of Child Nutrition Programs, no child shall be discriminated against because of his race, gender, or sexual orientation, color, national origin, age, or handicap. If any member of a household believes they have been discriminated against, they should write to the Secretary of Agriculture, Washington, D.C. 20250.

A complete copy of this policy is on file in the office of the School Food Authority District Administrator where it maybe reviewed by any interested persons.

A handwritten signature in black ink that reads "Susan E. Todd". The signature is fluid and cursive, with a long horizontal stroke at the end.

Susan E. Todd
Superintendent of Schools

HEUVELTON CENTRAL SCHOOL

2012-2013 School Year

September 2012

| S | M | T | W | T | F | S |
|----|--------------|----|----|----|----|----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

- Sept. 3 Labor Day
- Sept. 4 & 5 Staff Development Days
- Sept. 6 School Opens
- Sept. 12 Grades 1 - 12 Parent Night
(Orientation) 6:00-8:00

October 2012

| S | M | T | W | T | F | S |
|----|--------------|----|----|----|-----|----|
| | 1 | 2 | 3 | 4 | (5) | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

- Oct. 8 Columbus Day
- Oct. 5 1/2 day Early Dismissal at 11:15 Staff Dev.

November 2012

| S | M | T | W | T | F | S |
|----|----|---------------|----|---------------|---------------|---------------|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | (16) |
| 17 | 18 | (19) | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

- Nov. 12 Veterans' Day
- Nov. 16 Pre-K ~ 4 (Early Dismissal) Parent Conf.
- Nov. 19 Pre-K ~ 12 (Early Dismissal) Parent Conf.
- Nov. 21-23 Thanksgiving Holiday

December 2012

| S | M | T | W | T | F | S |
|----|---------------|---------------|---------------|---------------|---------------|----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

- Dec. 24-31 Winter Break

January 2013

| S | M | T | W | T | F | S |
|----|---------------|--------------|----|----|------|----|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | (18) | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

- Jan. 1 New Year's Day
- Jan. 2 School Resumes
- Jan. 18 Early Dismissal at 11:15 Staff Dev.
- Jan. 21 Martin Luther King Day
- Jan. 22-25 Regents Exams

February 2013

| S | M | T | W | T | F | S |
|----|----|---------------|---------------|---------------|---------------|---------------|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | |

- Feb. 18-22 Mid-Winter Break

March 2013

| S | M | T | W | T | F | S |
|----|----|----|----|----|---------------|---------------|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | (14) | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

- Mar. 14 1/2 day Early Dismissal at 11:15 Staff Dev.
- Mar. 15 Staff Development Day
- Mar. 29 Spring Break

April 2013

| S | M | T | W | T | F | S |
|----|--------------|--------------|---------------|---------------|---------------|----|
| | | | | | | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | |
| 27 | 28 | 29 | 30 | | | |

- Apr. 1-5 Spring Break

May 2013

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | |
| 27 | 28 | 29 | 30 | 31 | | |

- May 9 Grades Pre-K ~ 12 Early Dismissal
Open House 6:00-8:00
- May 27 Memorial Day

School Day Tally

| | | | |
|-----------|----------|----------|----------|
| September | 19 | February | 15 |
| October | 22 | March | 20 |
| November | 18 | April | 17 |
| December | 15 | May | 22 |
| January | 21 | June | 16 |
| | <hr/> 95 | | <hr/> 90 |

Total Days 185

June 2013

| S | M | T | W | T | F | S |
|----|----|----|----|----|----|----|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

- June 11-20 Regents Exams (Tentative)
- June 21 GRADUATION
- June 24 Optional Staff Development Day

Legend

- Indicates Recess / No School
- () Indicates Early Dismissal
- Staff Development Day / Staff Only
- Board of Education Meetings 7:30 p.m.

**HEUVELTON CENTRAL SCHOOL DISTRICT
SUBSTITUTE RATES**

| <u>Position</u> | <u>Rate</u> |
|--------------------------------|----------------------------|
| Certified Substitute Teacher | \$80.00/day |
| Uncertified Substitute Teacher | \$70.00/day |
| Substitute Nurse | \$80.00/day |
| Substitute Bus Driver | \$15.00/hour |
| Substitute Bus Driver | \$28.57/run |
| Substitute Monitor (café.) | \$7.25/hour (minimum wage) |
| Substitute Monitor (bus) | \$8.68/hour |
| Substitute Clerical | \$10.50/hour |
| Substitute Cafeteria Worker | \$7.25/hour |
| Substitute Custodian | \$10.00/hour |

Contract

| | |
|----------------------------|--------------|
| Bus Driver – extra driving | \$15.00/hour |
| Bus Driver | \$31.00/run |

Heuvelton Central School District

Box 375, 87 Washington Street

Heuvelton, New York 13654

Phone (315) 344-2414

Fax (315) 344-2349

www.heuvelton.schoolfusion.us

Towns of Oswegatchie, DePeyster, Macomb, DeKalb, Lisbon, and Canton

Board of Education:

July 2, 2012

Andrew Martin
President

Dr. John Zeh
Vice President

Keith Carmany

Michael Davis

Dennis Durant

Richard Moore

Thomas Nichols

Administration:

Susan E. Todd
Superintendent
stodd@heuvelton.k12.ny.us

Michael W. Warden
MS/High School
Principal
mwarden@heuvelton.k12.ny.us

Cynthia L. Belleau,
Elementary Principal
CSE Chairperson
cbelleau@heuvelton.k12.ny.us

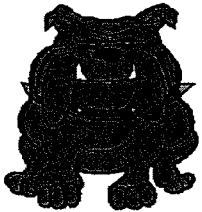
Michael Robinson
Asst. Business Manager
mrobinson@silbooces.org

List of Extra-Curricular Activity Advisors for 2012-2013

Art Club
Select Chorus
Musical/Play
French Club
Marching Band
Mock Trial
National Honor Society
Student Council
Whiz Quiz
Yearbook

Ashley Putney
Kari Lutters
Ginger Collier/Kari Lutters
Sarah Hopper
Erik Lutters
Brad LaPoint
Debra Hale
Jamie Bush
Bruce Durant
Joan Fischer

Respectful



Responsible



Safe