

A Regular Meeting of the Board of Education of the Heuvelton Central School District was held in the High School Library on Wednesday evening January 12, 2011.

The Meeting was called to order by President John Zeh at 7:35 p.m.

Members present: Dr. John Zeh, President, Michael Davis, Dennis Durant, Thomas Nichols and Richard Moore

Members excused: Andrew Martin, Vice President and Timothy Johnson

Also present: Susan Todd, Superintendent; Cynthia Belleau, Elementary Principal/CSE Chairperson, Tessa Herron, District Clerk and Jeffrey Swanson, Assistant Business Manager

Guests: S. Murdock, P. Hebert & N. Putman

10-97 Motion # 1 To adopt the revised agenda.
Revised agenda Moved: Durant Seconded: Moore
Four present, four ayes. Carried

Thomas Nichols entered the meeting at 7:38 p.m.

10-98 Public Forum No one from the public addressed the board at this time.

10-99 Motion # 2 To accept the recommendations on the consent agenda for the January 12, 2011 meeting which included:
Approve Consent agenda

- To approve the minutes of the December 15, 2010, Regular Meeting of the Board of Education.
- To approve increasing the 2010-2011 budget by \$13,616.58 due to:
 - \$250 donation received from the Heuvelton Alumni Association
 - \$250 donation received from Bittersweet Farms
 - \$13,116.58 Insurance payment from RSI Roofing
- To approve the Extra-Classroom Activity Fund Quarterly Report for the period June 30, 2010 – September 30, 2010.
- To approve the Extra-Classroom Activity Fund Quarterly Report for the period September 30, 2010 – December 31, 2010.
- To approve the Internal Claims Auditor report for the period July 1, 2010 – December 31, 2010.
- Field Trip Notification
 - Sophomore students visit Northwest Tech. Center, Ogdensburg, January 11, 2011
 - Select Chorus students to Crane School of Music, Potsdam, January 11, 2011
 - Whiz Quiz to Madrid-Waddington to compete, January 15, 2011
 - Project Challenge students to Clarkson University beginning on January 15 – February 12, 2011
 - French Club to Montreal Canada, May 21, 2011

Moved: Davis Seconded: Moore
Five present, five ayes. Carried

10-100 Motion #3 To approve a budget transfer of \$40,000 from H MAIN08-1620-200 to be transferred into H MAIN08-1620-240.
Budget Transfer Moved: Nichols Seconded: Davis
Five present, five ayes. Carried

10-101 Motion #4 To approve arranging for the appropriate programs and services for District Students with disabilities as
New Business previously approved by the District's Committee on Special Education and the District's Preschool Committee on Special Education.
Moved: Davis Seconded: Nichols
Five present, five ayes. Carried

10-102 Motion #5 To approve a stipend of \$3,900 for Christopher Cole for additional work needed during the Capital Improvement
New Business Project.
Moved: Davis Seconded: Durant
Five present, five ayes. Carried

10-103 Motion #6 To approve a stipend of \$5,200 for Stephen Knowlton for additional work needed during the Capital
New Business Improvement Project.
Moved: Nichols Seconded: Durant
Five present, five ayes. Carried

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- 10-104 Motion # 7
New Business To approve the evaluation form based on the eight AASA (American Association of School Administrators) Standards to be used to evaluate the Superintendent.
Moved: Durant Secoded: Davis
Five present, five ayes. Carried
- 10-105 Motion #8
Personnel Appointments To approve the following individuals for spring 2010-2011 coaching appointments:
- Becky Kelley – Girls Varsity Lacrosse – Step 6 – (\$2,889)
 - Mark Henry – Girls Varsity Softball – Step 7 – (\$3,130)
 - David Steele – Boys Varsity Baseball – Step 17 – (\$4,334)
 - Bruce Durant – Boys Modified Baseball – Step 2 – (\$1,926)
 - Danielle Limoges – Girls Modified Softball – Step 1 – (\$1,926)
- To approve the following individuals for spring 2010-2011 Volunteer Assistants:
- Logan Ladouceur, Matt McLear, and Andy Rupert – Varsity Baseball Volunteer Assistant Coach's
 - Kevin Cole – Varsity Softball Volunteer Assistant
 - Tony Williams – Modified Softball Volunteer Assistant Coach
- Moved: Nichols Secoded: Davis
Five present, five ayes. Carried
- 10-106 Motion #9
Appointment To appoint Amber Daby as a Long-Term substitute as Elementary Art Instructor at a daily per diem rate of 1/200th of Step 1, Schedule A-1 \$35,170.
Moved: Davis Secoded: Moore
Five present, five ayes. Carried
- 10-107 Motion #10
Personnel To approve revising the approval starting date for family leave under the Family/Medical Leave Act for Vicky Hollis from January 27, 2011 to January 3, 2011.
Moved: Nichols Secoded: Davis
Five present, five ayes. Carried
- 10-108 Motion #11
Personnel – Resignations To accept, with regrets, the resignation of:
- Norma Venette as a 4 hour Food Service Worker effective January 1, 2011
 - Jason Potter as a Teaching Assistant effective January 21, 2011
- Moved: Nichols Secoded: Durant
Five present, five ayes. Carried
- 10-109 Information
Administrative/Board Reports Mr. Warden was not present at the meeting.
- Mrs. Belleau discussed with the Board the following:
- The PBIS High-Five drawing winners were Tanner Armstrong, William Petrie and Adriannah Vinch.
- Mrs. Todd discussed with the Board the following:
- Update on her goals as a Superintendent for the 2010-2011 school year.
 - The first draft of the HCS brochure was handed out to Board members for feedback/comments.
- Mr. Nichols stated that he would like to see more pictures of students in the brochure. Mr. Durant stated that there is too much information. He stated that the front needs to catch people's eyes. Mr. Durant suggested putting the mission statement on the back and possibly a statement such as "Striving for a School of Excellence" on the front.
- The Anti-Bullying Statute. Mrs. Todd is looking into bringing in the "Challenge Day" program to support this statute.
 - There will be a Law Conference on February 2nd in Canton. Mr. Davis, Mr. Moore and Mr. Durant stated that they will attend.
- Mr. Nichols suggested we encourage students to be on the Board of Education to receive more student input. Mrs. Todd stated that she would speak with Mr. Warden and Student Council regarding this. Mrs. Todd will ask other Superintendents for their feedback.
- Mr. Nichols asked about utilizing SUNY Canton for college courses at our district for adult learners. Mr. Nichols suggested that Mrs. Todd contact Ray Fountain from the Economic Development office regarding this. Mr. Nichols stated he would email Mr. Fountain's contact information to Mrs. Todd.
- Update on Leadership Training workshop with Michael Fullan. Mrs. Todd passed out a handout from the workshop entitled The 6 Secrets of Change.

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- Mr. Silver, School Attorney is drafting up language for the Hold Harmless agreement. Mrs. Todd spoke with Mrs. Lashua, Village Mayor and she agreed with the original language being confusing.
- Mrs. Todd was approached by HTA President Debra Hale and they are open to start negotiations in April. Dr. Zeh and Mr. Durant asked that Mrs. Todd speak with the HTA President and inform her that we should start prior to April.
- Mrs. Todd asked about moving all Board meetings to the Middle School Computer lab from this point forward. She stated that there is more room for public and it is all setup for presentations. The Board was in agreement with moving all Board meetings to the Middle School Computer lab.

Mr. Nichols asked when the state is coming to look at schools in the county. Mrs. Todd informed him that the state would not be coming up but the group from Rural Schools will be visiting schools in the county to discuss their study. Dr. Zeh stated that he would like the Board to be updated of the process of the study.

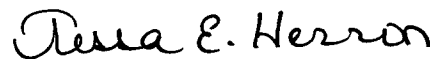
Mrs. Murdock asked about the dates of the employee's resignations and coaching appointments. Mrs. Herron provided her with this information.

Mr. Durant asked about an item on the Internal Claim Audit report. This item was payment for TRS for employees. Mr. Swanson stated that there was a payout because these employees were advisors for after-school activities. Mr. Durant thanked Mrs. Hebert for her report.

10-110 Motion #12 To approve convening an Executive Session at 8:44 p.m.
 Convene Executive Moved: Nichols Seconded: Davis
 Session Five present, five ayes. Carried

Executive Session convened at 8:44 p.m.

Respectfully Submitted



Tessa E. Herron
District Clerk

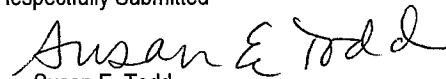
10-111 Motion #13 To appoint Susan Todd as Clerk Pro-Tem.
 Clerk Pro-Tem Moved: Nichols Seconded: Davis
 Five present, five ayes. Carried

10-112 Motion #14 To approve ending Executive Session at 9:05 p.m.
 End Executive Session Moved: Davis Seconded: Durant
 Five present, five ayes. Carried

Executive Session ended at 9:05 p.m.

10-113 Motion #15 To approve adjourning the meeting at 9:06 p.m.
 Adjournment Moved: Davis Seconded: Durant
 Five present, five ayes. Carried

Respectfully Submitted



Susan E. Todd
Clerk Pro-Tem