

LAPTOP COMPUTER & ACCESSORY PROTECTION

PARENTS/STUDENTS: The Heuvelton Central School District recognizes that with the implementation of the laptop initiative there is a need to protect the investment by both the District and the Student/Parent. This document outlines the various areas of protection: warranty, accidental damage, and replacement costs. Students must have this completed form on file in order to check out computers or hotspots overnight from the school library.

WARRANTY: This coverage is purchased by the Heuvelton Central School District as part of the purchase price of the equipment. The manufacturer warrants the laptops from defects in materials and workmanship. This limited warranty covers normal use, mechanical breakdown or faulty construction and will provide replacement parts necessary to repair the laptop or laptop replacement. The warranty does not warrant against damage caused by misuse, abuse, accidents or computer viruses.

SCHOOL DISTRICT ACCIDENTAL DAMAGE PROTECTION: Heuvelton Central School will provide coverage to protect the laptops against accidental damage such as: liquid spills, accidental drops, power surges, and natural disasters. This coverage does not provide for damage caused by fire, theft, loss, misuse, intentional or frequent damage or cosmetic damage. HCS will assess the laptop damage and repair or replace the machine at no cost if the damage is determined to be accidental, infrequent, and within the protection guidelines.

Warranty or School District Accidental Damage Protection does not cover intentional or neglectful damage to the laptop computer. Heuvelton Central School District makes all determinations of coverage.

THEFT, LOSS OR FIRE: Laptops that are stolen, lost or damaged by fire are not covered by the manufacturer's warranty or the Accidental Damage Protection outlined above. Students and parent must commit to one by checking the appropriate box.

You agree to pay for the replacement of the laptop and case at a cost not to exceed \$300 should the laptop be stolen, lost, damaged by fire, or broken.

You agree to pay for the replacement of the wireless hot spot at a cost not to exceed \$100 should it be stolen, lost, damaged by fire, or broken.

ADDITIONAL INFORMATION: In cases of theft, vandalism and other criminal acts, a police report, or in the case of fire, a fire report **MUST** be filed by the student or parent for the protection coverage to take place. A copy of the police/fire report must be provided to the principal's office. The \$100.00 additional charge is the responsibility of the student/parent and must be paid before the laptop can be repaired or replaced.

INTENTIONAL DAMAGE: Students/Parents are responsible for full payment of intentional damages to laptops, wireless laptops, or accessories (bags, hot spots, etc.).. Warranty **DOES NOT** cover intentional damage of the laptops.

Student Name: _____ (Please Print)

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

OVER →

Student Pledge for Laptop Use

1. I will take good care of my laptop.
2. I will never leave the laptop unattended.
3. I will never loan out my laptop to other individuals.
4. I will know where my laptop is at all times.
5. I will charge my laptop's battery daily.
6. I will keep food and beverages away from my laptop as they may cause damage to the computer.
7. I will not disassemble any part of my laptop or attempt any repairs.
8. I will protect my laptop by only carrying it in the closed position or in an approved case.
9. I will use my laptop computer in ways that are appropriate and educational.
10. I will not write on, carve or put stickers on the District laptop computer.
11. I understand that my laptop and accounts are subject to inspection at any time without notice and remains the property of the Heuvelton Central School District.
12. I understand and agree to follow the criteria described in the District Acceptable Use Policy (#7314).
13. I will follow the policies outlined in the Laptop Handbook and the Use of Technology Resources Policy while at school, as well as outside the school day.
14. I will file a police report in case of theft, vandalism, and other acts covered by insurance.
15. I will be responsible for all damage or loss caused by neglect or abuse.
16. I agree to pay for the replacement of my power cords, battery, or laptop case in the event any of these items are lost or stolen.
17. I agree to return the District laptop, power cords, and bag in good working condition.
18. I will not reveal my own or anyone else's address, phone number, or other personal information.
19. I agree to abide by all copyright and license agreements.
20. I agree that no financial transactions of any kind will be allowed using the school account.
21. I understand that access to the internet will be allowed, as well as the possibility of student work and photos being published on the internet.
22. I understand that equipment may be checked out of the library for overnight use anytime after lunch and that it must be returned to the library no later than 8:15 a.m. on the day after it is checked out of the library. In the event that equipment is signed out on Friday, it must be returned by 8:15 a.m. on the next school day. Equipment is not to be signed out over any school vacation period, except for long weekends (i.e. MLK Day, Memorial Day).

Student Name: _____ (Please Print)

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____