

A Regular Meeting of the Board of Education of the Heuvelton Central School District was held in the Multi-Media Room on Wednesday, March 26, 2014. The Meeting was called to order by President Michael Davis at 6:30 p.m.

Members present: Michael Davis, President, Andrew Martin, Vice President, Dennis Durant, Darcy Backus, Michelle McGaw and Thomas Nichols

Members absent: Keith Carmany

Also present: Susan Todd, Superintendent, Jesse Coburn, 7-12 Principal, Randy Johnson, Interim PreK-6 Principal, Michael Robinson, Assistant Business Manager and Tessa Herron, District Clerk

Guests: N. Wilson-Mashaw, S. Bush, S. Johnston, A. Calkins, A. Villeneuve, M. Rasmussen, S. Ewart and A. Mitchell

- 13-123 Motion #1
Adopt revised agenda To adopt the proposed agenda.
Moved: Durant Seconded: McGaw
Four present, four ayes. Carried
- 13-124 Public Forum No one from the public addressed the Board at this time.
- 13-125 Motion #2
Approve consent agenda To accept the recommendations on the consent agenda for the March 26, 2014 meeting which included:
- To approve the 2014-2015 BOCES Final Service Request form.
 - To authorize the purchase of one 66 passenger school bus not to exceed \$120,000 to be financed if approved by the qualified voters of the Heuvelton Central School District at the annual meeting held May 20, 2014.
 - To award the 2014-2015 Ultra-low Sulfur Diesel Fuel Bid to MX Fuel at the fixed price of \$3.399 per gallon.
 - To award the 2014-2015 Gasoline Fuel Bid to MX Petroleum.
 - To approve arranging for the appropriate programs and services for District Students with disabilities as previously approved by the District's Committee on Special Education and the District's Preschool Committee on Special Education.
 - To accept the donation in the amount of \$159.81 from the Heuvelton PTA to help fund the purchase of materials for the Michael Shoulders author visit on March 18, 2014.
 - To approve the minutes of the February 24, 2014, Regular Meeting of the Board of Education.
 - To accept the Financial Reports for the period ending February 28, 2014.
 - To approve the Budget Transfer Report for the period ending February, 2014.
 - To accept the Treasurer's Report for the period ending February 28, 2014.
 - To accept the Warrants for the period ending February 28, 2014, as previously approved by the Claims Auditor.
- Moved: Backus Seconded: Durant
Four present, four ayes. Carried
- 13-126 Personnel The Board of Education withdrew the resignation from Camilla Bill as she will be maintaining her position as a 4 hour Food Service worker along with the duties of becoming a Bus/Cafeteria monitor pending Board approval.
- r. Nichols & Mr. Martin entered the meeting at 6:36 p.m.**
- 13-127 Motion # 3
Personnel To approve the appointment of Carole Shattuck as a Long Term substitute replacement for Jamie Bush based on 1/200th of Step 1, BA \$35,977 per diem of the current negotiated agreement between the Heuvelton Teachers' Association and the District beginning on April 9, 2014.
Moved: Durant Seconded: McGaw
Six present, six ayes. Carried
- 13-128 Motion # 4
Personnel To appoint Shannon Jordan as Principal (initially assigned to Grades PreK-6) in the tenure area of school administrator. Further recommend the Board agree to the Terms outlined in the Terms of Employment for Mrs. Jordan from May 1, 2014 to June 30, 2017 with a prorated salary of \$82,500 for the remainder of the 2013-2014 school year. Her three-year probationary appointment will begin on May 1, 2014 and will end on April 30, 2017.
Moved: Martin Seconded: Backus
Six present, six ayes. Carried
- 13-129 Motion # 5
Personnel To appoint Camilla Bill as Bus/Cafeteria Monitor at an hourly rate of \$9.35 effective March 24, 2014.
Moved: Backus Seconded: Durant
Six present, six ayes. Carried
- 13-130 Motion # 6
Personnel To approve a medical leave of absence during the current school year for Jenelle Riordan, Teaching Assistant beginning on approximately May 7, 2014. Mrs. Riordan will be using benefit time. Once her benefit time is exhausted any time after that will be unpaid.
Moved: Nichols Seconded: McGaw
Six present, six ayes. Carried
- 13-131 Information
Budget Discussion The Board discussed and reviewed the second draft of the 2014-2015 Heuvelton Central School Working budget. Mrs. Todd explained that the only changes from last draft were the changes in Health Insurance. This increase is due to a decision that was made at the last Health Insurance meeting concerning the increase in premiums for Plan C. Originally the increase

would be spread out over two years but a motion was made at the last Board meeting of the Health Insurance Consortium to collect the increase to Plan C over one year instead. Mrs. Todd stated that the district is waiting on the State figures. The Board discussed waiting to see what information is received from the State for further discussions at the April 9th meeting. Mrs. Backus questioned about a reduction in the maintenance department due to a resignation and not filling the position. It was decided to leave that department as is in case the district decides it needs the position filled. Mrs. McGaw questioned what BOCES services were under each line item on the budget. Mr. Robinson explained that the BOCES Final Service Request form that the Board approved under the consent agenda breaks down exactly what services the district requests.

13-132 Information
BOE Self-Evaluation

The Board decided to look over the results and discuss at the next Board meeting.

13-133 Information
Administrative/Board
Reports

Mr. Johnson discussed with the Board the following:

- Upcoming testing – April 1-3 ELA Test, April 30, May 1 & 2 – Math exams
- Community Service was discussed at the PreK-6 faculty meeting today. Mrs. Mashaw will be organizing a walk-a-thon in May for the Elementary students.
- Author Michael Shoulders visited on March 18th. He did a fantastic job working with the kids and explaining the costs of books and what goes into making a book. Our Teachers had wonderful displays and bulletin boards created based on his books.
- It has been nice to see the kids get outside and play.

- Mr. Nichols asked about the testing. Mrs. Todd explained for grades 3-8 there are only 6 days that are testing. 3 for ELA & 3 for Math.

Mr. Coburn discussed with the Board the following:

- March 20 & 21 staff days were great. The district had presenters from BOCES come to provide workshops in areas of technology.
- Ms. Whalen has been having mock interviews for her seniors. Seniors attended Gateways where area businesses come together to hold mock interviews with students.
- Parent/Teacher conferences are wrapping up with lots of hard work from teachers and Mrs. Hebert.
- Jared Campbell will be here tomorrow for Grades 5-8. He presents a message about relying on your peers, reaching out for help and being supportive of each other. This is a good Character education performance.
- Challenge Day for 9&10 graders on Monday, March 31. Approximately 25 adults will be a part of this as well. – Mr. Davis and Ms. Backus have agreed to be a part of it.
- Community Service – Ms. Whalen has been piloting a program. Mr. Coburn stated that she would be interested in presenting to the BOE. Ms. Whalen is looking into other ways of taking it beyond her 12th graders.

Mrs. Todd discussed with the Board the following:

- Community Service Update – Mrs. Todd informed the Board that the district does have a Community Service policy. Mrs. Backus stated that she didn't think Community Service should be mandatory or policy based that maybe it could possibly be a challenge from the Board of Education. Mrs. Backus also stated that she would like to see this happen across the board all grades included. Mr. Nichols expressed that the district has had some graduates do very well and he feels that they could inspire the younger students to pursue more programs. Mrs. Todd suggested having the Guidance department go over this and put together a proposal.
- Homework Policy Update – The committee has moved a lot faster than was expected. There will be another meeting coming up towards the end of March but prior to our next BOE meeting.
- 21st Century Security Workshop – Mrs. Backus and Mr. Coburn attended this workshop. Mrs. Backus shared that the workshop provided great language to use when deciding policies. Mr. Coburn asked for the powerpoint to be sent electronically so that he can share with administrators. Mrs. Backus stated that she would put together a summary report on the training. Mr. Martin suggested the safety officer (Steve Knowlton or Chris Cole) to possibly receive training safety precautions. This is an online training. Mrs. Todd asked that he send her the information. Mr. Martin informed the Board that he received a call prior to the Board meeting from some upset parents regarding bullying in the 5th grade. Mr. Martin would like to see more being done regarding bullying.
- North Country Symposium Reminder – April 7, 2014 – Mr. Davis stated that he will be attending. Mrs. Todd shared that Ms. Whalen will be bringing her economics class.
- Annual BOCES meeting reminder – April 10th
- Next meeting is April 9th to go over the Budget & next regular meeting is on Monday, April 28th.
- Mr. Davis shared that the district is very fortunate to be having Shannon Jordan come on board.

13-134 Public Forum

Mrs. Wilson-Mashaw shared that it would be wonderful if Board members would like to attend and participate in the walk-a-thon. The date is tentatively set for Friday, May 9th from 2:00-2:30 p.m.

- 13-135 Motion # 7
Convene Executive
Session
- To approve convening an Executive Session for the purpose of discussing employment of a particular individual and appoint Susan Todd as Clerk Pro-Tem. at 7:33 p.m.
Moved: Durant Seconded: McGaw
Six present, six ayes. Carried

Respectfully Submitted



Tessa E. Herron
District Clerk

- 13-136 Motion # 8
End Executive Session
- To approve ending Executive Session at 8:25 p.m.
Moved: Durant Seconded: Backus
Six present, six ayes. Carried
- 13-137 Motion # 9
Resignation
- To accept the resignation of Ann MacAbee for the purpose of retirement effective June 30, 2015.
Moved: Durant Seconded: Davis
Six present, six ayes. Carried
- 13-138 Motion # 10
Adjournment
- To approve adjourning the meeting at 8:30 p.m.
Moved: Durant Seconded: Martin
Six present, six ayes. Carried

Respectfully Submitted



Susan E. Todd
Clerk Pro-Tem