

A Regular Meeting of the Board of Education of the Heuvelton Central School District was held in the Multi-Media Room on Wednesday, May 27, 2015. The Meeting was called to order by President Michael Davis at 7:00 p.m.

Members present: Michael Davis, President, Andrew Martin, Vice President, Keith Carmany, Dennis Durant and Barbara Knauf

Members excused: Michelle McGaw and Thomas Nichols

Also present: Susan Todd, Superintendent, Jesse Coburn, 7-12 Principal, Shannon Jordan, PreK-6 Principal, Michael Robinson, Assistant Business Manager and Tessa Herron, District Clerk

Guests: M. Whalen, B. Whalen, B. Smith, A. Calkins, E. Lutters, K. Lutters and S. Johnston

- 14-220 Motion #1
Adopt Proposed Agenda To adopt the revised agenda.
Moved: Martin Seconded: Carmany
Five present, five ayes. Carried
- 14-221 Public Forum No one from the public addressed the Board at this time.
- 14-222 Motion #2
Approve Consent Agenda To accept the recommendations on the consent agenda for the May 27, 2015 meeting which included:
- To approve arranging for the appropriate programs and services for District Students with disabilities as previously approved by the District's Committee on Special Education and the District's Preschool Committee on Special Education.
 - To approve a resolution exempting students in grades Seven through Twelve from the daily instructional requirement during June 16 – June 24, 2015 since their class schedule will be disrupted by the Regents examination schedule and since Middle/High School staff is needed to properly administer Regents examinations (as allowed by Commissioner's Regulation 175.2) and to recommend the following schedule for the last week of school for Prekindergarten through Sixth Grade:
- Students:**
- Monday, June 22nd (Full Day): Bulldog Day K-6th Grade
 - Tuesday, June 23rd (Full Day): Bulldog Day: Rain Date
 - Wednesday, June 24th (Half Day) – Early dismissal for K-6 grade at 11:15 a.m.
 - Thursday, June 25th – NO SCHOOL
 - Friday, June 26th – NO SCHOOL/Graduation
- Staff:**
- June 15th – 25th – Full days
- To accept the donation from Sharon Murdock, \$92.45 to cover remaining cost for bench purchased from The Golden Apple Award money received from Senator Ritchie
 - To approve the use of 2 buses for the Village of Heuvelton summer recreation program.
 - To approve the minutes of the April 20, 2015, Regular Meeting of the Board of Education.
 - To approve the minutes of the April 29, 2015, Special Meeting of the Board of Education.
 - To approve the minutes of the May 19, 2015, Budget Vote/Board Member Election.
 - To accept the Treasurer's Report for the period ending April 30, 2015.
 - To accept the Warrants for the period ending March 31, 2015 as previously approved by the Claims Auditor.
 - To authorize the Superintendent to sign the list of Budget Transfers for the period ending March 31, 2015.
 - To accept the Financial Reports for the period ending April 30, 2015.
- Moved: Knauf Seconded: Martin
Five present, five ayes. Carried
- 14-223 Motion #3
Tenure Appointments To approve the following tenure appointments:
- Brad LaPoint in the 7-12 Science tenure area effective July 1, 2015
 - Erik Lutters in the K-12 Music tenure area effective July 1, 2015
 - Kari Lutters in the K-12 Music tenure area effective July 1, 2015
 - Maggie Whalen in the 7-12 Social Studies tenure area effective July 1, 2015
- Moved: Durant Seconded: Carmany
Five present, five ayes. Carried
- 14-224 Discussion Ms. Whalen presented information to the Board regarding Educational Tours to Europe. This is something that she brought to Mr. Coburn to discuss prior to coming to the Board. Ms. Whalen stated that this is something she would like to work towards for June 2016 after graduation. The tour is a 10-12 day trip and would be approximately \$3,400 per student. Ms. Whalen stated that she is aware that it would be quite a lot of fundraising. Ms. Whalen stated that her goal would be to do one fundraiser per month. Ms. Whalen stated that she would like to cap it at 18 students for the first year, possibly 6-12 students would be perfect. There has been some interest expressed but she stated that she has not heavily approached students about this until she has the Board and Administrative support.
- Mr. Durant asked about scaling down the length of the trip to lower the cost since this is our first attempt at doing this. Ms. Whalen stated that there are many different tours and options. Mr. Durant and Mr. Carmany stated that this is a great opportunity for students. Mrs. Knauf asked what fundraising is being done at other districts to raise money for this. Ms. Whalen stated that she would reach out to get more information on fundraising ideas. Mr. Coburn explained the next step would be a parent interest meeting.

- 14-225 Motion #4
Personnel To continue to have a 50/50 share agreement for a Technology teacher with Lisbon Central School for the 2015-2016 school year.
Moved: Martin Seconded: Durant
Five present, five ayes. Carried
- 14-226 Motion #5
Personnel To approve hiring 3 part time summer maintenance help and 1 summer stock attendant at the rate of \$10.50 per hour.
Moved: Martin Seconded: Carmany
Five present, five ayes. Carried
- 14-227 Motion #6
Personnel To approve salary increases of 4.25% for the 2015-2016 school year for the following Administrative/Middle Management positions:
 - 7-12 Building Principal, Mr. Jesse Coburn
 - PreK-6 Building Principal, Mrs. Shannon Jordan
 - Head of Building Maintenance, Mr. Chris Cole
 Moved: Durant Seconded: Carmany
Five present, five ayes. Carried
- 14-228 Motion #7
Coaching Appointments To appoint the following individuals for Fall Coaching appointments for the 2015-2016 school year:
 - Athletic Director: David Steele \$ 7,500
 - Boys Varsity Soccer: David Steele (22nd year - \$5,278)
 - Girls Varsity Soccer: Gus Burns (20th Year - \$5,278)
 - Boys Modified Soccer: Bruce Durant (9th year - \$2,778)
 - Girls Modified Soccer: Becky Kelly (10th year - \$ 2,778)
 Moved: Carmany Seconded: Durant
Five present, five ayes. Carried
- 14-229 Motion #8
Appointment To conditionally appoint, pending New York State Education Department Clearance for Employment, David Doyle for a two year probationary period in the academic tenure area of Elementary Education effective July 1, 2015 through June 30, 2017 at a salary of \$52,200 based on Step 11, Masters of the current HTA negotiated agreement.
Moved: Durant Seconded: Carmany
- Mr. Martin asked to discuss this personnel appointment in Executive Session. Mr. Durant rescinded his motion.
- 14-230 Motion #9
Table Appointment To table the appointment of David Doyle for further discussion.
Moved: Martin Seconded: Carmany
Five present, five ayes. Carried
- 14-231 Motion #10
2nd Reading of Policy To approve the 2nd reading of the Athletic Placement Process for Interschool Athletic Programs from NYSED. Further, recommend the Board approve a resolution permitting pupils in grades no lower than seventh to compete on any senior high school team, or permit senior high pupils to compete on any teams in grades no lower than seventh, provided the pupils are placed at levels of competition appropriate to their physiological maturity, physical fitness and skills in relationship to other pupils on those teams in accordance with standards established by the Commissioner. – Commissioner’s Regulation Section 135.4 (c) (7) (ii) (a) (4)
Moved: Martin Seconded: Carmany
Five present, five ayes. Carried
- 14-232 Motion # 11
Increase Budget To approve increasing the 2014-15 budget by \$110,000 for the purpose of paying cash for the one bus the voters authorized the district to purchase on May 19, 2015.
Moved: Martin Seconded: Carmany
Five present, five ayes. Carried
- 14-233 Motion #12
Athletic Merger To approve the request of Lisbon Central School to merge in Girls Lacrosse at all levels for the 2015-2016 school year with the stipulation there be no additional cost to the Heuvelton Central School District and that no Heuvelton students be displaced from teams.
Moved: Durant Seconded: Martin
Five present, five ayes. Carried
- 14-224 Item for Discussion Date for Annual BOE Reorganizational Meeting
- “...The annual reorganizational meeting must be held on the first Tuesday in July. If that day is a legal holiday, then the meeting must be held on the first Wednesday in July. Alternatively, a school board in these districts may, by resolution, decide to hold the annual reorganization meeting at any time during the first 15 days in July.” (School Law 35th Edition)

- 14-225 Motion #13
Reorganization Meeting To approve holding the Annual BOE Reorganization meeting on Tuesday, July 8, 2015 @ 7:00 p.m.
Moved: Martin Seconded: Carmany
Five present, five ayes. Carried
- 14-226 Motion #14
New Business To approve waiving the amount of \$3,443.48 of outstanding accounts receivable listed on the April 16, 2015 report from Assistant Business Manager Michael Robinson based on recommendation from the External Auditor Furgison & Co.
Moved: Martin Seconded: Knauf
Five present, five ayes. Carried
- 14-227 Information
Administrative/Board Reports Mr. Robinson shared that the Audit Committee and Mrs. Todd prior to the Board meeting with the District Auditor Sherry Furgison. The audit is scheduled for August 10th. Mr. Robinson stated that with the positive budget vote the Business Office is getting things ready for next year.
- Mrs. Jordan shared that the end of school year is rapidly approaching. Teachers are continuing to teach and engage them. The Elementary students had a great opportunity to see Runaway Home at Pickens Hall. Mrs. Jordan reported that there are numerous field trips are coming up for every grade level in the next few weeks. The NYS Science test starting tomorrow for grade 4. Mr. Coburn organized an Ice Cream Social for students in grades 3-8 with the help of Stewarts.
- Mr. Coburn shared that May was a busy month. The Mock DWI that was held was very successful. Prom was held on May 16th. This past weekend he joined the Seniors and Mrs. Piercey and Mrs. Cougler on their trip to NYC. Mr. Coburn shared that it was a great experience for the students. The district has one fire drill left for the year. The concerts are next week. Mr. Coburn informed the Board of some upcoming events: NJHS induction, 8th grade dinner dance and Middle School awards ceremony. Mr. Coburn shared that he is talking with Margaret Sweeney about proficiency standards of NYS with a passing score of 70 whereas others are 65. They will be communicating this to parents via a parent letter or newsletter.
- Mrs. Todd informed the Board that she attended the listening tour that Bev Ouder Kirk had in Potsdam. Mrs. Todd shared that she wrote a letter to her along with the other legislators regarding the independent evaluators. Mrs. Todd shared that information is coming out now that if schools recode their districts as a PreK-6 and 7-12 then the district could have the opposite building principals evaluate each group. Mr. Durant asked if doing this could have an effect on our funding and Mrs. Todd stated that as far as she was aware it didn't but she will look further into this.
- Mrs. Todd shared that the state has a New commissioner of education, MaryEllen Elia.
- BOE self-evaluations result – Mr. Davis stated that the Board has come a long way. He stressed that the Board needs to keep communicating with each other and our administration and take care of policy.
- 14-228 Public Forum No one from the public addressed the Board at this time.
- 14-229 Motion #15
Convene Executive Session To approve convening Executive Session at 7:43 p.m. and appoint Susan Todd as Clerk Pro-Tem.
Moved: Martin Seconded: Durant
Five present, five ayes. Carried

Respectfully Submitted,

Tessa E. Herron
District Clerk

- 14-230 Motion #16
End Executive Session To approve ending Executive Session at 8:46 p.m.
Moved: Durant Seconded: Carmany
Five present, five ayes. Carried
- 14-231 Motion #17
Appointment To conditionally appoint, pending New York State Education Department Clearance for Employment, David Doyle for a two year probationary period in the academic tenure area of Elementary Education effective July 1, 2015 through June 30, 2017 at a salary of \$52,200 based on Step 11, Masters of the current HTA negotiated agreement.
Moved: Knauf Seconded: Carmany
Five present, five ayes. Carried
- 14-232 Motion #18
Adjournment To approve adjourning the meeting at 8:52 p.m.
Moved: Durant Seconded: Martin
Five present, five ayes. Carried

Respectfully Submitted,

Susan E. Todd
Clerk Pro-Tem