

Heuvelton, NY 13654

A Regular Meeting of the Board of Education of the Heuvelton Central School District was held in the Multi-Media Room on Wednesday, November 18, 2015. The Meeting was called to order by President Michael Davis at 7:00 p.m.

- Members present: Michael Davis, President, Andrew Martin, Vice President, Dennis Durant, Barbara Knauf, Michelle McGaw and Thomas Nichols
- Members absent: Keith Carmany
- Also present: Susan Todd, Superintendent, Jesse Coburn, 7-12 Principal, Shannon Jordan, PreK-6 Principal, Michael Robinson, Assistant Business Manager and Tessa Herron, District Clerk
- Guests: N. Barr, C. Sherwood, P. Weston, J. Macaulay, L. LaRose, R. Newcombe, S. McGill, B. Fifield, C. Young, G. Johnson, G. Dennis & A. Calkins
- 15-70 Motion #1  
Adopt Proposed Agenda To adopt the proposed agenda.  
Moved: Martin Seconded: McGaw  
Six present, six ayes. Carried
- 15-71 Public Forum No one from the public addressed the BOE at this time.
- 15-72 Motion #2  
Approve Consent Agenda To accept the recommendations on the consent agenda for the November 18, 2015 meeting which included:
- To approve the proposed 2016-2017 Budget Calendar.
  - To approve arranging for the appropriate programs and services for District Students with disabilities as previously approved by the District's Committee on Special Education and the District's Preschool Committee on Special Education.
  - To approve the request from David, Steele, Athletic Director to merge with Ogdensburg City School District for the following sports:
    - Spring 2016: Track (All Levels)
    - Spring 2016: Boys Lacrosse (All Levels)
  - To accept the following donations:
    - Heuvelton Alumni Association - \$500 for STEP Days
    - Corning Inc. - \$300 for Chromebooks
  - To approve the minutes of the October 28, 2015, Regular Meeting of the Board of Education.
  - To accept the Financial Reports for the period ending October 31, 2015.
  - To authorize the Superintendent to sign the list of Budget Transfers for the periods ending October 31, 2015.
  - To accept the Treasurer's Report for the period ending October 31, 2015.
  - To accept the Warrants for the period ending October 31, 2015, as previously approved by the Claims Auditor.
  - To approve and sign the list of 2015-2016 Unpaid School taxes for transmittal to the St. Lawrence County Real Property Tax Service for reimbursement to the District and subsequent collection by the County.
- Moved: Nichols Seconded: Durant  
Six present, six ayes. Carried
- 15-73 Motion #3  
Personnel – Appointment To conditionally appoint, pending New York State Education Department Clearance for Employment, Eliza Pierce for a three year probationary period in the academic tenure area of 7-12 Math Teacher effective January 1, 2016 through December 31, 2019 at a prorated salary of \$49,647 based on Step 9, Masters of the current HTA negotiated agreement.  
Moved: Martin Seconded: Nichols  
Six present, six ayes. Carried
- 15-74 Motion #4  
Personnel – Resignation To accept, with regrets, the resignation of Culleen Mandigo, Teaching Assistant effective Thursday, November 19, 2015.  
Moved: Nichols Seconded: Knauf  
Six present, six ayes. Carried
- 15-75 Motion #5  
Personnel – Resignation To accept, with regrets, the resignation of Norma Venette as Bus Monitor for the purpose of retirement effective December 31, 2015.  
Moved: Nichols Seconded: Durant  
Six present, six ayes. Carried
- 15-76 Old Business Review/Discussion of Goal 3: Initiate a task force of stakeholders in relation to real estate opportunities to include but not limited:
- Town of Oswegatchie
  - St. Lawrence County Planning Board
  - Village of Heuvelton
  - St. Lawrence County Housing Council
  - Board of Realtors
  - DANC

- Elected Officials

Mr. Davis shared that there is a lot of interest in moving forward with this goal. Mr. Davis was approached by one of the church leaders and they expressed interest in seeing what the churches in the area can do. Mr. Davis stated that the Board of Realtors would like to come and take a look at the school and see what the district has to offer. Mr. Durant shared that a lot of communities would love what Heuvelton has to offer with a state highway that runs through the town and a river. Mr. Durant feels it makes sense to continue to pursue this. Mr. Durant stated to get a couple people from the school board involved and the administration and make contact with these other entities by putting forth a letter to express an interest of what the district is trying to do. Mrs. Todd stated that a task force is needed. Mr. Nichols stated that he would like a little more clarification. What is the district looking at achieving with this goal, a housing development, get people to move to the district or improve the housing stock that is in the area. Mr. Durant stated all three. Mr. Durant shared that an invitation or some sort of a letter from the district to each of these entities should be drafted and sent. Mr. Durant, Mr. Davis and Mr. Martin expressed their interest in being on the task force.

15-77 Motion #6  
BOE Goals

To amend Goal 5 of the 2015-2016 Board of Education Goals to read: Decrease the dependence on using the fund balance to stabilize the annual budget.

Moved: Nichols Seconded: Martin

Six present, six ayes. Carried

15-78 Information  
Administrative/Board  
Reports

PreK-6 – Mrs. Jordan reported on:

- Michael Shoulders came and worked with the district to design an ABC book. Grades K-6 students came up with a rhyme for each letter and illustrations to go along with the rhyme. Mrs. Jordan wanted to publicly recognize and thank Joan Fischer, Diane Aldous, Christy Collins & Kelly Jackson for their work on this project.
- Parent conferences are coming up Friday & Monday.
- K-6 awards ceremony will be tomorrow – K-2 will be at 8:30 and 3-6 will be at 9:45.
- Christmas Concerts are right around the corner.

7-12 – Mr. Coburn reported on

- Parent/Teacher Conferences the first real checkpoint with report cards have come & gone.
- The seniors present for this Board meeting are here are for their Gov't Class.
- "You're a Good Man Charlie Brown" – a good job done for Ms. Roscoe & Ms. Cossette
- French & Spanish programs had a field trip and met with Customs to discuss the role of a second language in those positions
- Art club to Ottawa on Tuesday, November 24<sup>th</sup>
- Holiday Concert 12/2 @ 7:00 p.m.

Business Office Report – Mr. Robinson reported on unpaid taxes - Around 85% of taxes collected. Now the rest of that is passed on to the county. Mr. Robinson shared that he is working on the continuing disclosure with BPD.

Superintendent/Board Report –

- Mrs. Todd shared an invitation for December 11<sup>th</sup>. The Canton Goldenaires which is a Barbershop quartet that will be volunteering their time and performing from 7-8 p.m. There is no admission fee but they are asking for a donation at the door which will go to the HAA for the BEST Ideas awards fund.
- The District Teacher Leader team has been meeting and have established a new Team name - The Learner Empowerment Team. The team consists of Jesse Coburn, Shannon Jordan, Susan Todd, Erin LaBella, Mary Rasmussen, Nancy Mashaw, Jen Gray, Bob Kennedy, Maggie Whalen and Melissa Fennessy. Mrs. Todd shared that there is an opportunity for Professional Development that the team discussed attending that is upcoming in February. It was discussed attending as a whole group.
- The Model Schools Conference will be in Orlando this year. Mrs. Todd stated that she felt that the Board was very impressed with the presentations that came back from the first conference. Mr. Nichols stated that he would like to see an estimated cost for the whole trip. Mrs. Todd stated that the funding for this conference would come from the Title I & II Grant. Mr. Martin asked if the district didn't spend the grant money for this conference could it be spent elsewhere. Mr. Durant shared that he is excited for what everyone experienced but feels there should be a limit of how many people can attend. Mrs. Todd stated that she will send an email to faculty to gauge interest.

Mr. Nichols stated that he would like to see connections and relationships being made with high performing schools that Mr. Martin suggested doing a couple years ago to see if Heuvelton can pick up some of those strategies that they are using. Mr. Martin suggested maybe bringing a team down to a Saratoga school and Mrs. Todd also suggested Ottawa-Carleton.

- Mrs. Todd and Mr. Davis met with Mike Ebertz & Steve Staveski architects from SEI Design. Mrs. Todd explained that she contacted SEI Design a couple weeks ago because of her dissatisfaction with the way the Auditorium turned out. Mrs. Todd stated that she had selected a cherry color for the panels on the sides and what is up there is a light clear maple and the front of the stage was change to match the walls. Mrs. Todd stated that Mr. Ebertz and

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Mr. Staveski were very sympathetic and took notes. Mr. Martin stated that the district's Clerk of the Works should not have accepted that, the engineers should have done a walk-through and should not have accepted the poor workmanship. Mrs. Todd shared that she wanted to the Board to be aware of it and that the district is working on it. Mr. Martin asked if the Board could get a sub-contractor list. Mr. Martin and Mr. Durant stated that they would like to have Bill Grant come to the next meeting. Mr. Nichols stated that he would like to have Mr. Martin, Mr. Davis & Mrs. Todd meet with Bill Grant to discuss this.

Mr. Nichols asked about receiving access to the law book online. Mrs. Herron will get that information for him and all Board members.

15-79 Public Forum

No one from the public addressed the Board at this time.

15-80 Motion #7  
Convene Executive  
Session

To approve convening an Executive Session at 8:02 p.m. for the purpose of discussing collective negotiations pursuant to article 14 of the Civil Service Law and to discuss employment of a particular individual.

Moved: Durant Seconded: Martin

Six present, six ayes. Carried

Respectfully Submitted,



Tessa E. Herron  
District Clerk

15-81 Motion #14  
End Executive Session

To approve ending Executive Session at 8:45 p.m.

Moved: McGaw Seconded: Durant

Six present, six ayes. Carried

15-82 Motion #15  
Adjournment

To approve adjourning the meeting at 8:50 p.m.

Moved: Nichols Seconded: Martin

Six present, six ayes. Carried

Respectfully Submitted,

Susan E. Todd  
Clerk Pro-Tem