

A Regular Meeting of the Board of Education of the Heuvelton Central School District was held in the High School Library on Wednesday evening November 18, 2009.

The Meeting was called to order by Vice President Michael Davis at 7:39 p.m.

Members present: Michael Davis, Vice President; Kellie Bush, Dennis Durant, Timothy Johnson, and Thomas Nichols

Members absent: Dr. John Zeh and Andrew Martin

Also present: Susan Todd, Superintendent; Michael Warden, Building Principal; Cynthia Belleau, CSE Chairperson; and Tessa Hazelton, District Clerk.

Guests: L. Dezell, S. McKeever, E. Lytle, T. Jacobs, S. Murdock and J. Lawton

09-121 Motion # 1 To adopt the revised agenda.
Adopt Revised Agenda Moved: Nichols Seconded: Johnson
Five present, five ayes. Carried

09-122 Public Forum No one from the public addressed the Board at this time.

09-123 Motion # 2 To accept the recommendations on the consent agenda for the November 18, 2009 meeting which included:
Approve consent agenda

- To approve the minutes of the October 28, 2009, Regular Meeting of the Board of Education.
- To accept the Financial Reports for the period ending July 31, 2009.
- To authorize the Superintendent to sign the list of Budget Transfers for the period ending July 31, 2009.
- To approve the Financial Reports for the period ending August 31, 2009.
- To authorize the Superintendent to sign the list of Budget Transfers for the period ending July 31, 2009.
- To approve the creation of a Spanish Club with Mr. Durant as the advisor.
- To approve arranging for the appropriate programs and services for District Students with disabilities as previously approved by the District's Committee on Special Education.
- To approve the following individuals for spring 2010 coaching appointments:
 - a.) Becky Kelley – Girls Varsity Lacrosse (Step 5 - \$2,752)
 - b.) Matt Smithers – Boys Varsity Lacrosse (Step 3 - \$2,523)
 - c.) Mark Henry – Girls Varsity Softball (Step 6 - \$2,752)
 - d.) David Steele – Boys Varsity Baseball (Step 16 - \$3,898)
 - e.) Greg Fredericks – Boys Modified Baseball (Step 4 - \$1,949)
 - f.) Ron Conant – Girls Modified Softball (Step 8 - \$2,179)
- To approve the following individuals for spring 2010 volunteer assistants:
 - a.) Logan Ladouceur – Varsity Baseball Volunteer Assistant Coach
 - b.) Kevin Cole – Varsity Softball Volunteer Assistant Coach
 - c.) Tony Williams – Modified Softball Volunteer Assistant Coach
- Field Trip Notifications:
 - 8-12 Science students to SUNY Potsdam, November 7, 2009
 - IMPETUS students to Clarkson University, November 18, 2009
 - Grades 7-8 and 5-6 Leos to Canton American Theater to watch "A Christmas Carol", November 19, 2009
 - HS Chorus and Band students to Indian River High School for Area All-State, November 20 & 21, 2009
 - Ms. Robert's 1st grade walking field trip to Heuvelton Free Library, November 16, 2009
 - Mrs. Rische's 1st grade walking field trip to Heuvelton Free Library, November 17, 2009
 - Mrs. Morrow's 1st grade walking field trip to Heuvelton Free Library, November 18, 2009
 - Kindergarten classes, walking field trip to Heuvelton Free Library, December 22, 2009
- Communication from Steve Adams, November 2009 Cafeteria Report

Moved: Johnson Seconded: Durant
Five present, five ayes. Carried

Mr. Johnson asked for clarification on the decrease in the elementary budget and the increase in the middle school instruction budget. It was explained that an item from the elementary budget was moved to the middle school department and the amount balanced out. Mr. Johnson also stated he would like to have all financial reports in a timelier manner.

Mr. Johnson asked if there were different salary steps for different coaching appointments. Some coaches appeared to be receiving a different salary while on the same step. Mrs. Todd will look into this.

Mr. Durant asked about the Cafeteria report. He would like to see a profit and loss statement from Mr. Adams at the next Board of Education meeting.

Mr. Johnson asked about the Spanish Club and if this advisor will be paid. Mr. Warden informed him that Mr. Durant is donating his time to get the club started.

09-124 Information
Presentation

Class of 2010 Senior Trip: Class of 2010 representatives.
To approve the Class of 2010 Senior Trip to Williamsburg, VA/Washington D.C from May 28-31, 2010.
Moved: Nichols Seconded: Bush
Five present, five ayes. Carried

Mr. Davis asked if all chaperones were lined up. Ms. LaComb (Advisor) informed him that they had a few parents set but were waiting on approval first to base numbers.

Mrs. Bush asked if this would conflict with sports schedules. Mr. Warden said this is just something that you have to deal with. Students will have the choice of attending or not and the tour does offer a cancellation policy for the students.

Mr. Nichols asked about the extra security that is being purchased through the tour company. He suggested having more parents for chaperones so the class didn't have to purchase the security. Ms. LaComb informed him that by purchasing the security through the tour company it would give chaperones time to rest and be alert for the day events planned.

Mr. Durant asked if the district has any history with this company. Ms. LaComb informed him that the district hasn't used this company before but the company has been in business for over 50 years.

Mr. Nichols asked how much it would cost for each student and what the balance was for the class currently. Ms. LaComb informed him that it would be \$550 for each student and that the class currently has almost \$12,000 in their account. Mr. Nichols asked for an update at some point.

09-125 Information
Presentation

French Club New York City Trip Proposal: French Club representatives and Ms. LaComb.
To approve the French Club Trip to New York City.
Moved: Johnson Seconded: Durant
Five present, five ayes. Carried

Ms. LaComb (advisor) presented for the French Club. The French club members have e-pals from France that they have been emailing and sharing things. Ms. LaComb explained the agenda for the trip. Most activities they would be doing with their French e-pals. Ms. LaComb stated there would be 1 adult for every 5 students and that they would travel to Syracuse via bus to catch the train into NYC.

Mr. Durant asked how many students. Ms. LaComb informed him that 20 would be going and that several parents have expressed interest in chaperoning.

Mr. Johnson asked Ms. LaComb if she had any contacts at Lisbon Central School for any suggestions as they have done this trip before. Ms. LaComb said she would try to make contact. She also informed the board that train tickets were \$70 roundtrip per student.

Mr. Nichols suggested that Ms. LaComb check with Expedia or other travel agencies. He is not comfortable having students stay in a 2 star hotel in the city.

Mr. Davis asked Ms. LaComb if she felt comfortable with this group of students attending a class trip. Ms. LaComb assured the Board that this is a good group of students going.

Mrs. Todd stated that she wanted to recognize and show her appreciation for Ms. LaComb for her dedication to Heuvelton Central School and the extra enrichment opportunities she provides the students.

09-126 Information
Presentation

Steve Klempa – Update on Capital Project

Mr. Klempa updated the board on the installation of the SMART boards. He tried his best to have these installed the later part of September. The wrong Promethean boards were sent to the district so there was a delay on getting those installed. By Friday, November 20th all boards will be installed.

Mr. Klempa updated the board on the Main building project. He met with Steve Knowlton today to set up a schedule. Mr. Klempa feels it is not wise to push contractors through the holidays. He suggested the district do a pre-bid meeting and tour for contractors to look at the building. The district will receive bids until January 19th and award the bid on January 28th. Mr. Klempa feels the climate for bidding is good at this time.

Mr. Klempa expressed that he would like to get a Clerk of the Works on board in a timely fashion. He suggested placing an ad in the paper and start evaluating the applicants. He informed the board he would be willing to help. Mr. Davis expressed interest in helping out through the interview process. Mr. Klempa recommended getting someone in place by January. Mrs. Todd stated that the Board will hold a special meeting on January 13th for the appointment of Clerk of the Works at 7:30 p.m.

Mr. Nichols shared that he was approached by an Elementary teacher who was very pleased with the board installation.

09-127 Information
Administrative/Board
report

Mr. Warden discussed with the Board the following:

- Greg Zimmer, Nancy Putman and three students attended a Summit at the Wild Center in Tupper Lake to start a group "The Green Club." The students were excited about starting this. The group is looking to have some sort of garden project, and get everyone in the building to start recycling. Mrs. Todd suggested that the group give a brief presentation at faculty meetings.
- Middle School had an informative assembly on the Great Depression and the Dust Bowl.

Mrs. Belleau discussed with the Board the following:

- Several elementary teachers along with Mrs. Belleau traveled to Albany to visit 2 schools to see how differentiated instruction is implemented in a 90 minute reading block. This was recommended by Rachelle Amo from Reading First.
- Mrs. Belleau attended the Professional Learning Communities workshop in Albany Nov. 3rd & 4th.
- November 13th Glenda Morales-Hanley met with 3rd and 4th grade teachers to look at the NYS assessments. K, 1 & 2 teachers will be meeting with her as well.
- November 16th Mrs. Belleau attended the Title 2D Leadership Grant workshop with presenter Scott McLeod. There will be 6 sessions that she will be attending as a part of this grant.
- Christina Smith talked briefly at the Elementary Faculty meeting about training and professional development for the interactive whiteboards.

Mrs. Todd discussed with the Board the following:

- She attended the Professional Learning Communities workshop, Fiscal Navigation workshop and Title 2D Grant workshop.
- Title 2D Technology workshops are for administrators – Mrs. Belleau and Mrs. Todd will be attending these sessions. Mr. Warden will be on board next year. The district will receive \$2,000 in technology equipment for each administrator involved.
- Mrs. Todd attended the Professional Learning Communities workshop in Albany with Mrs. Belleau, Mr. Jacobs, Mrs. Rishe and Mrs. Bush. She passed out a handout with quotes on it from the workshop. Mrs. Todd stated that this was the best conference she has ever attended. It was a very informative and engaging workshop. Our teachers came away very excited. The funding for this workshop came from the Title 1 Stimulus money.
- Mrs. Todd informed the Board that the Heuvelton Central School Alumni Association is interested in doing research on setting up an education foundation. They would like to set up a 501-C3 account, tax exempt. The association would like to investigate this – Richard Todd is president. The Association is wondering if the board would consider sending a board member along with an Alumni member to a presentation on this and possibly be on a sub-committee.
 - Mr. Nichols would like the board to work to get parameters on this foundation. Would it be possible for the foundation to lock in an interest for 50 years? Mr. Nichols recommended the association contact the Sharpe group regarding charitable annuities. Mrs. Todd asked if he could send information on this to her.
 - Mr. Davis is interested in being on the sub-committee and Mr. Nichols stated he would help if needed. Mrs. Todd informed the board that the Alumni association has been very dedicated to helping the district and they have given scholarships and awards to Seniors for many years.
- Mrs. Todd attended a Fiscal Training workshop in Canton with Mr. Swanson. This is a 3 part training. The next training will be on Friday, November 20th.
- Mrs. Todd mentioned the Cafeteria report submitted by Mr. Adams and the food service position that was never replaced after a resignation. Mr. Adams is recommending that the district place an ad for this position. Mr. Durant asked if the district could wait on this. Mrs. Todd informed him that it is hard for the staff if someone is out to find coverage. Mr. Nichols asked what the cost of this position is. He would like to see how much we are paying in overtime. Mr. Durant would like to see what the budget cuts might hold before we make any decisions.

Mr. Davis discussed with the Board the following:

- Mr. Davis attended a workshop today. This workshop was to help take BOCES into the future. There were 8 board members from different schools at this meeting. During this workshop they worked on ways BOCES needs to improve and the benefits of the BOCES. There was some discussion on health insurance but mostly Mr. Burns focused on the future for BOCES. The group at the workshop made a list for improvements that need to be made. Communication and transparency were also discussed.

Mr. Johnson updated the Board that the Ogdensburg City School District is considering getting out of the Cooperative Business office. This would happen in July, 2010. Mr. Johnson wanted to know if this would affect our budget.

Mr. Durant asked if our district would consider hiring a Business official and possibly share with another district. He asked if this would be something we would receive aid if we shared and left the Cooperative Business Office. Mrs. Todd expressed that her concern would be what would the district do if someone decided to leave the district suddenly? With the Cooperative Business Office someone is always there to step in.

To approve selling Bus #79 – 1995 GMC(207,644 miles, 6.5 Diesel, used as Building & Grounds van) declared surplus on October 28, 2009 for scrap metal at a total of \$200.00.

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| 09-128 | Motion #3
Bus Bids | To approve the highest bid received for Bus #85 – 1997 (119,653 miles, 6.5 Diesel, 22 passenger) declared surplus on October 28, 2009 for \$350.00 to Brandon Wood.
Moved: Nichols Seconded: Johnson
Five present, five ayes. Carried |
| 09-129 | Information
Item for Discussion | Mrs. Todd gave an update on the consideration of the IntroHealth Med Advantage Plan for CSEA retirees. Mr. Durant stated he is concerned with prescription plan. Mrs. Todd will contact Mr. Foy tomorrow regarding setting up a meeting with Mr. Foy, Mr. Durant and herself to discuss plan options. |
| 09-130 | Motion #4
2010-2011 Budget
Calendar | To approve the proposed 2010-2011 Budget Calendar.
Moved: Durant Seconded: Bush
Five present, five ayes. Carried |
| 09-131 | Information
Item for Discussion | Mrs. Todd would like a volunteer to attend the Regent Dawson Dinner meeting on Monday, November 30, 2009 with her. Mr. Nichols volunteered to attend this meeting. |
| 09-132 | Motion #5
Half-day early dismissals | To approve half-day early dismissals for students to accommodate In-House Professional Development training on the following days:
<ul style="list-style-type: none"> ➤ December 11, 2009 – Promethean & SMART board training ➤ January 15, 2010 ➤ March 18, 2010 Moved: Bush Seconded: Durant
Five present, five ayes. Carried |
| 09-133 | Public Forum | Mrs. Murdock asked the Board if the insurance policy being mentioned is this policy that was offered to the retirees and what the cost was. Mrs. Todd informed her the cost was \$234.00 and \$270.00

Mr. Nichols complimented Mrs. Todd and Mr. Warden on dealing with a Bullying issue. He informed the Board that he believes there is a perception out in the public by some people that concerns aren't being taken seriously by staff and administrators. Mr. Nichols thanked Mrs. Todd and Mr. Warden. |
| 09-134 | Motion #6
Adjournment | To approve adjourning the meeting at 9:31 p.m.
Moved: Bush Seconded: Durant
Five present, five ayes. Carried |

Respectfully Submitted

Tessa E. Hazelton

Tessa E. Hazelton
District Clerk