

Heuvelton, NY 13654

A Regular Meeting of the Board of Education of the Heuvelton Central School District was held in the Multi-Media Room on Wednesday, October 28, 2015. The Meeting was called to order by President Michael Davis at 7:05 p.m.

Members present: Michael Davis, President, Andrew Martin, Vice President, Dennis Durant, Barbara Knauf, Michelle McGaw and Thomas Nichols

Members absent: Andrew Martin

Also present: Susan Todd, Superintendent, Jesse Coburn, 7-12 Principal, Shannon Jordan, PreK-6 Principal, Michael Robinson, Assistant Business Manager and Patti Hebert, Clerk Pro-Tem

Guests: E. Hamilton, N. Wilson Mashaw, M. Donnelly, H. Thornhill, G. Johnson, K. Warren, C. Yerden, N. Barr, N. LaFaver, J. Trathen, A. Granger, J. Gray, L. Larose, J. Liquori, J. Simmons, A. McRoberts, A. Mitchell, M. Bentley, P. Weston, E. Newcombe, C. Pierce, M. Fennessy, M. Whalen, D. Stevenson, S. Sargent & M. Rasmussen

- 15-49 Motion #1 To appoint Patti Hebert as Clerk Pro-Tem.
Clerk Pro-Tem Moved: Carmany Seconded: Knauf
Six present, six ayes. Carried
- 15-50 Motion #1 To adopt the proposed agenda.
Adopt Proposed Agenda Moved: Carmany Seconded: Knauf
Six present, six ayes. Carried
- 15-51 Public Forum Ms. Whalen presented a thank you card to the BOE from faculty/staff who recently attended Google Summit Conference in Ottawa.
- 15-52 Motion #2 To accept the recommendations on the consent agenda for the October 28, 2015 meeting which included:
Approve Consent • To approve the minutes for the September 23, 2015, Board Retreat.
Agenda • To approve the minutes for the September 23, 2015 Regular Meeting of the Board of Education.
 • To accept the Financial Reports for the period ending September 30, 2015.
 • To authorize the Superintendent to sign the list of Budget Transfers for the periods ending September 30, 2015.
 • To accept the Treasurer's Report for the period ending September 30, 2015.
 • To accept the Warrants for the period ending September 30, 2015, as previously approved by the Claims Auditor.
 • To approve the Extra-Classroom Activity Fund Quarterly Report for the period March 31, 2015 – June 30, 2015.
 • To approve arranging for the appropriate programs and services for District Students with disabilities as previously approved by the District's Committee on Special Education and the District's Preschool Committee on Special Education.
 • To approve the following individuals to be extra-curricular advisors for the 2015-2016 school year with stipends based on the current negotiated agreement with HTA:
 ◦ Jennifer Gray – Class of 2016
 ◦ Nancy LaFaver – Class of 2016
 ◦ Dwight Stevenson – Class of 2017
 ◦ Brad LaPoint – Class of 2017
 ◦ Amanda Cossette – Class of 2018
 ◦ Ashley Putney – Class of 2019
 • To authorize the Board President to sign the 2015-2016 Lease Agreement between the Heuvelton Central School District and St. Lawrence-Lewis BOCES.
 • To approve changing the ½ day Staff Development that was approved for December 18, 2015 to December 22, 2015 and return December 18, 2015 to a full day of instruction.
 • To accept the donation of Costume and Prop Collection for ENCORE from Molly Ladouceur.
 • To accept the highest bid for the 1984 60 H.P Ford 545 A, 2 wheel drive diesel tractor with 2 buckets, chains, forks, back blade and heated cab that was declared surplus on August 26, 2015:
 ◦ Thomas Stowell, \$6,311
 • To approve the request of the St. Lawrence County Snowmobile Association to use the athletic field access road for a snowmobile trail from 12/15/15 to 3/31/16.
 • To accept the following resolution for the Standard Work Day and Reporting:
 ◦ BE IT RESOLVED, that the Heuvelton Central School District hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body.

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individual level, whereby they earn badges and coins. This provides real time feedback, resources, rewards and recognition. Also the new "group" configuration of the classroom allows students to move about, whether it is at a table, on the carpet or at the "standing desk".

Mr. Davis thanked the group for being pro-active and bringing positive change to the classroom rather than waiting to be directed to make changes. Mrs. McGaw also thanked the teachers for their enthusiasm they bring to the classroom which makes students want to learn.

Mr. Davis thanked the administration, faculty, staff, students and community member for their recognition of the work the Board does.

15-56 Motion #4
Personnel – Coaching
Appts.

To appoint the following individuals for winter 2015-2016 coaching appointments:

- Mandi McNamara – Cheerleading, 4th year - \$3,751
- Josh McAllister – Boys Varsity Basketball, 11th year - \$4,861
- Rob Powers – Girls Varsity Basketball, 14th year - \$5,140
- Andy Rupert – Boys Modified Basketball, 4th year - \$2,362
- Denise Curry – Girls Modified Basketball, 10th year - \$2,778
- Austin Weakfall – Girls JV Basketball, 7th year - \$3,333
- Ken Gardner – JV Boys Basketball, 2nd year - \$2,916

Moved: Durant Seconded: McGaw

Six present, six ayes. Carried

15-57 Motion #5
Personnel – Volunteer
Appts.

To approve the following individuals as volunteer coaches for winter 2015-2016:

- Amanda Hazelton – Assistant Cheer Coach – Volunteer
- David Bayne – Assistant Varsity Basketball Coach – Volunteer
- Bernie Breault – Assistant Modified Girls Basketball Coach – Volunteer

Moved: Carmany Seconded: Knauf

Six present, six ayes. Carried

15-58 Motion #6
Personnel – Snow
Removal

To appoint the following individuals responsible for snow removal from November 1, 2015 to April 1, 2016:

- Chris Cole, Supervisor: Stipend of \$3,200
- David Scott: Stipend of \$2,500
- Eugene Stevens: Stipend of \$2,500
- Jay Pike: Stipend of \$2,500
- Andy Cole: Stipend of \$2,500

Moved: Nichols Seconded: McGaw

Six present, six ayes. Carried

15-59 Motion #7
Resignation

To accept, with regrets, the resignation of Ronald Jacobs, 7/8 Math Teacher effective November 15, 2015.

Moved: Nichols Seconded: Durant

Six present, six ayes. Carried

Mrs. Todd informed the Board that Mr. Jacobs has taken a position as a Technology Coach for SLL BOCES and will work in the building one day a week.

15-60 Motion #9
BOE Ground Rules

To approve the Board of Education Ground Rules for 2015-2016.

Moved: Durant Seconded: Knauf

Six present, five ayes, one nay. Carried

15-61 Motion #10
BOE Goals

To approve the 2015-2016 Board of Education Goals developed on September 23, 2015.

Moved: McGaw Seconded: Carmany

Six present, six ayes. Carried

15-62 Information
Administrative/Board
Reports

External Audit Report – Mrs. Todd and committee members previously met with auditor (Furgison) to review the audit report. Fund Balance vs Reserve monies were discussed and recommendations made. Additionally, it was noted in the meeting of the good job business manager, Mike Robinson was doing for HCS.

15-63 Motion #11
External Audit Report

To approve the external audit report for the period ending June 30, 2015.

Moved: Nichols Seconded: Carmany

Six present, six ayes. Carried

Administrative/Board
Report

Safety Plan Report – Mrs. Todd and committee members previously met to review. Use of the State's template has made the plan consistent with other districts. Committee members will meet again this Spring and plan a practice drill for evacuation.

Title	Name	Social Security Number (Last 4 digits)	Registration Number	Standard Work Day (Hrs/day)	Term Begins/ Ends	Participates in Employer's Time Keeping System (Y/N)	Days/ Month (Based on Record of Activities)
Appointed Officials							
District Clerk	Tessa Herron	4641	41538299	7.50	07/01/2015 - 06/30/2016	Y	
Internal Claims Auditor	Patricia Hebert	6940	41398801	7.50	07/01/2015 - 06/30/2016	N	.80
Substitute Calling Person	Sharon Murdock	6889	36673077	7.50	07/01/2015 - 06/30/2016	N	3.19
Extra-Curricular Treasurer	Tessa Herron	4641	41538299	7.50	07/01/2015 - 06/30/2016	N	.63
Tax Collector	Victoria Thornhill	5517	43156520	7.50	07/01/2015 - 06/30/2016	N	15.33

Field Trip Notification

- IMPETUS to Clarkson University, Potsdam, 9/16/15, 10/14/15, 11/18/15, 1/13/16, 2/3/16, 3/9/16, 4/20/16
- Juniors to NWT Center, Ogdensburg, 9/22/15
- K-2, STEP Day, Fobare Fruits, 10/2/15
- 9-12 Grade, STEP Day, Hike Azure mountain, 10/5/15
- 7-8 Grade, STEP Day, Hike Azure mountain, 10/6/15
- Juniors & Seniors to College Fair at OFA, 10/6/15
- 9-12, OCP "1984", Ogdensburg, 10/7/15
- 6th Grade, NWT Center – Culinary Arts Program, Ogdensburg, 10/7/15
- K-6, Fire Hall, Heuvelton, 10/14/15
- 3-6 Grade to SUNY Canton Roo House, STEP Day, 10/16/15
- Whiz Quiz Team, PBS Studies, Watertown, 10/19/15
- PreK to Heuvelton Fire Hall, 10/23/15
- 6th Grade to SUNY Potsdam Planetarium, 10/26/15
- Marching Band students to NYS Field Band Championship, Syracuse, 11/1/15

Moved: Durant Seconded: Carmany

Six present, six ayes. Carried

15-53 Reports/Presentations

A. School Board Recognition Week: October 26-30, 2015. Mrs. Todd presented the Board with numerous student cards, photos from students thanking the Board for all they've done to improve the learning environment of the school. Mrs. Jordan previously sent a We-Video (email) from students to board members.

B. Senior Class Representatives: Senior Privileges. Hannah Thornhill/President, Carter Pierce/V President, Sydney Sargent/Secretary & Paige Weston/Treasurer represented the Class of 2016 in their request for approval of Senior Privileges. Carter Pierce spoke on the advantages of having privileges – time management, responsibility, and grade maintenance. He also spoke of the new additional privileges of having unsupervised use of the computer lab and coming to school after 8:00 a.m. (if 1st period is a study hall). Mr. Davis commented that the students would have to help "police" each other to receive and maintain the privileges.

15-54 Motion #3
Senior Privileges

To approve the Senior Privileges for the 2015-2016 school year.

Moved: Nichols Seconded: McGaw

Six present, six ayes. Carried

15-55 Reports/Presentations

C. Model Schools Conference: Teachers Report. The six teachers who attended the Atlanta conference last June/July spoke on what they took away from the conference:

Stevenson – Handout on the key points of making students' education successful, "Culture Trumps Strategy"

Gray – Writers Key, on-line portfolio writers program for students has been implemented

Liquori – Handout on Lego Education Story Starter, slide presentation of student use

Mitchell – slide presentation on student center spaces and the advantage of "looping" students

Fennessy – slide presentation of the new furniture and classroom layout which creates a "community" environment

Rasmussen – slide presentation on STRIDE Academy, an on-line program which allows students to do work on an

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- 15-64 Motion #12
Emergency Response
Plan To approve the Building Level School Emergency Response Plan.
Moved: Knauf Seconded: McGaw
Six present, six ayes. Carried
- 15-65 Administrative/Board
Reports PreK-6 – Mrs. Jordan reported on:
➤ Recent academic enrichment whereby STEP Day had K-2 students at Fobare's Fruit and 3-6 student at SUNY Canton's Roo House.
➤ Students also had fire safety training
➤ The Halloween parade is scheduled for Friday, October 30th at 1:30 pm
- 7-12 – Mr. Cobum thanked the Board for making their meeting efficient and appropriate. He reported on
➤ STEP Days for 7-12 students to hike Azure Mt. was a success
➤ Google Summit (Ottawa) & Model School (Atlanta) faculty & staff participated on their own time.
➤ Clear Touch Board presentation given today to teachers during their lunch time
➤ Mrs. Putney's art classes carved pumpkins and had a contest to raise money for the art club. Loose change was the means for voting for your favorite pumpkin
➤ Athletics – both boys & girls varsity soccer teams are still in the playoffs
➤ Encore performance "You're a Good Man, Charlie Brown" will be presented Friday, November 13th and Saturday, November 14th at 7:00 p.m.
➤ Marching Band will be going the Carrier Dome this weekend to watch the Field Band Competition
➤ Several teachers recently attended a Digital Citizenship workshop
- Business Office Report – Mr. Robinson stated the school's external audit was submitted on Oct 15th and the 2016-17 budget process will begin soon.
- Superintendent/Board Report –
- Mrs. Todd recently received a letter of recognition for Stephanie Gilbert/Psychologist, as a Chapter A State Award recipient (see letter). Mr. Davis asked that a letter be drafted on behalf of the BOE to congratulate Ms. Gilbert on her award and work at Renewal House.
 - Mr. Davis – Solar Energy Report – a 200 acre solar farm is being constructed by Jefferson-Lewis BOCES. Once completed, members of the consortium will be guaranteed a cost of \$.07 instead of the current \$.12 for 20 yrs. Additional land is being sought for solar use, must be a minimum of 12 acres.
- Side Note: Mr. Nichols, on behalf of the Board of Elections, stated if HCS is in need of a voting machine, the Election Board needs to know asap. There are four major elections next year and machine usage needs to be scheduled accordingly. Our current machine is out dated and unable to be used.
- 15-66 Public Forum Mr. Davis thanked the cafeteria staff (in the audience) for their service to the school. Also, commented on the great educational service at HCS, from the teachers, staff, academics, services and athletics, Heuvelton is a sought after school for students.
- Mr. Durant asked to revisit the goal of a housing facility project in Heuvelton to be put on the agenda for the next meeting for the purpose of brainstorming. A task force would need to be created.
- Mrs. McGaw announced with the upcoming Encore performance, there will be a spaghetti dinner before the show on Fri, Nov 13th any and all help would be appreciated.
- 15-67 Motion #13
Convene Executive
Session To approve convening an Executive Session at 8:23 p.m. for the purpose of discussing collective negotiations pursuant to article 14 of the Civil Service Law and to discuss employment of a particular individual.
Moved: McGaw Seconded: Durant
Six present, six ayes. Carried

Respectfully Submitted,

Patti Hebert
Clerk Pro-Tem

- 15-68 Motion #14
End Executive Session To approve ending Executive Session at 9:00 p.m.
Moved: Carmany Seconded: Durant
Six present, six ayes. Carried

- 15-69 Motion #15
Adjournment To approve adjourning the meeting at 9:02 p.m.
Moved: Knauf Seconded: McGaw
Six present, six ayes. Carried

Respectfully Submitted,

Susan E. Todd
Clerk Pro-Tem