

A Regular Meeting of the Board of Education of the Heuvelton Central School District was held in the High School Library on Wednesday evening October 13, 2010.

The Meeting was called to order by Vice President Andrew Martin at 7:36 p.m.

Members present: Andrew Martin, Vice President, Michael Davis, Dennis Durant, Timothy Johnson, Richard Moore and Thomas Nichols

Members absent: Dr. John Zeh

Also present: Susan Todd, Superintendent; Cynthia Belleau, Elementary Principal/CSE Chairperson, Michael Warden, MS/HS Principal, Tessa Herron, District Clerk and Jeffrey Swanson, Assistant Business Manager

Guests: B. Grant, D. Hale and S. Murdock

10-44 Motion # 1  
Proposed agenda To adopt the proposed agenda.  
Moved: Davis Seconded: Durant  
Five present, five ayes. Carried

10-45 Motion # 2  
Approve Consent agenda

Mr. Moore asked a question regarding the appointment of a long-term substitute for Mrs. Sullivan while she is out on leave. After a brief discussion the Board moved on to motion #2.

To accept the recommendations on the consent agenda for the October 13, 2010 meeting which included:

- To approve the minutes of the September 15, 2010, Regular Meeting of the Board of Education.
- To approve the attached budget transfer over \$5,000 from debit service principle and interest to Capital Fund.
- To approve arranging for the appropriate programs and services for District Students with disabilities as previously approved by the District's Committee on Special Education and the District's Preschool Committee on Special Education.
- To approve the refund for 2010-2011 for the following: Parcel ID #405400-555.009-18-4.
- To approve the September 24, 2010 Fire Inspection Report.
- To authorize the Board President to sign the 2010-2011 Lease Agreement between the Heuvelton Central School District and St. Lawrence-Lewis BOCES.
- To approve declaring the following equipment from the Bus Garage surplus and give the Superintendent authority to put in surplus equipment auction:
  - a. Bus #79 – 1987 GMC (51,300 miles, 350 V8 – Gas, used as Band Equipment bus no seats)
- To approve the request to merge with the Ogdensburg City School District for the 2010-2011 season in Lacrosse. (Modified Girls & Boys)
- To approve the change orders #G001, G002, S-001 and S-002 for the Capital Project.
- To approve the following individuals for winter 2010-2011 coaching appointments:
  - Ashley Putney – Cheerleading – 5<sup>th</sup> year – (\$3,491)
  - Josh McAllister – Boys Varsity Basketball – 6<sup>th</sup> year – (\$3,491)
  - Rob Powers – Girls Varsity Basketball – 9<sup>th</sup> year – (\$3,973)
  - David Kingsley – Boys Modified Basketball – 32<sup>nd</sup> year – (\$2,889)
  - Denise Curry – Girls Modified Basketball – 6<sup>th</sup> year – (\$2,167)
  - Michael Rumschik – Boys JV Basketball – (Step 2 - \$2,528)
  - Danielle Limoges – Girls JV Basketball – (Step 4 - \$2,649)
- To approve the following individuals for winter 2010-2011 Volunteer Assistants:
  - David Bayne – Boys JV Basketball
  - Mike Hebert – Boys Modified Basketball
  - Mandi McNamara – Girls Cheerleading
- To approve the appointment of Myrna White as a Long Term substitute replacement for Janine Sullivan based on 1/200<sup>th</sup> of Step 1, Schedule B(MA) \$36,638 of the current negotiated agreement between the Heuvelton Teachers' Association and the District effective immediately with retroactive reimbursement for substitute teaching beginning on October 7, 2010.
- Field Trip Notification:
  - Talented Juniors to SLU, Saturdays starting September 11 – November 6, 2010
  - K-1 students to Ogdensburg Command Performance, OFA, September 30, 2010
  - Kindergarten walking trip to Pickens Hall and Heuvelton Library, October 1, 2010
  - Pre-K students to Heuvelton Fire Hall, October 1, 2010
  - Seniors & Juniors to College Fair, OFA, October 5, 2010
  - Whiz Quiz to PBS Studios, October 21, 2010
  - 4<sup>th</sup> grade students to Ogdensburg Command Performance, OFA, November 18, 2010

Moved: Durant Seconded: Davis  
Five present, five ayes. Carried

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- 10-46 Item of Discussion: Auction of Surplus items and Equipment  
Mrs. Todd informed the board that she met with Mr. Shattuck who will auction surplus items and equipment that are not needed due to the capital project updates. Mr. Shattuck will work with Mr. Knowlton and compile a list of all items that are to be auctioned off. The auction will take place at the bus garage where all the items are being stored. The board expressed that they would like to see the list of items before they take action on approving the auction.
- 10-47 Report: External Audit Report  
Mr. Johnson reported on the External Audit report. The audit committee met with Sherry and Jon Furgison from Furgison and Co. All findings from last year have been resolved regarding payroll and segregation of duties. The only finding on this audit was an outdated serial bond of \$6,400. Mr. Swanson is taking care of this.  
  
Mr. Davis and Mr. Johnson complimented the Extra-Curricular Activity Treasurer on a job well done.
- 10-48 Motion # 3  
External Audit Report  
To approve the External Audit report for the year ending June 30, 2010.  
Moved: Davis           Seconded: Johnson  
Five present, five ayes. Carried
- 10-49 Motion # 4  
Corrective Action Plan  
To approve the Corrective Action plan for the year ending June 30, 2010.  
Moved: Durant           Seconded: Martin  
Five present, five ayes. Carried
- 10-50 Administrative/Board Report  
Mr. Warden discussed with the board the following:  
➤ VADIR(Violent incident report) report has been completed.  
➤ BEDS forms are being completed.  
➤ TECH committee has met and will be revamping the current technology plan because it expires at the end of this year.  
➤ He and Marianne Weldon will be visiting Amish schools soon.  
➤ Attended the Technology workshop that Susan and Cindy attended last year.  
➤ 5-8 assembly on October 14<sup>th</sup> to discuss anti-bullying. This assembly is called "Show of Love."  
  
Mrs. Belleau discussed with the board the following:  
➤ "Jump with Jill" assembly for grades K-4 on nutrition and exercise.  
➤ Grades K-1 attended an Ogdensburg Command Performance entitled "Duck for President" on September 30<sup>th</sup>.  
➤ Pre-K visited the Heuvelton Fire Department on October 1, 2010 for fire prevention month.  
➤ Grades K-2 visited the Heuvelton Fire Department Smoke House. The fire department gave each student a smoke detector.  
➤ K-4 awards ceremony took place on October 1<sup>st</sup>. They will now be held at 8:30 in the morning.
- 10-51 Administrative/Board Reports  
Mr. Martin gave an update on K12 Insight. The committee has developed the first community survey that will be sent to all residents of HCS. Other surveys will be developed for parents, staff, and students. Committee members stated that they had not put that piece in place with K-12 Insight yet. Mr. Martin suggested that the company do this. The timeline for the 1<sup>st</sup> survey is slated for the beginning of November.

**Mr. Nichols entered the meeting at 8:05**

- 10-52 Administrative/Board Reports  
An update was given on the consolidation study and meeting with consultants from Rural Schools. Mr. Moore expressed that he was pleased to see the range of things that Rural Schools is going to look over. Mrs. Todd expressed that she was pleased with the facilitator assigned to our region. Schools will work as a team based on regions. Rural Schools plans to take all data and report to boards in January.
- 10-53 Administrative/Board Reports  
Mrs. Todd and Mr. Durant attended a Health Insurance directors meeting today. Mr. Durant expressed that overall health care plans are looking at 7% increase for single coverage and 9% increase for family due to new US Government legislation. Loss ratios of Plan C were also discussed along with the information that the premiums for Plan C will need to be increased to cover the loss ratios cost. Mrs. Todd informed the board that Steve Foy and Kent Utszey will be giving a presentation at Clarkson on Tuesday, October 19<sup>th</sup> at Clarkson. This presentation is more or less to education people about Plan C.
- 10-54 Administrative/Board Report  
Mrs. Todd gave an update on the Playground grand opening. The grand opening was wonderful there were approximately 75 people in attendance. The Conklin family was very pleased. Unfortunately Mrs. Todd had to report on some vandalism that had taken place recently. The canopy over the sitting area was recently deliberately ripped. The cost is estimated at \$900 to repair. There has also been evidence of smoking taking place and students being dropped off with no adult supervision.
- 10-55 Capital Project Report  
Mr. Grant gave an update on the Capital Project. Lights will be installed by tennis courts. Cameras will be on the play area as well. Placement of cameras was discussed. Mr. Grant discussed with the board the following change orders: G001, G002, S-001 and S-002 \$59,943. Approximately \$30,000 in change orders have yet to be approved. Mr. Davis asked about the percentage of completion of this phase. We are at 90%. Mr. Martin asked for a report to be done of all the breakdowns of change orders. Mr. Grant will prepare this.

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- 10-56 Administrative/Board Reports Mrs. Todd gave an update on the Race to the Top funding. Heuvelton CSD is getting 62,000 spread over 4 years. The information regarding the reporting for this funding was just received.
- 10-57 Board reports The board self-evaluation is due at the next board meeting.
- 10-58 Public Forum
- Mr. Davis asked about surplus equipment possibly being donated to the St. Lawrence County Housing council. It was discussed that they come to the auction.
- Mr. Moore asked for the following information be presented to him. He would like to see how many people attend conferences, the cost and location from July 1, 2010 to present.
- Mr. Johnson asked for the following information. He would like a general ledger report and check register for the following: Cooperative Business Office, Workers Compensation Plan and Administrative Computer Service from BOCES and COSERS from July 1, 2010 to present.
- Mr. Moore reported on his recent fiscal training in Lake Placid. He would like to know who the Internal Claims Auditor is and Internal Auditor. Mrs. Todd informed him that the Internal Claims Auditor is Patti Hebert and the Internal Auditor is James Barry.
- Mr. Durant asked for an update on the purchase of a panini grill and smoothie machine for the cafeteria. Mr. Swanson informed him that Mr. Adams has presented him with a quote for each machine. Mrs. Todd stated that Mr. Adams is talking with Mr. Knowlton about voltage for the machine to work properly. Mrs. Todd will ask Mr. Adams to present at the next board meeting.
- 10-59 Motion # 3 Adjournment
- To approve adjourning the meeting at 9:01 p.m.  
Moved: Durant                      Seconded: Davis  
Six present, six ayes. Carried

Respectfully Submitted

Tessa E. Herron  
District Clerk