

**PBIS COMMITTEE MEETING  
HEUVELTON CENTRAL SCHOOL  
February 6, 2014**

The PBIS Committee meeting was held in the Media Room on Thursday, February 6, 2014.

Members present: Jesse Coburn, Randy Johnson, Stephanie Gilbert, Suzanne Raffel, Carol Robert, Jennifer Gray, Margaret Sweeney, Alexis Gleeson

Regrets: Nancy Putman

Members absent: Steve Adams, Bill Rupp, Diane Aldous, Stephanie Lashomb

Mr. Coburn called the meeting to order at 3:12 pm.

1. Chair: Jesse Coburn; Recorder: Stephanie Gilbert; Time Keeper/Facilitator: Suzanne Raffel
2. Suzanne Raffel motioned to approve the December 5, 2013 minutes, seconded by Jen Gray. The motion was accepted with all in favor.
3. Membership Update:
  - Suzanne will verify that Stephanie Lashomb is no longer on the committee
  - Alexis sent an email to the PTA members asking if a parent is able to be a representative on this committee. She will also ask at the next PTA meeting.
  - Randy emailed the 5/6 team of teachers for a representative; the teachers declined. He will email Diane.
  - Student members are still needed. Jesse will ask for volunteers at the next PBIS assembly. Student members can also bring a friend if they wish.
  - The meeting times are difficult for many people.
4. Challenge Day- March 31, 2014
  - Staff members from other districts are interested in participating.
  - Teacher participation was discussed.
  - A phone conference will be held with the Challenge Day program representative.
5. Request for Funds for PBIS Prizes Update
  - Jen Gray has written a letter to PTA to request funds
  - The next PTA meeting is in March
  - The PBIS prizes are impressive and are good incentives for the students.
6. ALC Referral Update
  - Jesse reviewed referral data from ALC referrals provided by Carol Holly
  - It is a valid comparison from year to year if procedures stay the same each year
  - Reviewed data from Web2School- referrals by location, time, and infraction
  - Some variables that affect the data are consistency of procedures and cohort of students.

7. DASA Update

- DASA reports have significantly decreased.
- Some students are reporting things to teachers immediately- more preventable action is being taken.
- Second Step curriculum is more consistent K-8
- Discussed reporting at elementary school level vs. middle school vs. high school

8. Electronic Device Rule: Feedback

- In middle school it seems fewer students are bringing them to school; 7/8 level, those that do have them put them in the bin for each class
- In high school the monitoring and use of electronic devices is more relaxed

9. Second Step Update

- Teachers at middle school have noticed students are more comfortable being assertive about bullying. Teachers have noticed a climate change.
- At the 7/8 level, it is more difficult to find the time to do the Second Step lessons.
- In elementary school the Second Step lessons are going well.

10. On February 11<sup>th</sup> Colton-Pierrepoint is holding Colts Day at Clarkson University. Their 9-12 students are attending workshops on digital citizenship along with other presentations. Jesse Coburn and Julie Madlin will attend in order to observe the program.

11. We will discuss goals for next year at the April 3<sup>rd</sup> meeting.

12. Margaret Sweeney motioned to adjourn the meeting, seconded by Randy Johnson. The meeting was adjourned at 3:57 pm.

**Next Meeting: April 3, 2014 at 7:00am**