

**PBIS COMMITTEE MEETING
HEUVELTON CENTRAL SCHOOL
October 3, 2013**

The PBIS Committee meeting was held in the Media Room on Thursday, October 3, 2013.

Members present: Randy Johnson, Suzanne Raffel, Nancy Putman, Stephanie Gilbert, Lynette Piercey, Margaret Sweeney, Jennifer Gray

Regrets: Alexis Gleeson

Members absent: Steve Adams, Bill Rupp, Diane Aldous, Sydney Sargent, Stephanie LaShomb, Cindy Belleau

Mr. Johnson called the meeting to order at 7:10 am.

1. Chair: Randy Johnson; Recorder: Stephanie Gilbert; Time Keeper/Facilitator: Suzanne Raffel
2. Nancy Putman motioned to approve the August 21, 2013 minutes, seconded by Lynette Piercey. The motion was accepted with all in favor.
3. Membership
 - Is Stephanie LaShomb able to remain on the committee? Suzanne will contact her. We may need another parent rep. It would be good to have another parent from middle/high school.
 - Student members- Sydney Sargent will continue on the committee. We need another student; Randy will talk with some students.
4. Jen Gray voiced a concern with dismissal for 7/8 grade. It is difficult to keep students until walkers are dismissed. Randy will check into this.
5. Code of Conduct Review
 - Reviewing the Code of Conduct is not a goal of this committee, rather a procedure to review it each year. The Code stays the same, but the committee may review it once a year and address any issues at that time.
6. Cindy asked to address some of the new wording in the Code of Conduct on appropriate use of communication and electronic devices.
 - Need to specify “students in 7-12” are able to use electronic devices in cafeteria and hallway. For students in PreK-6 electronic devices are to be kept in their lockers “during school hours.”
 - In the High School electronic device use is going well.
 - In Watertown they color code zones in which students are able to use electronic devices.
 - In Colton students were able to use electronic devices and a “digital citizenship” curriculum was used to teach appropriate use. This was done through “Colts Day”. Randy will share information on this program.
 - The committee would like to review the digital citizenship curriculum for possible implementation here. This could be a goal of the committee for this year.

7. Behavioral Matrix

- There has been positive feedback on the changes made to the wording in the matrix
- There is some language within the matrix that still needs to be addressed. It should state “electronic devices” rather than “cell phone” only

8. ALC Reflection Plan

- This sheet is being used in the ALC and there has been positive feedback from Mrs. Holly

9. Challenge Day

- This will be held March 31, 2014
- Grades 9 and 10 will participate

10. PBIS prizes

- The committee will send a letter to the PTA requesting funds for prizes
- Jen will draft a letter

11. Other items

- High 5’s should be placed in teacher’s mailboxes at the beginning of each month- this is a helpful reminder to teachers to be using them
- There needs to be a PBIS drawing for grades 7-12. Randy will schedule this.

12. Meeting was adjourned at 7:47 am

Next Meeting: December 5, 2013 at 3:10pm