

**PBIS COMMITTEE MEETING
HEUVELTON CENTRAL SCHOOL
December 5, 2013**

The PBIS Committee meeting was held in the Media Room on Thursday, December 5, 2013.

Members present: Jesse Coburn, Randy Johnson, Stephanie Gilbert, Suzanne Raffel, Nancy Putman, Alexis Gleeson

Regrets: Jennifer Gray, Margaret Sweeney

Members absent: Lynette Piercey, Steve Adams, Bill Rupp, Diane Aldous, Sydney Sargent, Stephanie Lashomb,

Mr. Coburn called the meeting to order at 3:20 pm.

1. Chair: Jesse Coburn; Recorder: Stephanie Gilbert; Time Keeper/Facilitator: Suzanne Raffel
2. Nancy Putman motioned to approve the October 3, 2013 minutes, seconded by Suzanne Raffel. The motion was accepted with all in favor.
3. Membership:
 - Alexis will ask PTA members if a parent is able to be a representative on this committee.
 - Randy will ask the 5/6 team of teachers for a representative.
 - Student members- Sydney Sargent is not able to join the committee. We need another student, Randy will talk with some students.
4. Electronic Device Rule: Feedback
 - Randy has collected some electronic devices for the day due to minor infractions. There were two incidents of high priority.
 - There are some inconsistencies with teachers keeping the device for the period and then giving it right back to the student. Teachers need a reminder to consistently follow the procedure of turning the phone in to the principal. A reminder will be announced at faculty meetings.
5. Request for Funds for PBIS Prizes Update: Jen Gray- this will be tabled until the next meeting
6. Digital Literacy:
 - The PBIS Committee can focus on cyberbullying.
 - Randy presented videos from <http://www.common sense media.org/educators/curriculum> and <http://www.net smartz.org/Parents>
 - This is curriculum for digital literacy that is aligned with the Common Core that provides scope and sequence and free materials and resources.
 - Randy provided an example of how a school could implement this curriculum: four days during the school year teachers could be released for professional development opportunities while students participate in fun activities, presentations from agencies, local authorities, and authors that all relate to the digital literacy theme. Christine Smith and Patti Fisher from BOCES could help provide resources. Other themes could be incorporated into the special activity days.

7. Challenge Day
 - This will be held March 31, 2014
 - Grades 9 and 10 will participate
 - We will need to start planning in January. A separate meeting will be scheduled.
8. Nancy Putman motioned to adjourn the meeting, seconded by Suzanne Raffel. The meeting was adjourned at 4:14 pm.

Next Meeting: February 6, 2013 at 3:10pm