

HEUVELTON CENTRAL SCHOOL DISTRICT

PO Box 375, 87 Washington Street
Heuvelton, New York 13654

PROFESSIONAL APPLICATION

(Administrator, Teacher, Teaching Assistant or Counselor position)

Name _____ Date _____
(Last) (First) (Middle) (Maiden)

Current Address _____ Phone(s) _____

E-mail Address _____ Social Security No. _____

Please indicate the position(s) for which you are applying:

a. _____ b. _____

When could you begin work? _____

CERTIFICATION

Do you hold New York certification related to the above position(s)? _____ Yes _____ No

If yes, please list title and date of expiration (if any): (Include photocopies of certifications)

Have you ever been granted tenure? _____ Yes _____ No

If yes, please indicate district and date: _____

Briefly describe your interest in the Heuvelton Central School District _____

REFERENCES

Please list at least 3 references that have firsthand knowledge of your professional experiences regarding the position you are applying for. (Inexperienced teachers should give names of college faculty members, including those under whom you did student teaching and the names of cooperating teachers.)

NAME	ADDRESS	TELEPHONE	OCCUPATION

FORMAL EDUCATION

Institution	Major	Minor	Degree	Date Completed

Note: Copies of transcripts must be included with the application.

PROFESSIONAL EXPERIENCE

Dates From	To	Place	Years	Grade/Subject	Reason for Leaving

Are you currently a member of the New York State Teachers' Retirement System? Yes No
 If yes, please give your retirement number: _____

Please **write** your response to the following, do **not** type or print.

What interests you the most about the position for which you are applying?

MORAL CHARACTER DETERMINATION: Answer each question by checking "yes" or "no". If you answer "yes" to any questions, please attach a full explanation to your answer.

Yes Have you been dismissed, resigned from, entered into a settlement agreement, or
 No otherwise left employment to avoid investigation and/or dismissal for alleged misconduct?

Yes Did you receive a discharge from the Armed Forces of the United States which was other
 No than "Honorable"?

Yes Have you ever had an application for a teaching credential issued in New York or any
 No jurisdiction revoked, suspended, annulled or otherwise invalidated?

Yes Have disciplinary proceedings ever been initiated against you pursuant to New York State
 No Education Law Section 3020-a or the disciplinary provisions of any other jurisdiction?

Yes Have you ever been the subject of a report filed with the New York State Education
 No Department pursuant to Part 83 of the Commissioner's Regulations (Determination of Good
Moral Character)?

The Heuvelton Central School District is an equal opportunity school district/employer which does not discriminate on the basis of race, creed, color, national origin, sex, age, disability, marital status, or any other reason prohibited by state or federal law in the employment, working conditions and educational opportunities of applicants, employees and students.

I understand and agree that Heuvelton Central School District will verify all or part of the information I have supplied on this form. I understand that this verification may include credit history, motor vehicle driving record, criminal and civil records as well as any public record. I declare and affirm, under the penalty of perjury, that all the statements made in the foregoing application, including accompanying statements, are true, complete and correct. I understand that rendering any false information on this application may lead to criminal proceedings against me. I further understand that rendering any false information on this application may, in the event I am ultimately employed by the district, result in disciplinary action against me, with a penalty up to and including termination.

I further declare and affirm that any arrest and/or conviction that occur subsequent to the date of the application, but prior to the issuance of any certificate, will be reported in writing to the Office of Teaching, Teacher Discipline Unit, Education Building – 5 North, Albany, New York 12234. I understand that my failure to report such information may result in the invalidation of my certificate.

By signing this form I consent to the release of information to the Department for the purpose of ascertaining my moral character pursuant to 8 NYCRR 83 of the Commissioner's Regulations.

Signature of Applicant

Date

Note: New York State requires all applicants hired after July 1, 2001 to be fingerprinted. Employment is contingent upon the results of this process.

Please return to: Superintendent's Office
 PO Box 375, 87 Washington Street
 Heuvelton, NY 13654