

A Regular Meeting of the Board of Education of the Heuvelton Central School District was held in the High School Library on Wednesday evening September 15, 2010.

The Meeting was called to order by President John Zeh at 7:32 p.m.

Members present: Dr. John Zeh, President, Andrew Martin, Vice President, Michael Davis, Dennis Durant, Richard Moore and Thomas Nichols

Members absent: Timothy Johnson

Also present: Susan Todd, Superintendent; Cynthia Belleau, Elementary Principal/CSE Chairperson, Michael Warden, MS/HS Principal, Tessa Herron, District Clerk and Jeffrey Swanson, Assistant Business Manager

Guests: N. Putman, S. Knowlton, C. Cole, T. MacKay, D. Scott, W. Mitchell, J. Pike, E. Stevens, and T. Stowell

- 10-36 Motion # 1 To adopt the revised agenda.
Revised Agenda Moved: Martin Seconded: Durant
Six present, six ayes. Carried
- 10-37 Motion # 2 To accept the recommendations on the consent agenda for the September 15, 2010 meeting which included:
Approve Consent agenda
- To approve the minutes of the August 23, 2010, Special Meeting of the Board of Education.
 - To approve the minutes of the August 25, 2010, Regular Meeting of the Board of Education.
 - To accept the Treasurer's Report for the period ending August 31, 2010.
 - To accept the Warrants for the period ending August 31, 2010, as previously approved by the Claims Auditor.
 - To authorize the Superintendent to sign Budget Transfers over \$5,000 for the period ending September 15, 2010.
 - To approve that the unreserved fund balance over 4% as of June 30, 2010 be placed in the Workman's Compensation reserve as of June June 30, 2010.
 - To approve arranging for the appropriate programs and services for District Students with disabilities as previously approved by the District's Committee on Special Education.
 - To approve the nonpublic school transportation request of Celina Burns, Principal of St. Marguerite D'Youville Academy on behalf of Noah & Victoria Malette for the 2010-2011 school year.
 - To grant Jenelle Riordan a temporary leave from her duties as Teaching Assistant and appoint her as a Long-Term substitute as Elementary Education Kindergarten Instructor at a daily rate of 1/200th of Step 1, Schedule A-1 \$35,170 until the *long-term substitute position is no longer necessary at which time Ms. Riordan will return to her duties as a Teaching Assistant at the salary rate agreed to on March 15, 2010. (*Due to Mrs. Sullivan's maternity leave of absence.)
 - To appoint Amanda Rickard to perform the duties of Long-Term Teaching Assistant as the per diem rate of \$80.00 per day until Mrs. Riordan is able to return to her Teaching Assistant duties.
 - Horizontal Promotion – Information Only: Megan Wattie effective September 1, 2010 from Schedule A-2, Step 4 to Schedule B(MA), Step 4.
 - Horizontal Promotion – Information Only: Jamie Bush effective September 1, 2010 from Schedule B(MA), Step 8 to Schedule B-1(MA+15) Step 8.
 - To accept, the resignation of Wayne Vaughan as Custodial Worker for the purpose of retirement as of September 2, 2010.
- Moved: Davis Seconded: Martin
Six present, six ayes. Carried
- 10-38 Presentation Special Recognition of HCS Maintenance Staff for Outstanding Service to the District. Mrs. Todd and the Board of Education thanked the Maintenance Staff for all their hard work this past summer and all year. Mrs. Todd read a card from a 6th grade student Paige McCormick who thanked the construction workers and maintenance staff for their dedication and hard work. Mr. Davis expressed to Nancy Putman, Vice President of the HTA the boards gratitude for the teachers patience this summer with all the renovations.
- Mr. Stevens approached the board about getting a day off for working the Labor Day Holiday. Mrs. Todd stated she would look at the contract regarding this.
- The chemical leak of Glycol that occurred on September 14th was discussed. Mrs. Belleau expressed she was pleased with how the drill went in response to this problem. Mr. Adams informed the board that Genevieve and Bruce Stone from the Department of Health had been contacted during this incident and because Mr. Knowlton had the MSDS sheet prepared when he arrived it made his reporting much easier.

Heuvelton, NY 13654

10-39 Presentation – Cafeteria Report

Mr. Adams, Cafeteria Manager gave a report on the beginning of school. He informed the Board that the Free/Reduced Lunch applications are coming in steadily. The deadline for temporary status is September 30th. Mr. Nichols asked to see if we are receiving the same number of applications as in previous years. Mr. Adams stated he would look into this and get back to the board with numbers of applications from the last couple of years. He informed the board of the new steam wells that have been installed have been working well. The goal for the new dishwasher is to eliminate styrofoam and plastic.

Mr. Durant stated that he thought the NutriKids online is working well. This program allows you to be able to view what your child(ren) are purchasing.

The Breakfast cart is operating again. Mr. Adams mentioned to the board of education that he would like to add a smoothie machine and a panini grill to the cafeteria. Mr. Swanson asked that Mr. Adams get quotes on this equipment and fill out requisitions. Mr. Adams stated he would like to put in yogurt, fresh fruit and string cheese along with milk in the milk machine. Mr. Durant expressed that he would like to see a 6 month plan to see progress of the new equipment. Mr. Adams will update the board at the next meeting on October 13th.

10-40 Administrative/Board Reports

Mrs. Belleau discussed with the board the following:

- Impressed with how hard everyone has worked on their classrooms to get them ready for the beginning of the school year.
- Pre-K Orientation took place on August 31st. We currently have 32 students.
- Kindergarten Orientation took place on September 2nd. We currently have 35 students.
- The PTA welcomed students back on September 7th by handing out pencils and pawprint stickers.

Mr. Warden discussed with the board the following:

- College credit courses. We will be offering 1 AP courses this year. Mr. Warden passed out information pertaining to college credit courses that explained the costs. His recommendation is to offer both AP courses and college credit courses with the possibility of the district offering an incentive for students by paying for the course work if the student earns a good grade.

Mike Davis left the meeting at 8:30 and returned at 8:32 p.m.

Mr. Nichols would like the district to look into working with SUNY Canton to offer courses for adults.

Mr. Durant stated he would like to look over the cost structure of offering college courses to students, possibly using incentive offers to defer schools.

Mrs. Todd discussed with the board the following:

- Playground update. The students are playing in the new section now. The playground will be finished on September 24th. Mrs. Todd would like to have a grand opening on October 2nd at 10:00 a.m. and invite Mr. Conklin's family and Mr. Gutterson's family.
- Mrs. Todd has not been in contact with Andy Silver regarding the agreement with the village. Mr. Durant expressed that he would like to have Andy Silver draw up an agreement for SEI to acknowledge this. Mr. Martin stated that he would like to see a breakdown of price of what it is worth.
- K-12 Insight update. There was a meeting on September 8th with Mr. Davis, Mr. Moore and Mr. Martin in attendance. During this meeting some of the questions were revised and different surveys were discussed. The next meeting is scheduled for September 21, 2010 at 3:00 p.m.
- "Highly Effective School" – 1st Characteristic: Clear and Shared Focus. It was discussed to take this survey and divide it up by characteristics and do a survey each month. Give a response on each indicator and collect at faculty meetings.
- Board of Education self-evaluation forms. The board chose an evaluation and revised it. Mrs. Herron will type up and include in the next board packet. This is to be completed at the October 13th board meeting.

10-41 Correspondence

The following correspondence was received:

- Audit Letter
- School Board reminder NYC Convention
- NYSSBA Area 6 Dinner/Meeting

10-42 Public Forum

No one from the public addressed the board at this time.

10-43 Motion # 3 Adjournment

To approve adjourning the meeting at 9:23 p.m.

Moved: Davis Seconded: Martin

Six present, six ayes. Carried

Respectfully Submitted

Tessa E. Herron

Tessa E. Herron
District Clerk