

A Regular Meeting of the Board of Education of the Heuvelton Central School District was held in the High School Library on Wednesday evening September 23, 2009.

The Meeting was called to order by President John Zeh at 7:08 p.m.

Members present: Dr. John Zeh, President, Michael Davis, Vice President; Kellie Bush, Dennis Durant, Timothy Johnson, Andrew Martin and Thomas Nichols

Members absent: None

Also present: Susan Todd, Superintendent; Michael Warden, Building Principal; Cynthia Belleau, CSE Chairperson; Jeff Swanson, Assistant Business Manager, and Tessa Hazelton, District Clerk.

Guests: L. Dezell, S. Johnston, R. Jacobs and S. Murdock

09-80 Motion # 1 To approve convening an Executive Session for the purpose of discussing employment of a particular individual.
Convene Executive Session
Moved: Nichols Seconded: Martin
Seven present, seven ayes. Carried

Executive Session convened at 7:08 p.m.

09-81 Motion # 2 To appoint Susan Todd as Clerk Pro-Tem.
Clerk Pro-Tem
Moved: Davis Seconded: Bush
Seven present, seven ayes. Carried

09-82 Motion # 3 To approve ending Executive Session at 8:32 p.m.
End Executive Session
Moved: Davis Seconded: Nichols
Seven present, seven ayes. Carried

09-83 Motion # 4 To adopt the revised agenda.
Adopt Agenda
Moved: Davis Seconded: Durant
Seven present, seven ayes. Carried

09-84 Public Forum No one from the public addressed the board at this time.

09-85 Motion # 5 To accept the recommendations on the consent agenda for the September 23, 2009 with the removal of minutes and personnel which included:

- To accept the Treasurer's Report for the period ending July 31, 2009.
- To accept the Warrants for the period ending July 31, 2009, as previously approved by the Claims Auditor.
- To approve authorizing the Superintendent to sign the list of Budget Transfers for the period ending June 30, 2009.
- To accept the Financial Reports for the period ending June 30, 2009.
- To approve arranging for the appropriate programs and services for District Students with disabilities as previously approved by the District's Committee on Special Education.
- Field Trip Notification
 - Selected Juniors to St. Lawrence University on Saturdays for the months of September and October, 2009.
 - Juniors to SUNY Roadshow at Northwest Technical Center, Ogdensburg, September 16, 2009.
 - IMPETUS students to Clarkson University, September 23, 2009.

Moved: Bush Seconded: Davis
Seven present, seven ayes. Carried

09-86 Information Presentations Shared Decision Making Team Sub-Committee: Professional Development Plan
Ron Jacobs and Sonja Johnston gave a presentation on the Professional Development Plan the Shared Decision Making Committee worked on at the Constructivist Conference over the summer.

09-87 Motion # 6 To approve the Heuvelton Central School District Professional Development Plan.
Professional Development Plan
Moved: Nichols Seconded: Martin
Seven present, seven ayes. Carried

Heuvelton, NY 13654

09-88 Information
Administrative/Board
Reports

Mrs. Todd gave an update on the HYBSA proposal for clearance of land for new Little League Fields. Mrs. Todd contacted Dawn Howard from the St. Lawrence County Soil and Water Conservation office. Mrs. Howard recommended that Steve Knowlton meet with her to look over the map of the proposed site. The proposed site is designated wetlands and cannot be altered. Mrs. Todd passed out a map of suggested areas to look over. Mr. Knowlton will be meeting with a representative to look over an area at the top of the fields. Mrs. Todd will have more information to share after Thursday's meeting. Mr. Nichols questioned how many acres would be needed for this project. Mr. Johnson responded that it would be a few acres as they would like to do 2 fields. Mr. Johnson, Mr. Knowlton and Mrs. Todd will meet to discuss other options at a later date.

Mrs. Todd gave an update on the Board of Education Goal 1 – Criteria for a “Highly Effective School.” Mrs. Todd put together a lot of research on a “Highly Effective School” and passed out binders with this information included. As the board obtains more information on their goals they will include this in the binders as well.

Mr. Warden discussed with the Board the following:

- The beginning of school went smooth.
- Class meetings took place and PBIS was reviewed
- MS/HS Awards ceremony took place on September 4th.
- Various meetings have taken place Technology Committee, Faculty Meetings and Team meetings.
- The district presented President Obama's speech for as optional for grades 7-12 in the Auditorium.
- Attending a workshop sponsored by Utica National on Cyber Bullying in Watertown, on 9/24/09.

Mrs. Belleau discussed with the Board the following:

- The elementary is incorporating the data driven practice. Glenda Morales-Hanley met with the Elementary faculty at their meeting on September 23rd and went over Trends analysis. Ms. Hanley provided charts with data from 2006-2009.
- Mrs. Todd informed the board that Ms. Hanley would be interested in coming and presenting this information to the board. Mrs. Todd will put her on the October 28th agenda.

Mrs. Todd gave an update on the H1N1 influenza virus. Administration is receiving updates and notifications frequently from NYSED. An update was put in the newsletter for parents. Posters were laminated and will be placed throughout the building. Mr. Knowlton has ordered hand sanitizer pumps and wipes. Mrs. Todd is meeting with faculty/staff at 3:00 on the 24th to update them. Administration is asking teachers if any students have flu like symptoms to send them to the school nurse. The state is offering a program for vaccinations in the fall. Mr. Martin asked if they were keeping track of flu cases. Mrs. Todd informed him that as of this time no.

Mr. Nichols asked if the absentee rates have been compared to last year. Mr. Warden responded that there has not been an increase and that it is too early to compare.

Mrs. Todd gave an update on the capital project. The interactive whiteboards have been ordered and will be coming in shortly. Mr. Knowlton informed Mrs. Todd that the district will need a Clerk of the Works. Dr. Zeh suggested Mrs. Todd call Steve Klempa from SEI Design to see if a Clerk is needed for the installation of the whiteboards.

09-89 Information
Item for discussion

There was a request from Jason Clark, Director of Economic Development/Chair of Northern Corridor Transportation Group for the Board to support the construction of a four lane interstate highway (I 98) across the North Country.

Mr. Nichols asked if in the past the board has become involved in officially supporting certain economic developments. Dr. Zeh informed him that this has not been done in the past. The board has decided to not be involved in this project.

09-90 Motion # 7
August 19, 2009
Minutes

To approve the minutes of the August 19, 2009, Special Meeting of the Board of Education.
Moved: Davis Secoded: Bush

09-91 Motion # 8
August 26, 2009
Minutes

Seven present, five ayes, two abstain. Carried

To approve the minutes of the August 26, 2009, Regular Meeting of the Board of Education.
Moved: Davis Secoded: Bush
Seven present, seven ayes. Carried

09-92 Motion # 9
Coaching Appointments

To approve the following individuals for winter 2009-2010 coaching appointments:

Heuvelton, NY 13654

- Ashley Havens – Cheerleading 4th year - \$3,325
- Josh McAllister – Boys Varsity Basketball 5th year - \$3,325
- Rob Powers – Girls Varsity Basketball 8th year - \$3,554
- David Kingsley – Boys Modified Basketball 31st year - \$2,752
- Becky Kelley – Girls Modified Basketball 3rd year - \$1,949

Volunteer Assistant Positions

- David Bayne – Varsity Basketball
- Mike Hebert – Boys Modified Basketball

Mr. Durant asked why there wasn't an appointment for JV Girls and Boys Basketball. Mr. Warden informed him that Mr. Steele had just interviewed candidates today. They will be put on the October agenda.

Moved: Nichols Seconded: Davis

Seven present, seven ayes. Carried

- 09-93 Motion #10
Extra-Curricular
Advisors To table the list of extra-curricular activity advisors for the 2009-2010 school year.
Moved: Johnson Seconded: Nichols
Seven present, six ayes, one nay. Carried
- 09-94 Information
Horizontal Promotion The following horizontal promotion effective September 1, 2009, Megan Wattie from Schedule A-1, Step 3 to Schedule A-2, Step 3.
- 09-95 Motion #11
Resignation To accept the resignation of David Wells as JV Girls Basketball Coach as of September 17, 2009.
Moved: Nicholas Seconded: Davis
Seven present, seven ayes. Carried
- 09-96 Motion #12
Resignation To accept, with regrets the resignation of Shirley Cline as Bus Driver for the purpose of retirement as of September 24, 2009 with the understanding that Mrs. Cline will be entitled to the Longevity Bonus of the collective bargaining agreement between CSEA Union and the Heuvelton Central School District dated July 1, 2008 – June 30, 2011, Article XI – Section 2 – Longevity.
Moved: Davis Seconded: Bush
Seven present, four ayes, three nays. Carried
- 09-97 Public Forum
No one from the public addressed the board at this time.
Mr. Nichols thanked Mrs. Todd for approaching the history teachers regarding the new voting machines. Mr. Nichols contacted Mr. Putney and Mr. Timmerman and will be bringing in the new machines for students and anyone interested to look over.
- 09-98 Motion #13
Convene Executive
Session To approve convening an Executive Session at 9:36 p.m. for the purpose of discussing employment of particular individuals.
Moved: Nichols Seconded: Davis
Seven present, seven ayes. Carried
- 09-99 Motion #14
Clerk Pro-Tem To appoint Susan Todd as Clerk Pro-Tem.
Moved: Davis Seconded: Martin
Seven present, seven ayes. Carried
- 09-100 Motion #15
End Executive Session To approve ending Executive Session at 9:48 p.m.
Moved: Martin Seconded: Nichols
Seven present, seven ayes. Carried
- 09-101 Motion #16
Extra-Curricular
Appointments To approve the list of extra-curricular activity advisors for the 2009-2010 school year.
Moved: Davis Seconded: Durant
Seven present, seven ayes. Carried
- 09-102 Motion #17
Adjournment To approve adjourning the meeting at 9:50 p.m.
Moved: Martin Seconded: Davis
Seven present, seven ayes. Carried

Respectfully Submitted

Tessa E. Hazelton
Tessa E. Hazelton
District Clerk

Respectfully submitted

Susan E. Todd
Susan E. Todd