

Heuvelton Central School District

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Towns of Oswegatchie, DePeyster, Macomb, DeKalb, Lisbon, and Canton

Standard Work Day and Reporting Resolution

BE IT RESOLVED, the Heuvelton Central School district hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

| Title | Name | Social Security Number (Last 4 digits) | Registration Number | Standard Work Day (Hrs/day) | Term Begins/Ends | Participates in Employer's Time Keeping System (Y/N) | Days/Month (based on Record of Activities) |
|----------------------------|----------------|---|---------------------|--------------------------------|-------------------------|---|---|
| Appointed Officials | | | | | | | |
| Tax Collector | Janet Wheater | 8047 | 36748721 | 7.5 | 07/01/2011 - 06/30/2012 | N | 15.33 days |
| District Clerk | Tessa Herron | 4641 | 41538299 | 7.5 | 07/01/2011 - 06/30/2012 | Y | N/A |
| Extra-Curricular Treasurer | Tessa Herron | 4641 | 41538299 | 7.5 | 07/01/2011 - 06/30/2012 | N | .63 day |
| Internal Claims Auditor | Patti Hebert | 6940 | 41398801 | 7.5 | 07/01/2011 - 06/30/2012 | N | .80 day |
| Substitute Calling Person | Sharon Murdock | 6889 | 36673077 | 7.5 | 07/01/2011 - 06/30/2012 | N | 3.19 days |

On this 28th day of September 2011

Tessa E. Herron
 (signature of clerk)

Date enacted: 9/28/11

I, Tessa E. Herron, clerk of the governing board of the Heuvelton Central School District, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 28th day of September, 2011 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of 7 members, and that 7 of such members were present at such meeting and that 7 of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto Set my hand and the seal of the Heuvelton Central School District.